

BABERGH DISTRICT COUNCIL

From: Head of Corporate Organisation

Report Number:

M84

**To: Overview and Scrutiny
(Stewardship) Committee**

Date of Meeting:

20 September 2012

WORK PLAN FOR 2012/13

DATE OF COMMITTEE – 13 NOVEMBER 2012

Topic	Purpose	Decision or Recommendation to Strategy/Council	Lead Officer
Joint Internal Audit Mid-Year Review	To consider current position	Decision	John Snell
Significant Business Risks - Half Yearly Report	To monitor key risk issues	To be determined	John Snell
Budget Monitoring	To monitor key budget issues	To be determined	Barry Hunter
Pension Fund	Update on funding position	To be determined	Barry Hunter
Procurement	To consider progress on savings and future opportunities	To be determined	TBA

DATE OF COMMITTEE – 11 DECEMBER 2012

**JOINT MEETING WITH OVERVIEW AND SCRUTINY
(COMMUNITY SERVICES) COMMITTEE (IF REQUIRED)**

Topic	Purpose	Decision or Recommendation to Strategy/Council	Lead Officer
2013/14 Budget - Report of the Strategic and Financial Planning Task Group	To consider the Group's recommendations	To be determined	Barry Hunter

DATE OF COMMITTEE – 22 JANUARY 2013

Topic	Purpose	Decision or Recommendation to Strategy/Council	Lead Officer
External Audit Report - Annual Audit Letter	To consider	To be determined	Barry Hunter
Budget Proposals 2013/14	To scrutinise further (if necessary)	To be determined	Barry Hunter
Integration process/costs	To advise on the latest position	To be determined	TBA
Performance Monitoring Quarter 2 2012/13 – Balanced Scorecard as at 30 September	To monitor key performance issues	To be determined	Karen Coll

DATE OF COMMITTEE – 19 MARCH 2013

Topic	Purpose	Decision or Recommendation to Strategy/Council	Lead Officer
The Committee's Annual Report	To consider draft Annual Report for 2012/13	Recommendation to Council	Karen Sayer
Joint Internal Audit Plan 2013/14 with MSDC	To consider proposed Internal Audit Plan for the next financial year	Decision	John Snell
External Auditors Grant Claim Report	To consider findings	To be determined	Barry Hunter
Performance Monitoring Quarter 3 2012/13 – Balanced Scorecard as at 31 December	To monitor key performance issues	To be determined	Karen Coll
Budget Monitoring	To monitor key budget issues	To be determined	Barry Hunter

Authorship:

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