

BABERGH DISTRICT COUNCIL

From: Head of Corporate Organisation

Report Number:

M24

**To: Overview and Scrutiny
(Stewardship) Committee**

Date of Meeting:

15 May 2012

WORK PLAN FOR 2012/13

DATE OF COMMITTEE – 17 JULY 2012

Topic	Purpose	Decision or Recommendation to Strategy/Council	Lead Officer
2011/12 Annual Governance Statement	To consider and review 2011/12 statement	Decision	John Snell
HRA Finances – Budgets, costs, etc	To consider and raise any issues	To be determined	Barry Hunter
Finance, Risk and Performance Management 2011/12 Quarter 4 Report	To monitor key budget, risk and performance issues	To be determined	Sue Smith John Snell and Jon Seed

DATE OF COMMITTEE – 20 SEPTEMBER 2012

Topic	Purpose	Decision or Recommendation to Strategy/Council	Lead Officer
External Auditors Annual Governance Report	To consider findings	To be determined	Barry Hunter
Finance, Risk and Performance Management 2012/13 Quarter 1 Report	To monitor key budget, risk and performance issues	To be determined	Sue Smith John Snell and Jon Seed
Pension Fund	Update on funding position	To be determined	Barry Hunter
Procurement	To consider progress on savings and future opportunities	To be determined	Ryan Jones

DATE OF COMMITTEE – 13 NOVEMBER 2012

Topic	Purpose	Decision or Recommendation to Strategy/Council	Lead Officer
Joint Internal Audit Mid-Year Review	To consider current position	Decision	John Snell
Finance, Risk and Performance Management 2012/13 Quarter 2 Report	To monitor key budget, risk and performance issues	To be determined	Sue Smith John Snell and Jon Seed

**DATE OF COMMITTEE – 11 DECEMBER 2012
JOINT MEETING WITH OVERVIEW AND SCRUTINY
(COMMUNITY SERVICES) COMMITTEE (IF REQUIRED)**

Topic	Purpose	Decision or Recommendation to Strategy/Council	Lead Officer
2013/14 Budget - Report of the Strategic and Financial Planning Task Group	To consider the Group's recommendations	To be determined	Barry Hunter

DATE OF COMMITTEE – 22 JANUARY 2013

Topic	Purpose	Decision or Recommendation to Strategy/Council	Lead Officer
External Audit Report - Annual Audit Letter	To consider	To be determined	Barry Hunter
Budget Proposals 2013/14	To scrutinise further (if necessary)	To be determined	Barry Hunter
Integration process/costs	To advise on the latest position	To be determined	TBA

DATE OF COMMITTEE – 19 MARCH 2013

Topic	Purpose	Decision or Recommendation to Strategy/Council	Lead Officer
The Committee's Annual Report	To consider draft Annual Report for 2012/13	Recommendation to Council	Karen Sayer
Joint Internal Audit Plan 2013/14 with MSDC	To consider proposed Internal Audit Plan for the next financial year	Decision	John Snell
External Auditors Grant Claim Report	To consider findings	To be determined	Barry Hunter
Finance, Risk and Performance Management 2012/13 Quarter 3 Report	To monitor key budget, risk and performance issues	To be determined	Sue Smith John Snell and Jon Seed

Authorship:

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