

## BABERGH DISTRICT COUNCIL

<b>From: Interim Head of Democratic Services</b>	<b>Report Number: S4</b>
<b>To: Babergh District Council</b>	<b>Date of meeting: 26 April 2016</b>

### APPOINTMENTS TO OUTSIDE BODIES FOR 2016/2017

#### 1. Purpose of Report

- 1.1 To consider appointments to Outside Bodies for 2016/2017 as outlined in Appendix A.
- 1.2 To agree that an annual review of appointments takes place, as set out in paragraph 10.12.

#### 2. Recommendations

- 2.1 That Councillors be appointed to the Outside Bodies detailed in Appendix A.
- 2.2 That an annual review of appointments takes place.

#### 3. Financial Implications

- 3.1 Councillors appointed to Outside Bodies are able to claim expenses in accordance with the Council's Members Allowance Scheme.

#### 4. Legal Implications

- 4.1 Appointments to Outside Bodies may be made under the general power in Section 2 of the Local Government Act 2000 - to do anything which is likely to promote the economic, social or environmental wellbeing of the area, unless specifically prohibited.

#### 5. Risk Management

- 5.1 This report is most closely linked with the Council's Corporate/Significant Business Risk No. 1 (Political and Managerial Leadership). Key risks are set out below:

Risk Description	Likelihood	Impact	Mitigation Measures
Members not appointed and therefore not able to represent the Council's strategic priorities on Outside Bodies	Low	Medium/High	Members appointed to Outside Bodies to provide an Annual Report to the relevant committee and to discuss key issues with their Group Leader on a regular basis.

## **6. Consultations**

- 6.1 Consultations have been undertaken with the Council Leader and Portfolio Holders.

## **7. Equality Analysis**

- 7.1 The Outside Bodies represent the diverse range of communities across the District. This will be continuously reviewed by officers to ensure that the range of Bodies continues to be diverse in inclusive of our communities.

## **8. Shared Service / Partnership Implications**

- 8.1 To support synergy between the two Councils, opportunities for joint appointments have been explored.

## **9. Implications for the Joint Strategic Plan**

The annual review process enables the Council to review the appropriateness of the appointments in the context of the Council's Strategic Priorities and Delivery Programme.

## **10. Key Information**

- 10.1 The Council appoints annually to a wide range of diverse Outside Bodies. The Constitutions of several of the Outside Bodies decree that the Councillor appointed to them must come from a Member of the Ruling Group on the Council, whilst others require representation from particular Wards or are political appointments. Most appointments to Outside Bodies are discretionary taking into consideration how representation on them adds value in terms of contributing towards the Council's priorities and strategic objectives.
- 10.2 Appointments to Outside Bodies may be made under the general power in Section 2 of the Local Government Act 2000 - to do anything which is likely to promote the economic, social or environmental wellbeing of the area, unless specifically prohibited.
- 10.3 There is an obligation imposed upon the Council to appoint to a number of the Outside Bodies either because it is a statutory requirement or a requirement of the Outside Body's Constitution.
- 10.4 The process of Council approving appointments to Outside Bodies where the role relates to a Non-Executive function of the Council is consistent with the Articles within the Constitution.
- 10.5 Appointments may also be made in accordance with specific powers or statutory duties to participate in Outside Bodies.
- 10.6 Appointment of Councillors to Outside Bodies provides support to the organisation concerned, enables Councillors to fulfil their community leadership roles and assess how the organisation fits with the Council's strategic priorities and enables appropriate monitoring of performance / budgets in line with best practice.

- 10.7 Appointments should only be made where the work of the Outside Body is relevant to the Council's strategic priorities and it either operates on a District basis rather than a Local/Parish basis or is related to the Council's role in the wider context, for example as a Member of the Local Government Association or a Regional grouping.
- 10.8 Appointments should only be made where they meet the criteria listed in paragraph 10.12.
- 10.9 Councillors appointed to Outside Bodies are able to work with and alongside local community groups, helping to empower them to in terms of addressing local issues and delivering sustainable solutions.
- 10.10 Appointments made to Outside Bodies should be sensitive to the need to represent as far as possible the diverse nature of the local community.
- 10.11 A Guide on Councillor Representation on Outside Bodies and Partnerships will be given to each Councillor who is a representative of the Council on an Outside Body or Partnership and their nominated substitutes.

### **Review process**

- 10.12 A regular review of the list of Outside Bodies will help to ensure relevance and appropriateness of membership by applying basic criteria such as the following:-
- The appointment is necessary to fulfil one of the Council's statutory functions.
  - The appointment is necessary to protect the Council's investment and assets
  - There was not a significant cost and resource implication for the Council when measured against any accrued benefit.
  - The balance or risk of any detrimental impact on the Council if it were not represented.
  - The appointment raises the profile of the Council at a national or regional level.
  - The appointment furthers the Council's strategic priorities.
  - The Council works in partnership with a number of the Outside Bodies in a variety of ways, some more directly than others because of the existence of service level agreements or by holding corporate positions on organisations because of legal agreements.

