



2006-2007
Waste and Recycling
2006-2007
Culture and Sport for
Hard to Reach Groups

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TO: THE CHAIRMAN AND MEMBERS OF
BABERGH DISTRICT COUNCIL

11 May 2011

Dear Sir/Madam

The Annual Meeting of the Babergh District Council will be held in the Council Chamber, Council Offices, Corks Lane, Hadleigh on **THURSDAY, 19 MAY 2011 AT 9.30 A.M.**

Members' attention is drawn to the fact that the new Chief Executive (Charlie Adan) will be present at the meeting.

Further that the refreshments break in the meeting will be held at approximately 10.45 a.m. until 11.15 a.m. when the outgoing Chief Executive (Pat Rockall) will say farewell to staff and Members. Charlie will also be available to introduce herself at this point.

The proceedings will be opened with a short Prayer for those Members who choose to participate.

Yours faithfully

Andrew Hunkin
Director of Corporate Services

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PART I1 ELECTION OF CHAIRMAN2 ELECTION OF VICE-CHAIRMAN3 MINUTES

To confirm and sign the minutes of the meeting held on 19 April 2011 as a correct record.

4 DECLARATION OF INTERESTS

Members to declare any interests as appropriate in respect of items to be considered at this meeting.

5 APOLOGIES FOR ABSENCE

To receive apologies for absence.

6 CHAIRMAN'S ANNOUNCEMENTS

Paper
[L3](#)

In addition to any announcements made at the meeting please see Paper L3 attached detailing events attended by the Chairman and Vice-Chairman.

7 TO RECEIVE NOTIFICATION OF PETITIONS IN ACCORDANCE WITH COUNCIL PROCEDURE RULE NO. 13

In accordance with Council Procedure Rule No. 13, the Chief Executive will report the receipt of any petitions. There can be no debate or comment upon these matters at the Council meeting.

8 RECOMMENDATIONS AND REPORTS FROM COMMITTEES

Terms of Reference (Joint Scrutiny Committee Minute No. 8)

Paper
[L4](#)

The Joint Scrutiny Committee, at its meeting held on 5 April 2011, recommended for approval by the respective Councils the terms of reference for the Joint Scrutiny Committee as contained in the attached report.

9 QUESTIONS FROM THE PUBLIC

The Chairmen of Committees to answer any questions from the public of which notice has been given no later than midday two working days before the day of the meeting in accordance with Council Procedure Rule No. 14.

ITEM	BUSINESS
10	<u>QUESTIONS FROM MEMBERS</u>
	The Chairman of the Council and the Chairmen of Committees and Sub-Committees to answer any questions on any matters in relation to which the Council has powers or duties or which affect the District and which fall within the terms of reference of that Committee or Sub-Committee of which due notice has been given in accordance with Council Procedure Rule No. 15.4 (a) and (b).
11	<u>POLITICAL BALANCE AND COMPOSITION OF COMMITTEES</u>
Paper L5	Report by the Director of Corporate Services attached.
12	<u>APPOINTMENT OF SUBSTITUTES – COUNCIL PROCEDURE RULE NO. 5</u>
Paper L6	Report by the Director of Corporate Services attached.
13	<u>ELECTION OF CHAIRMEN OF COMMITTEES</u>
	To elect a Chairman for each of the following Committees:-
	Strategy Overview and Scrutiny (Community Services) Overview and Scrutiny (Stewardship) Development Licensing and Appeals
	NOTE: Standards Committee appoints its own Chairman.
14	<u>ANNUAL REPORT OF THE OVERVIEW AND SCRUTINY (STEWARDSHIP) COMMITTEE</u>
Paper L7	Report by the Director of Corporate Services attached.
15	<u>ANNUAL REPORT OF THE OVERVIEW AND SCRUTINY (COMMUNITY SERVICES) COMMITTEE</u>
Paper L8	Report by the Director of Corporate Services attached.

ITEM	BUSINESS
16	<p><u>ELECTION OF MEMBER CHAMPIONS</u></p> <p>To elect a Member Champion for each of the following:-</p> <p>Waste Management Strategy Efficiencies and Procurement Equalities Health and Safety Children and Young People Arts and Culture</p> <p>Note: E-Government and CPA and Continuous Improvement Champions are no longer required.</p>
17	<p><u>TASK GROUPS AND PANELS (a) APPOINTMENT OF MEMBERS (b) ANNUAL REPORTS</u></p>
Paper L9	<p>Report by the Director of Corporate Services attached.</p>
18	<p><u>APPOINTMENT OF REPRESENTATIVES TO SERVE ON THE SHARED REVENUES PARTNERSHIP (SRP) JOINT COMMITTEE</u></p>
	<p>The Director of Corporate Services to report that, under the Shared Revenues Partnership Agreement, the three partner Councils (Babergh, Ipswich and Mid Suffolk) each appoint two Members to serve on the SRP Joint Committee.</p>
	<p>The Joint Committee was established under Section 101 of the Local Government Act 1972 and Regulation 11 of the Local Authorities (Arrangements for the Discharge of Functions) (England) Regulations 2000 by the partner Councils to discharge their revenues and benefits functions with effect from 1 April 2011. The Joint Committee will continue for a period of at least 10 years (Minute No 56(b) – Council meeting of 29 September 2010 refers).</p>
	<p>Also at that meeting, the Council agreed that its two representatives were to be members of the Strategy Committee, and Councillors A J Hinton and Dr M R Miller were appointed to the Joint Committee. Substitute Members from the Strategy Committee (Councillors J A Jenkins and N A Bennett respectively) were also appointed.</p>
	<p>The Council further resolved (at its meeting on 13 December 2010 – Minute No 84 refers) that, in view of the differing constitutional arrangements of the partner Councils, and as Ipswich Borough Council is hosting the Partnership, the SRP be not politically balanced.</p>

The Council is therefore asked to appoint two Members of the Strategy Committee to serve on the Shared Revenues Partnership Joint Committee, together with two substitute Members also from the Strategy Committee, for the current period of office of Babergh District Council commencing 19 May 2011.

A meeting has been held between the Political Group Leaders and it is suggested that Mr A C Bavington and Mr A J Hinton be appointed as the Members to serve on the SRP and that Mrs J Antill and Mrs A K Pollard be appointed as the Substitutes.

19 APPOINTMENT OF MEMBERS TO SERVE ON OUTSIDE BODIES/PARTNERSHIPS

Paper
L10

Report by the Director of Corporate Services to follow.

NOTE: A photographer will be available in the Members' Room from 9.00 a.m. to take Members' photographs. These will be used in Council publications and available for use by the Press.

For further information on any of the Part 1 items listed above, please contact Steve Ellwood on 01473 825876 or via email at committee.services@babergh.gov.uk