

BABERGH DISTRICT COUNCIL

From: Head of Corporate Organisation	Report Number: P82
To: Council	Date of meeting: 16 December 2014

REVIEW OF POLLING DISTRICTS, POLLING PLACES AND POLLING STATIONS

1. Purpose of Report

- 1.1 In accordance with the Electoral Registration and Administration Act 2013, every Council in England and Wales must undertake and complete a review of all of the polling districts and polling places in its area.
- 1.2 Guidance produced by the Electoral Commission sets out the process for a review, and this has been followed.
- 1.3 The appendix to this report provides a list of the recommended polling districts, polling places and polling stations, showing the changes which have been made since the last review.

2. Recommendations to Council

- 2.1 That the Polling Districts and Polling Places as listed in Appendix A to this report be adopted.
- 2.2 That the Polling Stations proposed by the Returning Officer as listed in Appendix A to this report be noted.

3. Financial Implications

- 3.1 There are none.

4. Risk Management

- 4.1 This report is not linked with any of the Council's Corporate / Significant Business Risks.

5. Consultations

- 5.1 Consultation has taken place with Parish and Town Councils, District and County Councillors, the Acting Returning Officer and other interested parties.

6. Equality and Diversity Impact

- 6.1 Access to polling stations is a factor that is taken into account when deciding on a suitable location.

7. Shared Service / Partnership Implications

- 7.1 There are none.

8. Definition of terms

- 8.1 A **polling district** is a geographical area created by the sub-division of a UK Parliamentary constituency for the purposes of a UK Parliamentary election.
- 8.2 In England, each parish is to be a separate polling district, unless there are special circumstances.
- 8.3 A **polling place** is the building or area in which polling stations will be selected by the (Acting) Returning Officer. A polling place within a polling district must be designated so that polling stations are within easy reach of all electors from across the polling district.
- 8.4 A **polling station** is the room or area within the polling place where voting takes place. Unlike polling districts and polling places which are fixed by the local authority, polling stations are chosen by the relevant Returning Officer for the election.

9. Small Electorates

- 9.1 The cost of setting up a polling station is at least £500. In the past, some small electorates have been combined with larger electorates at the same polling station, in order to reduce costs.
- 9.2 When the review was commenced, it was therefore recommended that consideration be given to combining the small parishes of Aldham, Freston, Kettlebaston, Milden and Wattisham, where the polling station electorate is below 100, with larger neighbouring parishes.
- 9.3 This proposal has, however, caused considerable concern about the accessibility of the polling stations, and therefore no action will be taken in respect of these parishes.

10. Appendices

Title	Location
Appendix A – Schedule of Polling Districts, Polling Places and Polling Stations - 2014	Attached

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APPENDIX A – BABERGH DC SCHEDULE OF POLLING DISTRICTS, POLLING PLACES AND POLLING STATIONS - 2014

A Recommended Polling District (A) : aligned with parish (W) : warded	B Recommended Polling Place as column C or within the following parish(es) (C) : combined polling place	C Proposed Polling Station	D Polling Station Electorate* at August 2014	E Returning Officer's Comments (* Total electorate minus postal voters)	F Changes since previous review in 2011
Acton (A)	Acton	Village Hall, Acton	1,362	No change necessary.	
Aldham (A)	Aldham	Aldham Parish Room, St Mary's Churchyard, Aldham	139	No change necessary. Proposal to combine with Elmsett has been ruled out following consultation.	Previously used a Caravan. New polling station used since 2012.
Alpheton (A)	Alpheton	Village Hall, Alpheton	181	No change necessary	
Assington (A)	Assington	Village Hall, Assington	292	No change necessary.	
Belstead (A)	Belstead	Village Hall, Belstead	160	No change necessary.	
Bentley (A)	Bentley	Village Hall, Bentley	566	No change necessary.	
Bildeston (A)	Bildeston	Chamberlin Hall, Bildeston	738	No change necessary.	
Brantham (A)	Brantham	Village Hall, Brantham	1,862	No change necessary.	
Brent Eleigh (A)	Brent Eleigh	Village Hall, Brent Eleigh	122	No change necessary.	
Brettenham (A)	Brettenham	Village Hall, Brettenham	191	No change necessary.	
Boxford (A)	Boxford	Village Hall, Boxford	921	No change necessary.	
Boxted (A)	Boxted, Hartest and Somerton (C)	Hartest Village Institute, Hartest	80	No change necessary. Boxted electorate is too small to justify its own polling station.	Previously used Street Farm Barn. New polling station used since 2012.
Bures St Mary (A)	Bures St Mary	Bures Community Centre, Bures St Mary	690	No change necessary	
Burstall (A)	Burstall	Village Hall, Burstall	153	No change necessary	

