



COMMITTEE: **BABERGH AUDIT**

VENUE: **Council Chamber, Council
Offices, Corks Lane, Hadleigh**

DATE/TIME: **Monday 17 March 2014
at 9.30 a.m.**

Members

Mr P D Burgoyne
Mr D M Busby
Mr J R Cartlidge

Miss D L Kendall
Mr B Riley
Mr C A Roberts

Mr D C Rose
Mr L H Young

A G E N D A

ITEM

BUSINESS

PART I

1 **SUBSTITUTES AND APOLOGIES**

Any Member attending as an approved substitute to report giving his/her name and the name of the Member being substituted.

To receive apologies for absence.

2 **DECLARATION OF INTERESTS**

Members to declare any interests as appropriate in respect of items to be considered at this meeting.

3 **MINUTES**

To confirm and sign the Minutes of the meeting held on [23 January 2014](#) (copy attached) as a correct record.

4 **PETITIONS**

The Head of Corporate Organisation to report, in accordance with Council Procedure Rule No. 13, the receipt of any petitions submitted to the Chief Executive.

5 **QUESTIONS FROM MEMBERS**

The Chairman to answer any questions on any matters in relation to which the Council has powers or duties which affect the District and which fall within the terms of reference of the Committee of which due notice has been given in accordance with Council Procedure Rule No. 15.4 – (a) and (b).

6 EXTERNAL AUDIT REPORTS

Paper
N118

- a) Grant Claims and Returns Certification for year ended 31March 2013 - attached.

The Corporate Manager – Financial Services to report that the External Auditor’s grant claims report for 2012/13 has been received and is attached for Member consideration.

Although issues have arisen mainly on the Housing and Council Tax Benefits claim, this is a very large and complex area, with the overall value of this claim being in excess of £25m and Members will note that the audit fees are less than the previous year. Details of amendments to claims in other areas are set out in the report.

Officers have continued to work very closely with the auditors in relation to the issues identified and the management responses have been provided to ensure a positive outcome on these for future claims.

Paper
N119

- b) Audit Plan 2013/14 - attached.

Paper
N120

- c) Planning Letter 2014/15 - attached.

The Committee is asked to consider and note the above reports.

Zoe Thompson from the External Auditors (BDO) will be present at the meeting.

For further information on any of the Part 1 items listed above, please contact Karen Sayer on (01473) 826652 or via email at committee.services@babergh.gov.uk