## **11. Appendices**

Title	Location
(a) Representation on Outside Bodies for 2016/2017	Attached

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**BABERGH DISTRICT COUNCIL**  
**APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES/PARTNERSHIPS**

<b>NAME OF BODY</b>  <b>Frequency, time and venue of meetings</b>	<b>NUMBER OF REPRESENTATIVES TO BE APPOINTED</b>	<b>NAME OF MEMBER NOMINATED</b>
ASSOCIATION FOR SUFFOLK MUSEUMS  3 x per annum weekday a.m. at Suffolk museums	1	John Nunn
BABERGH DOMESTIC VIOLENCE AND ABUSE FORUM (COMPASSION)  6 x per annum at Sudbury/BDC Council offices	1	Margaret Maybury
COUNTY DOMESTIC VIOLENCE FORUM  4 x per annum a.m. at various locations.	1	Margaret Maybury
DEDHAM VALE AONB AND STOUR VALLEY JOINT ADVISORY COMMITTEE (JAC)  3 x per annum a.m./p.m. at Sudbury/Great Cornard	2	David Holland Peter Patrick
EAST OF ENGLAND ASSEMBLY OF LEADERS 4 per annum a.m./pm at local authority venues across the east of England	1 (Leader)	Jennie Jenkins

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GAINSBOROUGH'S HOUSE SOCIETY  Gainsborough's House	1	Nick Ridley
GREATER IPSWICH CITY BOARD DEAL	1 (+ 1 substitute member, from MS)	Simon Barrett Sub: Gerard Brewster
GREENWAYS COUNTRYSIDE PROJECT JAC	2	Peter Burgoyne Dave Busby
HAVEN GATEWAY PARTNERSHIP  5 x per annum daytime various/locations	1 (+ substitute member)	David Holland Sub: Peter Patrick
IPSWICH AND DISTRICT CITIZENS ADVICE BUREAU  5 – 4 (evening) board meetings, 1 AGM – daytime p.m. at 19 Tower Street.	1	Bryn Hurren
IPSWICH POLICY AREA BOARD  4 x per annum p.m. Ipswich	1 (+ 1 substitute member)	Simon Barrett Sub: Alan Ferguson
LOCAL GOVERNMENT ASSOCIATION –  ASSEMBLY Annual meeting  LOCAL GOVERNMENT ASSOCIATION –	1 Leader	Jennie Jenkins

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<p style="text-align: center;">SPARSE</p> <p>3 x per annum daytime LGA London and at Rural Conference Venues, 11.30 a.m. – 3 p.m.</p>	1	Richard Kemp
<p>RAG (Responsible Authorities Group) Western Area Overarches the Western Area Crime and Disorder Reduction Partnership.</p> <p>4 x per annum a.m. at Mid Suffolk, Babergh, Forest Heath and St Eds on a rotational basis</p>	2  Voting rights	Jan Osborne Sub: Sue Burgoyne
<p style="text-align: center;">RAISING THE BAR SPONSORING GROUP</p> <p>4 x per annum late p.m. , various locations</p>	1 (+1 substitute)	Julie Flatman Sub: Sue Carpendale
<p style="text-align: center;">SOUTH SUFFOLK LEISURE TRUST BOARD</p> <p>7 x per annum late p.m Babergh Offices</p>	2	Simon Barrett and Tina Campbell
<p style="text-align: center;">SUDBURY AND DISTRICT CITIZENS ADVICE BUREAU</p> <p>5 x per annum p.m. at Belle Vue Sudbury</p>	1	Adrian Osborne
<p style="text-align: center;">SUFFOLK COAST AND HEATHS AONB JOINT ADVISORY COMMITTEE (JAC) and PARTNERSHIP</p> <p>4 per annum a.m. various locations in the AONB</p>	2 1 – JAC and Partnership 1 – JAC only  <b>NO</b>	David Rose Derek Davies (sub and JAC only)

<b>NAME OF BODY</b> <b>Frequency, time and venue of meetings</b>	<b>NUMBER OF REPRESENTATIVES TO BE APPOINTED</b>	<b>NAME OF MEMBER NOMINATED</b>
SUFFOLK FLOOD RISK SCRUTINY SUB-COMMITTEE  2 x per annum, various locations.	1 (+ 1 substitute member)	Barry Gasper Sub: Stephen Williams
SUFFOLK HEALTH AND WELLBEING BOARD  6 x per annum – Thursdays at Ipswich or Bury St Edmunds – formal meeting a.m. followed by optional informal session p.m.	1 (+ 1 substitute member)  full voting rights	Diana Kearsley as the joint member representative for 2016/2017 with Nick Ridley as substitute
SUFFOLK HEALTH SCRUTINY COMMITTEE	1 (+ 1 substitute member)	Siân Dawson Sub: Margaret Maybury
SUFFOLK JOINT EMERGENCY PLANNING POLICY PANEL  2 x per annum, Endeavour House.	1 (+1 substitute Member)	David Holland Sub: Sue Carpendale
SUFFOLK POLICE AND CRIME PANEL	1	David Rose Sub: Stephen Plumb
SUFFOLK RAIL POLICY GROUP  3 x per annum p.m. at SCC and District Council Offices	1	Alistair McCraw
SUFFOLK SPORT PARTNERSHIP FORUM  2 x per annum daytime various Suffolk locations	1	Derek Davies
SUFFOLK WASTE PARTNERSHIP (SWP)  4 x per annum a.m. at MSDC Offices	1	Clive Arthey

<b>NAME OF BODY</b> <b>Frequency, time and venue of meetings</b>	<b>NUMBER OF REPRESENTATIVES TO BE APPOINTED</b>	<b>NAME OF MEMBER NOMINATED</b>
THE QUAY THEATRE AT SUDBURY LIMITED – Management Board  6 x per annum evening Quay Theatre	1	Bryn Hurren
JOINT WASTE MANAGEMENT BOARD	1 (+ substitute Member)	Frank Lawrenson Sub :Fenella Swan

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