



COMMITTEE: **BABERGH AUDIT**

VENUE: **Council Chamber, Council  
Offices, Corks Lane, Hadleigh**

DATE/TIME: **Monday 1 July 2013 at 12 noon**

**Members**

Mr P D Burgoyne  
Mr D M Busby  
Mr J R Cartlidge

Miss D L Kendall  
Mr B Riley  
Mr C A Roberts

Mr D C Rose  
Mr L H Young

**PLEASE NOTE COMMENCEMENT TIME OF MEETING**

**A G E N D A**

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ITEM

BUSINESS

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**PART I**

1 **SUBSTITUTES AND APOLOGIES**

Any Member attending as an approved substitute to report giving his/her name and the name of the Member being substituted.

To receive apologies for absence.

2 **DECLARATION OF INTERESTS**

Members to declare any interests as appropriate in respect of items to be considered at this meeting.

3 **PETITIONS**

The Head of Corporate Organisation to report, in accordance with Council Procedure Rule No. 13, the receipt of any petitions submitted to the Chief Executive.

4 **QUESTIONS FROM MEMBERS**

The Chairman to answer any questions on any matters in relation to which the Council has powers or duties which affect the District and which fall within the terms of reference of the Committee of which due notice has been given in accordance with Council Procedure Rule No. 15.4 – (a) and (b).

ITEM	BUSINESS
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5      EXTERNAL AUDIT REPORTS

Paper  
[N28](#)

a)      Audit Plan 2012/13 attached.

Paper  
[N29](#)

b)      Planning Letter 2013/14 attached.

Richard Bint and Zoe Thompson from the External Auditors (BDO) will be present at the meeting.

6      COMMENCEMENT TIMES FOR FUTURE MEETINGS OF BABERGH AUDIT COMMITTEE

The Head of Corporate Organisation to report that the Timetable of Meetings 2013-14 was approved by the Council meetings on 23 and 25 April. Individual Committees have been requested to consider and agree commencement times for their future meetings.

In relation to the Audit Committee, Members are asked to take into account that, whenever possible, it would be the intention for the Audit Committee meeting to follow, or precede, the Joint Audit and Standards Committee.

For further information on any of the Part 1 items listed above, please contact Linda Sheppard on (01473) 826610 or via email at [committee.services@babergh.gov.uk](mailto:committee.services@babergh.gov.uk)