



2006-2007
Waste and Recycling
2006-2007
Culture and Sport for
Hard to Reach Groups

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TO: THE CHAIRMAN AND MEMBERS OF
BABERGH DISTRICT COUNCIL

17 June 2011

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PLEASE NOTE DAY OF MEETING

Dear Sir/Madam

A Meeting of the Babergh District Council will be held in the Council Chamber, Council Offices, Corks Lane, Hadleigh on **MONDAY, 27 JUNE 2011 AT 9.30 A.M.**

The proceedings will be opened with a short Prayer for those Members who choose to participate.

Yours faithfully

Andrew Hunkin
Director of Corporate Services

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PART I1 MINUTES

To confirm and sign the minutes of the Annual meeting held on 19 May 2011 as a correct record.

2 DECLARATION OF INTERESTS

Members to declare any interests as appropriate in respect of items to be considered at this meeting.

3 APOLOGIES FOR ABSENCE

To receive apologies for absence.

4 CHAIRMAN'S ANNOUNCEMENTS

Paper
[L35](#)

In addition to any announcements made at the meeting please see Paper L35 attached detailing events attended by the Chairman and Vice-Chairman.

5 TO RECEIVE NOTIFICATION OF PETITIONS IN ACCORDANCE WITH COUNCIL PROCEDURE RULE NO. 13

In accordance with Council Procedure Rule No. 13, the Chief Executive will report the receipt of any petitions. There can be no debate or comment upon these matters at the Council meeting.

6 QUESTIONS FROM THE PUBLIC

The Chairmen of Committees to answer any questions from the public of which notice has been given no later than midday two working days before the day of the meeting in accordance with Council Procedure Rule No. 14.

7 QUESTIONS FROM MEMBERS

The Chairman of the Council and the Chairmen of Committees and Sub-Committees to answer any questions on any matters in relation to which the Council has powers or duties or which affect the District and which fall within the terms of reference of that Committee or Sub-Committee of which due notice has been given in accordance with Council Procedure Rule No. 15.4 (a) and (b).

8 ALIGNMENT OF MEETING DATES WITH THOSE OF MID SUFFOLK DISTRICT COUNCIL – REVISED TIMETABLE FOR 2011/12

Paper
[L36](#)

The Director of Corporate Services to report that, following a request to align dates of the Strategy/Executive Committees and Council meetings to within a few days, a revised timetable for 2011/12 is attached as Paper L36.

The Joint Member Implementation Board (JMIB) at its meeting on 14 June considered the proposed revisions to the Strategy/Executive and Council meetings and these have been incorporated into Paper L36.

Following JMIB, the Director of Corporate Services has revised the full Timetable of Meetings and Members' attention is drawn to the items listed in the bullet points below.

The Chairmen and Vice-Chairmen of Council and Committees together with Group Leaders were asked for their comments ahead of the dispatch of the Council agenda.

- The Development and Licensing and Appeals Committee meetings are unchanged from those agreed at the Council meeting on 13 December 2010, other than the October meeting of Licensing and Appeals, which has been put back one week (to 13 October 2011).
- There are changes to some Overview and Scrutiny Committee dates to accommodate the alignment. There are no Scrutiny meetings at all in October 2011.
- No changes are proposed for Babergh's scheduled meetings from January – April 2012.
- In preparing the revised timetable for consideration, relevant Officers of both Councils have had regard to the timing of meetings which have to meet specific business requirements such as Treasury Management and Audit Governance reports and consideration of the Draft Core Strategy for the LDF.

The Council is asked to approve the revised timetable as set out in Paper L36.

9 APPOINTMENT OF SUBSTITUTE MEMBERS TO THE JOINT SCRUTINY COMMITTEE (JSC)

The Director of Corporate Services to report that 5 Babergh Members, as listed below, were appointed to the JSC at the Annual Council meeting. No substitutes were appointed at that time.

David Busby, Bryn Hurren (Lib Dem)
Richard Cave, Brian Riley (Conservative)
David Rose (Independent)

The requirement for Babergh is that substitutes are to be drawn from a named pool of Members of the relevant political Group who are not members of the Strategy Committee (Council Minute No 90 (9) – 13 December 2010 refers).

The relevant Group Leaders have been asked to provide names as follows:-

2 Conservative
2 Lib Dem
1 Independent

The Council is asked to appoint substitute Members for the JSC.

10 REPLACEMENT MEMBER TO SERVE ON THE JOINT IT PANEL

The Director of Corporate Services to report that David Busby (Lib Dem) was appointed at the Annual Council meeting to serve on the Joint IT Panel, together with John Deacon (Lib Dem) and Brian Riley (Conservative).

Nominations have been sought from the Group Leaders for a replacement Member for Mr Busby who is standing down.

The Council is asked to make a replacement appointment.

11 APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES/PARTNERSHIPS

Paper
[L37](#)

Report by the Director of Corporate Services attached. Group Leaders have been asked to make nominations to the vacancies as shown in Paper L37.

The Council is asked to appoint representatives to the vacancies for the current term of office.

For further information on any of the Part 1 items listed above, please contact Linda Sheppard on 01473 826610 or via email at committee.services@babergh.gov.uk