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Capel St Mary (A)	Capel St Mary, Wenham Parva and Wenham Magna (C)	Capel Village Hall, Capel St Mary	2,075	No change possible.	
Chattisham (A)	Chattisham and Hintlesham (C)	Hintlesham Community Hall, Hintlesham	116	No change necessary. Chattisham electorate is too small to justify its own polling station.	
Chelmondiston (A)	Chelmondiston	Village Hall, Chelmondiston	787	No change necessary	
Chelsworth (A)	Chelsworth and Monks Eleigh (C)	Coronation Hall, Monks Eleigh	96	No change necessary. Chelsworth electorate is too small to justify its own polling station.	
Chilton (A)	Chilton, Great Waldingfield and Sudbury (C)	The White Horse Inn, Great Waldingfield	277	Consideration has been given to changing to new Community Health Centre, Chilton, however this venue has no suitable accommodation for elections in 2015. Keep under review for future elections.	All Saints Middle School closed. The White Horse Inn, Great Waldingfield used in 2014.
Cockfield (A)	Cockfield	Village Hall, Cockfield	641	No change necessary	
Copdock and Washbrook(A)	Copdock and Washbrook	Village Hall, Copdock and Washbrook	829	No change necessary	
East Bergholt (East) (A)	East Bergholt and Brantham (C)	Brantham Methodist Church, Brantham	302	No change necessary. Size of electorate justifies two polling stations.	Previously used The General Stores. New polling station used since 2012.
East Bergholt (West) (A)	East Bergholt	The Lambe School, East Bergholt	1,666	No change necessary. Size of electorate justifies two polling stations.	
Edwardstone (A)	Edwardstone	Parish Hall, Edwardstone	270	No change necessary	

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Elmsett (A)	Elmsett and Aldham (C)	Elmsett and Aldham Village Hall, Elmsett	566	No change necessary.	
Erwarton(A)	Erwarton and Shotley (C)	Shotley Village Hall, Shotley	85	No change necessary. Erwarton electorate is too small to justify its own polling station.	
Freston (A)	Freston	Village Hall, Freston	87	No change necessary. Proposal to combine with Woolverstone has been ruled out following consultation.	
Glensford (A)	Glensford	Village Hall, Glensford	2,564	Polling station electorate is over Electoral Commission tolerance. No other building available, so set up two polling stations in Village Hall.	
Great Cornard (North) Part 1 (W)	Great Cornard	Pot Kiln School, Great Cornard	1,984	No change necessary. Size of electorate justifies two polling stations.	Previously used The Stevenson Centre. New polling station used since 2013.
Great Cornard (North) Part 2 (W)	Great Cornard	The Stevenson Centre, Great Cornard	1,126	No change necessary. Size of electorate justifies two polling stations.	
Great Cornard (South) Part 1 (W)	Great Cornard	The Old School, Wells Hall Road, Great Cornard	2,342	No change necessary. Size of electorate justifies two polling stations.	Previously used The Stevenson Centre. New polling station used since 2012.
Great Cornard (South) Part 2 (W)	Great Cornard	Sudbury Rugby Club, Spicer Way, Great Cornard	867	No change necessary. Size of electorate justifies two polling stations.	Previously used The Stevenson Centre. New polling station used since 2012.
Great Waldingfield (A)	Great Waldingfield	Village Hall, Great Waldingfield	1,186	No change necessary.	
Groton (A)	Groton	Village Hall, Groton	187	No change necessary.	

