

BABERGH DISTRICT COUNCIL

From: Head of Corporate Organisation

Report Number:

M114

**To: Overview and Scrutiny
(Stewardship) Committee**

Date of Meeting:

13 November 2012

WORK PLAN FOR 2012/13

DATE OF COMMITTEE – 11 DECEMBER 2012

**JOINT MEETING WITH OVERVIEW AND SCRUTINY
(COMMUNITY SERVICES) COMMITTEE (IF REQUIRED)**

| Topic | Purpose | Decision or Recommendation to Strategy/Council | Lead Officer |
|--|---|---|---------------------|
| 2013/14 Budget - Report of the Strategic and Financial Planning Task Group | To consider the Group's recommendations | To be determined | Barry Hunter |

DATE OF COMMITTEE – 22 JANUARY 2013

| Topic | Purpose | Decision or Recommendation to Strategy/Council | Lead Officer |
|--|---|---|-----------------------|
| External Audit Report - Annual Audit Letter | To consider | To be determined | Barry Hunter |
| Budget Proposals 2013/14 | To scrutinise further (if necessary) | To be determined | Barry Hunter |
| Integration process/costs | To advise on the latest position | To be determined | TBA |
| Performance Monitoring 2012/13 – Balanced Scorecard as at 30 September | To monitor key performance issues | To be determined | Karen Coll |
| Significant Business Risks - Half Yearly Report | To monitor key risk issues | To be determined | John Snell |
| Pension Fund | Update on funding position | To be determined | Barry Hunter |
| Procurement | To provide report on how commissioning will be managed under new arrangements | To be determined | Rachel Hodson-Gibbons |

DATE OF COMMITTEE – 19 MARCH 2013

| Topic | Purpose | Decision or Recommendation to Strategy/Council | Lead Officer |
|---|--|---|---------------------|
| The Committee's Annual Report | To consider draft Annual Report for 2012/13 | Recommendation to Council | Karen Sayer |
| Joint Internal Audit Plan 2013/14 with MSDC | To consider proposed Internal Audit Plan for the next financial year | Decision | John Snell |
| External Auditors Grant Claim Report | To consider findings | To be determined | Barry Hunter |
| Budget Monitoring | To monitor key budget issues | To be determined | Barry Hunter |

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