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TO: THE CHAIRMAN AND MEMBERS OF  
BABERGH DISTRICT COUNCIL

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18 February 2013

Dear Sir/Madam

A Meeting of the Babergh District Council will be held in the Council Chamber, Council Offices, Corks Lane, Hadleigh on **Tuesday, 26 February at 9.30 a.m.**

For those wishing to attend, prayers will be said at 9.25 a.m. prior to the commencement of the Council meeting.

Yours faithfully

Andrew Hunkin  
Strategic Director (Corporate)

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**PART I**

1 MINUTES

To confirm and sign the minutes of the meeting held on [18 December 2012](#) as a correct record, subject to the following amendments:-

Minute No 54 – Declaration of Interests

“Mr A C Bavington” to be deleted from the list of Members declaring pecuniary interests (and being given dispensation to participate fully) in relation to Minute No 57(b).

“Mr D L Wood” to be included in the list of Members referred to above.

Minute No 57(b) – Local Council Tax and Support Scheme and Reduction to Discounts

The following sentence to be added after Resolution (6):-

“Mr D M Busby voted against the decision referred to above and requested that this be recorded in the minutes.”

2 DECLARATION OF INTERESTS

Members to declare any interests as appropriate in respect of items to be considered at this meeting.

3 APOLOGIES FOR ABSENCE

To receive apologies for absence.

4 CHAIRMAN’S ANNOUNCEMENTS

[Paper M157](#)

In addition to any announcements made at the meeting, please see Paper M157 attached detailing events attended by the Chairman and Vice-Chairman.

5 TO RECEIVE NOTIFICATION OF PETITIONS IN ACCORDANCE WITH COUNCIL PROCEDURE RULE NO. 13

In accordance with Council Procedure Rule No. 13, the Chief Executive will report the receipt of any petitions. There can be no debate or comment upon this matter at the Council meeting.

6 RECOMMENDATIONS AND REPORTS FROM COMMITTEES

(a) Draft Treasury Management Strategy (Overview and Scrutiny Committee Minute No. 45 and Strategy Committee 14 February

Papers  
[M138](#) and  
[M138A](#)

2013)

Strategy Committee Members had before them the recommendations of the Overview and Scrutiny (Stewardship) Committee, together with Papers M138 and M138A. Strategy Committee accepted the recommendations as set out below.

### **RECOMMENDED TO COUNCIL**

- (1) That the key factors and information affecting treasury management activities set out in Appendix A to Paper M138 (as amended by Paper M138A) be noted.**
- (2) That the following be approved:**
  - (a) The Treasury Management Policy Statement and the Policy for Managing the HRA Debt set out in Appendix B to Paper M138.**
  - (b) The Draft Treasury Management Strategy for 2013/14, including the Annual Investment Strategy, as set out in Appendix C to Paper M138 (as amended by Paper M138A).**
  - (c) The Draft Prudential Indicators and Limits for 2012/13 (revised) to 2015/16 set out in Appendix D to Paper M138 (as amended by Paper M138A).**
- (3) That the current position regarding Santander UK plc not being included on the counterparty list be confirmed.**

### Notes

1. Strategy Committee Members were aware that, since the meeting of Overview and Scrutiny (Stewardship) Committee, Arlingclose Ltd (the Council's treasury advisors) had advised that investments may be made with Singaporean banks which meet the minimum criteria set out in section 8.15 of Paper M138 (Singapore has a AAA sovereign credit rating). Investments would be for a maximum period of 100 days but this could be changed on the advice of Arlingclose.

As this information was not available to the members of Overview and Scrutiny (Stewardship) Committee at the meeting on 22 January 2013, it was noted that the possible approval of investments with Singaporean Banks would be considered later in the year.

2. Strategy Committee asked that the position regarding Santander UK plc, as referred to in Recommendation (3) above be re-visited as part of the mid-year reporting process.
- (b) Housing Revenue Account – (a) Draft HRA Budget 2013/14, (b) Proposed Rents and Charges 2013/14 (c) Review and update – HRA Business Plan 2013/14 (Strategy Committee Minute No. 101)

Papers  
[M131](#)  
and  
[M131A](#)

The Head of Housing submitted a report (Paper M131) on the Draft Housing Revenue Account Budget 2013/14, which included the four year Capital Programme.

The report also outlined proposed changes to rents and charges for 2013/14, a review of the HRA Business Plan and proposals for establishing strategic priorities and for use of surplus revenues.

Paper M131A details amendments, based on the latest financial information, which update Paper M131. The Council is asked to note the updated details, as referred to in italics below.

