

BABERGH DISTRICT COUNCIL

From: Mike Hammond Interim Director of Transformation	Report Number: N18
To: Strategy Committee	Date of meeting: 13 June 2013

THE APPROACH AND TIMETABLE FOR THE TRANSFORMATION ENQUIRIES AND THE ROLE OF MEMBERS IN THE ENQUIRIES

1. Purpose of Report

- 1.1 To seek committee approval to the approach to be adopted when undertaking the Transformation Enquiries.
- 1.2 To agree the nomination of Members to serve on specific Transformation Enquiries.

2. Recommendations

- 2.1 That Appendix 1 entitled "Approach to be adopted when undertaking the Transformation Enquiries" Version 2 dated 29 May 2013 be approved (Appendix 1 previously circulated to all Strategy Members can be accessed via <http://bdcdocuments.onesuffolk.net/assets/Uploads/Committees/Committee-Reports/Reports-2013-14/Appendix-1-Approach-to-be-taken-for-The-Transformation-Enquiries.pdf>)
- 2.2 That, within the overall approved approach, JMIB is responsible for monitoring and amending the details of the approach for the Transformation Enquiries.
- 2.3 That the Members and their roles for each specific Transformation Enquiry be as set out in Appendix 2(a) entitled 'BDC Councillor Membership on the Transformation Enquiry Groups'.
- 2.4 That Appendix 2(b) entitled 'MSDC Councillor membership on the Transformation Enquiry Groups', with a verbal update to be provided at the meeting, be noted.

The Committee is able to resolve this matter.

3. Financial Implications

- 3.1 The initial phase of Integration has been successful in that services have been maintained, new ways of working have started to emerge and over £1.5m savings have been generated, exceeding the £1.1m predicated in the original business case.
- 3.2 However, the scale of the challenge is even greater from 2014/15 onwards, and we need to tackle this challenge through the work of the Transformation Enquiries.

3.2 The Transformation Enquiries will:-

- Develop new ways of working to deliver the strategic priorities and outcome set by Members.
- Develop proposals that help deliver balanced budgets and inform resource allocation (both revenue and capital, including use of the New Homes Bonus) over the next three financial years.

3.3 The scale of the savings required to deliver balanced budgets will depend on the Government's latest Comprehensive Spending Review, but could amount to combined net savings of £3.4m for both councils in 2014/15 and £8.2m over the three years, 2014/15 – 2016/17.

4. Risk Management

4.1 This report is most closely linked with the Council's Corporate / Significant Business Risk No. 1 – Political and Managerial Leadership. Key risks are set out below:-

Risk Description	Likelihood	Impact	Mitigation Measures
The Enquiries are not truly transformational and fail to deliver the required outcomes and overall savings	Medium	Critical	Adopt the approach and mindset set out in Appendix 1 when undertaking the Enquiries
The Enquiries fail to deliver within the required timescale to have an impact on 2014/15 Budget	Medium	Critical	Ensure the Transformation Enquiries are allocated sufficient support staff and follow the principles of Project Management and Programme Management
Full Council fails to approve the proposals made by the Transformation Enquiries	Low/ Medium	Critical	Members involved throughout the process. Lead Members, one from each Council, allocated to each Enquiry with responsibility and authority to provide strategic and political leadership, and to engage with the political groups to ensure feedback/buy-in

5. Appendices

Title	Location
(1) Appendix 1: Approach taken for the Transformation Enquiries Version 2.	http://bdcdocuments.onesuffolk.net/assets/Uploads/Committees/Committee-Reports/Reports-2013-14/Appendix-1-Approach-to-be-taken-for-The-Transformation-Enquiries.pdf
(2) Appendix 2(a): Listing Members and their roles to serve on each of the Enquiries.	Attached
(3) Appendix 2(b): MSDC Councillor membership on the Transformation Enquiry Groups.	

Authorship:

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BDC COUNCILLOR MEMBERSHIP ON TRANSFORMATION ENQUIRY GROUPS

Transformation Enquiry Group	Lead Member	Deputy Member	Strategic Members on the Team
Growth and Economy	Simon Barrett	Richard Cave	Sue Carpendale Richard Kemp Jennie Jenkins Brian Riley
Environment	John Hinton	Clive Arthey	Dave Wood John Deacon Frank Lawrenson Bryn Hurren
Housing	Tony Bavington	Sue Wigglesworth	Tony Roberts James Cartlidge Desmond Keane
Health, Wellbeing & Communities	Nigel Bennett	Michael Bamford	Mary Munson Len Young Kathryn Grandon
Public Access	Kathy Pollard	Dave Busby	Nick Ridley Ray Smith Peter Jones
Corporate Organisation & Resources	Jennie Jenkins	David Rose	Peter Burgoyne Simon Barrett Rex Thake

**MSDC COUNCILLOR MEMBERSHIP ON
TRANSFORMATION ENQUIRY GROUPS**

Transformation Enquiry Group	Lead Member	Deputy Member	Strategic Members on the Team
Growth and Economy	Sarah Michell		
Environment	Roy Barker		
Housing	Marilyn Curran		
Health, Wellbeing & Communities	Diana Kearsley		
Public Access	John Whitehead		
Corporate Organisation & Resources	Derrick Haley		