

BABERGH DISTRICT COUNCIL

<u>FROM:</u> Head of Corporate Organisation	<u>REPORT NUMBER:</u> M4
<u>TO:</u> Council	<u>DATE OF MEETING:</u> 24 April 2012

APPOINTMENT OF SUBSTITUTES

1. PURPOSE OF REPORT

To appoint substitute members on Committees.

2. RECOMMENDATIONS

2.1 That substitutes on Committees be approved as detailed in Paragraph 8.2 below.

3. FINANCIAL IMPLICATIONS

3.1 None

4. RISK MANAGEMENT

4.1 This report is most closely linked with the Council's Significant Business Risk No. 1 – Political and Managerial Leadership. Key risks are set out below:

Risk Description	Likelihood	Impact	Mitigation Measures
Substitute Members not appointed and Committee not quorate	Very low	Critical	Discussions already held with Group Leaders.

5. CONSULTATIONS

5.1 Consultations have been undertaken with Group Leaders.

6. EQUALITY ANALYSIS

6.1 Not relevant to this report.

7. SHARED SERVICE/PARTNERSHIP IMPLICATIONS

7.1 There are no shared service implications.

8. KEY INFORMATION

8.1 For the new Council in May 2011 a “pool” system of substitutes was introduced and this is Procedure Rule No. 5 in the Constitution.

8.2 The names provided for the groups on the relevant Committees are as follows:-

STRATEGY			
<u>CONSERVATIVE</u> (4) P K Beer P J Holbrook D H Keane R C Smith	<u>LIB/DEM</u> (3) M F M Bamford M J Deacon A J Ward	<u>IND</u> (2) P Jones D C Rose	<u>LABOUR</u> (1) J M Owen
OVERVIEW AND SCRUTINY (STEWARDSHIP)			
<u>CONSERVATIVE</u> (4) J Antill P D Burgoyne M Newman J R A Sayers	<u>LIB/DEM</u> (3) M F M Bamford M J Deacon B D Hurren	<u>IND</u> (2) A M Norman D C Rose	<u>LABOUR</u> (0)
OVERVIEW AND SCRUTINY (COMMUNITY SERVICES)			
<u>CONSERVATIVE</u> (4) S R Barrett J R B Cave D L Kendall B Riley	<u>LIB/DEM</u> (2) M R M Bamford M O Munson	<u>IND</u> (2) P Jones R E Kemp	<u>LABOUR</u> (1) N MacMaster
DEVELOPMENT			
<u>CONSERVATIVE</u> (6) J Antill J R B Cave A J Hinton J A Jenkins N A Ridley B Riley	<u>LIB/DEM</u> (4) D M Busby D G Grutchfield B D Hurren C A Roberts	<u>IND</u> (3) R E Kemp S M Wigglesworth L H Young	<u>LABOUR</u> (1) A C Bavington
JOINT SCRUTINY COMMITTEE			
<u>CONSERVATIVE</u> (2) P D Burgoyne TBC	<u>LIB/DEM</u> (2) TBC TBC	<u>IND</u> (1) R E KEMP	<u>LABOUR</u> (0)

9. **APPENDICES**

Title	Location
(a) None	

10. **BACKGROUND DOCUMENTS**

10.1 None

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