### **RECOMMENDED TO COUNCIL**

- (1) That the Draft HRA 2013/14 Budget as presented in section 8.7 of Paper M131 (*as amended by the table set out in Paper M131A*) be approved.**
- (2) That the Draft HRA 2013/17 Capital Programme as contained in Appendix (a) of Paper M131 be approved.**
- (3) That changes to Council rents and charges for 2013/14 be approved as follows:-**
  - **Housing Rents are increased by 5.17%**
  - **Garage rents are increased by 5.17%**
  - **Sheltered communal service charges are increased by 5%**
  - **Sheltered utility charges are decreased by 2.88%.**
- (4) That the creation of 'new build/acquisitions pot' within the Capital Programme as referred to in Paragraph 8.11 of Paper M131 be noted.**
- (5) That the allocation of Right to Buy receipts between the HRA and General Fund as referred to in Paragraph 8.13 of Paper M131 be noted.**
- (6) That the review of the HRA Business Plan as referred to in Paragraph 8.30 and *the revised Appendix (b) attached to Paper M131A* be noted.**
- (7) That the proposals for development of HRA strategic priorities and use of surplus revenues as referred to in Paragraphs 8.33 to 8.36 of Paper M131 be noted.**
- (8) *That, in paragraph 8.23 of Paper M131, the replacement of the figure '£1.5m' by '£1m' as referred to in Paper M131A be noted.***

- (c) Ipswich Area Policy Board – Approval of Revised Terms of Reference (Strategy Committee Minute No. 102)

Paper  
[M132](#)

Strategy Committee at its meeting on 17 January 2013 considered Paper M132 and agreed to continue with the Council's involvement in the Board, and accepted the amended Terms of Reference proposed. In addition the Committee:-

**RECOMMENDED TO COUNCIL**

**That a substitute Member be appointed in accordance with the revised Terms of Reference attached as Appendix A to Paper M132.**

- (d) Additions to the Affordable Homes Programme – Proposed Affordable Housing Schemes – Fiddles Lane, East Bergholt and Lady Lane, Hadleigh (Strategy Committee 14 February 2013)

Paper  
[M148](#)

Strategy Committee at its meeting on 14 February 2013 considered Paper M148 and accepted the recommendations as set out below:-

**RECOMMENDED TO COUNCIL**

**That the two schemes on Babergh owned land as shown in Appendices 1 and 2 to Paper M148 be approved in principle and be included within the Council's Affordable Housing programme, it being noted that all schemes require full consultation with Local Members, together with the Parishes, stakeholders, tenants and others as necessary.**

- **4 x two-bedroom bungalows for affordable rent at land off Fiddlers Lane, East Bergholt.**
- **1 x four -bedroom dwelling for affordable rent at land adjacent to 4 Lady Lane, Hadleigh.**

- (e) Norfolk and Suffolk Gypsy and Traveller Strategy (2012 – 214) (Strategy Committee 14 February 2013)

Paper  
[M150](#)

Strategy Committee at its meeting on 14 February 2013 considered Paper M150 and accepted the recommendations as set out below:

**RECOMMENDED TO COUNCIL**

- (1) That the new Norfolk and Suffolk Gypsy and Traveller Strategy for 2012 – 2014 as attached at Appendix 1 with the amendments as detailed in section 5.2 of this report,**

be approved.

- (2) **That the annual monitoring of the Strategy and associated Action Plan be undertaken by the Housing Panel, any decisions or actions to be referred to Strategy Committee.**
- (f) Suffolk Health and Wellbeing Strategy: A Ten Year Strategy Early Priorities for Review 2015

Paper  
[M152](#)

Strategy Committee at its meeting on 14 February 2013 considered Paper M152 and accepted the recommendations as set out below:

#### **RECOMMENDED TO COUNCIL**

- (1) **That the Joint Health and Wellbeing Strategy developed by Suffolk's Health and Wellbeing Board attached as Appendix A to Paper M152 be adopted as part of the Babergh / Mid Suffolk policy framework.**
- (2) **That Babergh/Mid Suffolk will contribute to the implementation of the Joint Health and Wellbeing Strategy through its service delivery mechanisms and through proactive membership of the Suffolk Health and Wellbeing Board which has the statutory duty to produce the Strategy and Joint Strategic Needs Assessment.**

#### 7 FINANCIAL OUTLOOK AND GENERAL FUND REVENUE BUDGET 2013/14

Papers  
[M147](#) and  
[M159](#)

Report by the Head of Corporate Resources attached.

#### Note

Members having questions of detail on the items referred to in the Paper M159 are asked to contact the Corporate Manager – Financial Services in advance of the Council meeting.

#### 8 QUESTIONS FROM THE PUBLIC

The Chairmen of Committees to answer any questions from the public of which notice has been given no later than midday two working days before the day of the meeting in accordance with Council Procedure Rule No. 14.

#### 9 QUESTIONS FROM MEMBERS

The Chairman of the Council and the Chairmen of Committees and Sub-Committees to answer any questions on any matters in relation to which the Council has powers or duties or which affect the District and which fall within the terms of reference of that Committee or Sub-Committee of which due notice has been given in accordance with Council Procedure Rule No. 15.4 (a) and (b).

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For further information on any of the Part 1 items listed above, please contact Linda Sheppard on 01473 826610 or via email at [committee.services@babergh.gov.uk](mailto:committee.services@babergh.gov.uk)

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