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Hadleigh (North) Part 1 (W)	Hadleigh	Council Offices, Corks Lane, Hadleigh	848	No change necessary. Size of electorate justifies three polling stations.	Electorate split and new polling station used since 2013.
Hadleigh (North) Part 2 (W)	Hadleigh	Beaumont C. P. School, Durrant Road, Hadleigh	692	No change necessary. Size of electorate justifies three polling stations.	Electorate split and new polling station used since 2013.
Hadleigh (North) Part 3 (W)	Hadleigh	St Joseph's Catholic Church, Long Bessels, Hadleigh	1,623	No change necessary. Size of electorate justifies three polling stations.	Electorate split and new polling station used in 2014.
Hadleigh (South) Part 1 (W)	Hadleigh	The Town Hall, Market Place, Hadleigh	786	No change necessary. Size of electorate justifies two polling stations.	
Hadleigh (South) Part 2 (W)	Hadleigh	Hadleigh Pool and Leisure Centre, Stonehouse Road, Hadleigh	1,833	No change necessary. Size of electorate justifies two polling stations.	Previously used St Mary's School. New polling station used in 2014.
Harkstead (A)	Harkstead	Village Hall, Harkstead	204	No change necessary.	
Hartest (A)	Hartest, Boxted and Somerton (C)	Hartest Village Institute, Hartest	334	No change necessary.	
Higham (A)	Higham and Stratford St Mary (C)	Stratford St Mary Village Institute, Stratford St Mary	108	No change necessary. Higham electorate is too small to justify its own polling station.	Previously used The Old Vicarage. New polling station used since 2013.
Hintlesham (A)	Hintlesham and Chattisham (C)	Hintlesham Community Hall, Hintlesham	432	No change necessary.	
Hitcham (A)	Hitcham	Village Hall, Hitcham	503	No change necessary.	
Holbrook (A)	Holbrook	Village Hall, Holbrook	1,297	No change necessary.	
Holton St Mary (A)	Holton St Mary	Village Hall, Holton St Mary	147	No change necessary.	
Kersey(A)	Kersey	Village Hall, Kersey	249	No change necessary.	

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Kettlebaston (A)	Kettlebaston	Village Hall, Kettlebaston	52	No change necessary. Proposal to combine with Preston St Mary has been ruled out following consultation.	
Lavenham (A)	Lavenham	Village Hall, Lavenham	1,291	No change necessary.	
Lawshall (A)	Lawshall	Village Hall, Lawshall	727	No change necessary.	
Layham (A)	Layham	Village Hall, Layham	397	No change necessary.	
Leavenheath (A)	Leavenheath	Village Hall, Leavenheath	1,025	No change necessary.	
Lindsey (A)	Lindsey	Village Hall, Lindsey	132	No change necessary.	
Little Cornard (A)	Little Cornard	Village Hall, Little Cornard	226	No change necessary	
Little Waldingfield (A)	Little Waldingfield	Little Waldingfield Parish Room, Little Waldingfield	270	No change necessary.	
Long Melford (North) (A)	Long Melford	The Old School, The Green, Long Melford	1,338	No change necessary. Size of electorate justifies two polling stations.	
Long Melford (South) (A)	Long Melford	URC Hall, Hall Street, Long Melford	1,277	No change necessary. Size of electorate justifies two polling stations.	Electorate split and new polling station used since 2013.
Milden (A)	Milden	Milden Pavilion and Village Hall, Milden	79	No change necessary. Proposal to combine with another polling station has been ruled out as there is no suitable combination within the Boxford Ward.	
Monks Eleigh (A)	Monks Eleigh and Chelsworth (C)	Coronation Hall, Monks Eleigh	362	No change necessary.	
Nayland with Wissington (A)	Nayland with Wissington	Nayland Village Hall, Nayland with Wissington	773	No change necessary.	

