

BABERGH DISTRICT COUNCIL

From: Director of Corporate Services	Report Number: L50
To: OVERVIEW AND SCRUTINY (STEWARDSHIP) COMMITTEE	Date of meeting: 12 July 2011

WORK PLAN FOR 2011/12

Date Of Committee – 6 September 2011

Topic	Purpose	Decision or Recommendation to Strategy/Council	Lead Officer
Complaints	Annual Monitoring Report	Decision	Peter Quirk
Finance, Risk and Performance Management. Quarter 1 Monitoring Report	To monitor key budget and performance variations	To be determined	Jon Seed Sue Smith John Snell

Date Of Committee – 22 September 2011

Topic	Purpose	Decision or Recommendation to Strategy/Council	Lead Officer
External Audit and Inspection Reports	To receive any reports	To be determined	Barry Hunter
External Auditors – Annual Governance Report	To consider findings	To be determined	Barry Hunter

Date Of Committee – 15 November 2011

Topic	Purpose	Decision or Recommendation to Strategy/Council	Lead Officer
Treasury Management	Mid – Year Review	To be determined	Barry Hunter/ Sue Smith
RIPA	Quarterly Monitoring Report	Decision	Kathryn Sward
Interim Internal Audit and Fraud Report 2011/12	To consider current position	Decision	John Snell

Topic	Purpose	Decision or Recommendation to Strategy/Council	Lead Officer
Finance, Risk and Performance Management. Quarter 2 Monitoring Report	To monitor key budget and performance variations	To be determined	Jon Seed Sue Smith John Snell

Date Of Committee – 6 December 2011
Joint Meeting with Overview and Scrutiny (Community Services) Committee
(if required)

Topic	Purpose	Decision or Recommendation to Strategy/Council	Lead Officer
Report of the Strategic and Financial Planning Task Group	To consider the Group's recommendation	To be determined	Barry Hunter

Date Of Committee – 24 January 2012

Topic	Purpose	Decision or Recommendation to Strategy/Council	Lead Officer
RIPA	Quarterly Monitoring Report	Decision	Kathryn Saward

Date Of Committee – 20 March 2012

Topic	Purpose	Decision or Recommendation to Strategy/Council	Lead Officer
Annual Report	To consider draft Annual Report	Recommendation to Council	Steve Ellwood
Finance, Risk and Performance Management. Quarter 3 Monitoring Report	To monitor key budget and performance variations	To be determined	Jon Seed Sue Smith John Snell

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