

BABERGH DISTRICT COUNCIL

TO: Council

REPORT NUMBER **N2**

FROM: Head of Corporate Organisation

DATE OF MEETING 23 April 2013

POLITICAL BALANCE AND COMPOSITION OF COMMITTEES

1. **PURPOSE OF REPORT**

To agree the Committee size, numerical allocation of seats and composition of Committees. To confirm the rules on substitution as proposed at the last meeting of Council.

2. **RECOMMENDATIONS**

- 2.1 That the Committees' size, allocation of seats and composition be approved as detailed in Appendix 1 and 2 to this report.
- 2.2 That the rules on substitution proposed at the meeting of Council on 9th April be adopted in accordance with paragraph 8.2.

3. **FINANCIAL IMPLICATIONS**

3.1 None

4. **RISK MANAGEMENT**

4.1 This report is most closely linked with the Council's Significant Business Risk No. 1 – Political and Managerial Leadership. Key risks are set out below.

Risk Description	Likelihood	Impact	Mitigation Measures
Members not appointed and Committee not quorate	Very low	Critical	Discussions already held with Group Leaders.

5. **CONSULTATIONS**

5.1 Members have already debated and agreed the size of committees and scheme of allocation of seats. Consultations have been undertaken with Group Leaders in relation to the allocation of seats to individual members.

6. **EQUALITY ANALYSIS**

6.1 Not relevant to this report.

7. **SHARED SERVICE/PARTNERSHIP IMPLICATIONS**

7.1 The creation of joint committees with Mid Suffolk District Council further strengthens the Partnership between the two Councils.

8. **KEY INFORMATION**

8.1 This report pulls together the outcomes from reports that were considered at the Council meeting on 9 April 2013 and in addition shows the composition of those committees.

8.2 The table below confirms the proposed committees, joint committees and sub committees, their size and rules relating to substitutes.

COMMITTEES	SIZE	SUBSTITUTES
Council	43	N/A
Strategy	10	Any member of the same political group except members of the Babergh Scrutiny Committee
Planning Committee	14	Any member from the same political group, providing the substitute has undertaken the annual planning training
Regulatory Committee	10 *	Any member from the same political group
Licensing and Appeal Committee	3	None
Joint Audit and Standards Committee	16 8/8	Any member from the same political group and Council, except members of the Strategy Committee
Babergh Audit Committee	8	Any member from the same political group, except members of the Strategy Committee.
Joint Scrutiny Committee	16 8/8	Any member from the same political group and Council, except members of the Strategy Committee.
Babergh Scrutiny Committee	8	Any member from the same political group, except members of the Strategy Committee.
Joint Appointments Committee	6/3	Any member from the same political group and Council.

8.3 Appendix 1 sets out the allocation of seats and Appendix 2 shows the composition of committees.

9. **APPENDICES**

Title	Location
Appendix 1 – allocation of seats	Attached
Appendix 2 – composition of Committees	Attached

10. **BACKGROUND DOCUMENTS**

None.

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APPENDIX 1

ALLOCATION OF SEATS

1. Members have decided to not to apply the political proportionate rules in relation to the Suffolk Joint Standards Board and the Shared Revenues Partnership (SRP) both of which are joint committees. The allocation to the SRP is 1 seat to the Labour Group and 1 seat to the Conservative Group. Allocations of the 3 seats to the Suffolk Joint Standards Board should be shared between the political groups and can also be allotted to non grouped members to ensure a rainbow membership on the Board. Members are asked to elect the 3 members to the Suffolk Joint Standards Board.
2. The remaining committees and joint committees provide for 53 Committee seats to the various groups as follows:-

Conservative	-	21 seats
Liberal Democrat	-	15 seats
Independent	-	12 seats
Labour	-	5 seats

3. Under the provisions of the Local Government and Housing Act 1989 the allocation of seats between the groups for each committee is as follows:-

	Conservatives 17 seats on Council	Lib Dem 12 seats on Council	Independent 9 seats on Council	Labour 3 seats on Council	Ungrouped Member	Vacancy	43
Strategy 10	4	3	2	1	0	0	10
Planning Committee 14	6	4	3	1	0	0	14
Regulatory Committee 10	4	3	2	1	0	0	10
Joint Scrutiny Committee 8	3	2	2	1	0	0	8
Joint Audit and Standards Committee 8	3	2	2	1	0	0	8
Joint Appointments Committee 3	1	1	1		0	0	3
53	21	15	12	5	0	0	53

COMPOSITION OF COMMITTEES**STRATEGY COMMITTEE**

S R Barrett	A J Hinton
A C Bavington	J A Jenkins
N A Bennett	R E Kemp
S Carpendale	A K Pollard
J R B Cave	S M Wigglesworth

PLANNING COMMITTEE

M F M Bamford	M O Munson
P K Beer	A F D W Osborne
M J Deacon	N A Ridley
K S Grandon	D C Rose
P Jones	R C Smith
D H Keane	R W Thake
N MacMaster	A J Ward

REGULATORY COMMITTEE

M J Deacon	B Riley
D G Grutchfield	J R A Sayers
R E Kemp	R C Smith
J M Owen	A J Ward
N A Ridley	L H Young

Members of the Regulatory Committee will form a pool from which 3 Members will be drawn to form the Licensing and Appeals Committee.

JOINT SCRUTINY COMMITTEE

J Antill	A M Norman
B D Hurren	J M Owen
F R Lawrenson	J R A Sayers
J A B Long	D L Wood

Members appointed to the Joint Scrutiny Committee will automatically be Members of the Babergh Scrutiny Committee.

JOINT AUDIT AND STANDARDS COMMITTEE

P Burgoyne

D M Busby

D L Kendall

J M Owen

B Riley

C A Roberts

D C Rose

L H Young

Members appointed to the Joint Audit and Standards Committee will automatically be Members of the Babergh Audit Committee.

JOINT APPOINTMENTS COMMITTEE

S Carpendale

J A Jenkins

S M Wigglesworth