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Nedging with Naughton (A)	Nedging with Naughton	Village Hall, Nedging with Naughton	281	No change necessary.	
Newton (A)	Newton	Village Hall, Newton	363	No change necessary.	
Pinewood (North West) (A)	Pinewood	Pinewood Community Hall, Laburnum Close, Pinewood	2,198	No change necessary. Size of electorate justifies two polling stations.	
Pinewood (South East) (A)	Pinewood and Ipswich	Belstead Brook Hotel, Ipswich	831	No change necessary. Size of electorate justifies two polling stations.	
Polstead (A)	Polstead	Village Hall, Polstead	642	No change necessary.	
Preston St Mary (A)	Preston St Mary	Village Hall, Preston St Mary	159	No change necessary	
Raydon (A)	Raydon and Shelley (C)	Village Hall, Raydon	389	No change necessary	
Semer (A)	Semer	Village Hall, Semer	100	No change necessary.	
Shelley (A)	Shelley and Raydon (C)	Village Hall, Raydon	41	No change necessary. Shelley electorate is too small to justify its own polling station.	
Shimpling (A)	Shimpling	Village Hall, Shimpling	320	No change necessary.	
Shotley (A)	Shotley and Erwarton (C)	Village Hall, Shotley	1,759	No change proposed. Keep under review and consider splitting electorate between Shotley and Shotley Gate.	
Somerton (A)	Somerton, Boxted and Hartest (C)	Hartest Village Institute, Hartest	69	No change necessary. Somerton electorate is too small to justify its own polling station.	
Sproughton (A)	Sproughton	Tithe Barn, Lower Street, Sproughton	987	No change necessary.	

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Stratford St Mary (A)	Stratford St Mary and Higham (C)	Stratford St Mary Village Institute, Stratford St Mary	500	No change necessary.	
Stanstead (A)	Stanstead	Stanstead Community Centre, Stanstead	269	No change necessary.	
Stoke by Nayland(A)	Stoke by Nayland	Village Hall, Stoke by Nayland	461	No change necessary.	
Stutton (A)	Stutton	Stutton Community Hall, Stutton	622	No change necessary.	
Sudbury (East) Part 1 (W)	Sudbury	Elizabeth Court, East Street, Sudbury	1,196	No change necessary. Size of electorate justifies two polling stations.	
Sudbury (East) Part 2 (W)	Sudbury	The Firs, Waldingfield Road, Sudbury	1,777	No change necessary. Size of electorate justifies two polling stations.	
Sudbury (North) Part 1 (W)	Sudbury	St John's Methodist Church, York Road/Girling Street, Sudbury	1,766	No change necessary. Size of electorate justifies three polling stations.	
Sudbury (North) Part 2 (W)	Sudbury	Vocational Centre, Ormiston Sudbury Academy, Tudor Road, Sudbury	608	No change necessary. Size of electorate justifies three polling stations.	
Sudbury (North) Part 3 (W)	Sudbury	Woodhall School, Mayflower Way, Sudbury	718	No change necessary. Size of electorate justifies three polling stations.	
Sudbury (South) Part 1 (W)	Sudbury	Office, 117 Sandringham Court, Sudbury if no suitable alternative can be found	783	Alternative venue to be found due to numerous complaints from electors following the 2014 election. Size of electorate justifies three polling stations.	Used The Granary, Quay Lane in 2011. The LEAP Centre used in 2012 and 2013. The Office, 117 Sandringham Court, Sudbury used in 2014.

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Sudbury (South) Part 2 (W)	Sudbury	St Gregory's Church Hall, Sudbury	705	No change necessary. Size of electorate justifies three polling stations.	
Sudbury (South) Part 3 (W)	Sudbury	The Nursery, St Gregory's Primary School, Sudbury	1,564	No change necessary. Size of electorate justifies three polling stations.	
Tattingstone (A)	Tattingstone	Village Hall, Tattingstone	426	No change necessary.	
Thorpe Morieux (A)	Thorpe Morieux	Village Hall, Thorpe Morieux	190	No change necessary	
Wattisham (A)	Wattisham	Room at Mapledown, The Green, Wattisham	87	No change necessary. Proposal to combine with Bildeston has been ruled out following consultation.	
Wenham Magna (A)	Wenham Magna, Capel St Mary and Wenham Parva (C)	Capel Village Hall, Capel St Mary	96	No change necessary. Wenham Magna electorate is too small to justify its own polling station.	
Wenham Parva (A)	Wenham Parva, Capel St Mary and Wenham Magna (C)	Capel Village Hall, Capel St Mary	22	No change necessary. Wenham Parva electorate is too small to justify its own polling station.	
Whatfield (A)	Whatfield	Village Hall, Whatfield	241	No change necessary.	
Wherstead (A)	Wherstead	Village Hall, Wherstead	205	No change necessary.	
Woolverstone (A)	Woolverstone	The Berners Hall, Woolverstone	205	No change necessary	