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TO: THE CHAIRMAN AND MEMBERS OF
BABERGH DISTRICT COUNCIL

15 April 2013

Dear Sir/Madam

The Annual Meeting of the Babergh District Council will be held in the Council Chamber, Council Offices, Corks Lane, Hadleigh on **Tuesday, 23 April at 9.30 a.m.**

For those wishing to attend, prayers will be said at 9.25 a.m. prior to the commencement of the Council meeting.

Yours faithfully

Andrew Hunkin
Strategic Director (Corporate)

PART I1 ELECTION OF CHAIRMAN2 ELECTION OF VICE-CHAIRMAN3 MINUTES

To confirm and sign the minutes of the meeting held on [9 April 2013](#) as a correct record.

4 DECLARATION OF INTERESTS

Members to declare any interests as appropriate in respect of items to be considered at this meeting.

5 APOLOGIES FOR ABSENCE

To receive apologies for absence.

6 CHAIRMAN'S ANNOUNCEMENTS7 TO RECEIVE NOTIFICATION OF PETITIONS IN ACCORDANCE WITH COUNCIL PROCEDURE RULE NO. 13

In accordance with Council Procedure Rule No. 13, the Chief Executive will report the receipt of any petitions. There can be no debate or comment upon these matters at the Council meeting.

8 RECOMMENDATIONS AND REPORTS FROM COMMITTEESSuffolk Growth Strategy (Strategy Committee Minute No. 129)[Paper M164](#)

The Strategic Director (Place) submitted a report (Paper M164) requesting endorsement of the Suffolk Growth Strategy in order to provide a clear strategic focus for the promotion of economic growth in Suffolk across all local authorities.

The Strategy will be underpinned by a delivery plan to be developed jointly between all local authorities in Suffolk to identify the actions needed in order to deliver the outcomes in the Strategy and the shared vision for economic growth in Suffolk.

RECOMMENDED TO COUNCIL

That the Suffolk Growth Strategy, a joint economic growth strategy developed by the County, District and Borough Councils in Suffolk as attached to Paper M164 be approved.

ITEM	BUSINESS
9	<p data-bbox="453 230 946 257"><u>QUESTIONS FROM THE PUBLIC</u></p> <p data-bbox="453 304 1474 443">The Chairmen of Committees to answer any questions from the public of which notice has been given no later than midday two working days before the day of the meeting in accordance with Council Procedure Rule No. 14.</p>
10	<p data-bbox="453 488 919 515"><u>QUESTIONS FROM MEMBERS</u></p> <p data-bbox="453 562 1474 775">The Chairman of the Council and the Chairmen of Committees and Sub-Committees to answer any questions on any matters in relation to which the Council has powers or duties or which affect the District and which fall within the terms of reference of that Committee or Sub-Committee of which due notice has been given in accordance with Council Procedure Rule No. 15.4 (a) and (b).</p>
11	<p data-bbox="453 819 1369 846"><u>POLITICAL BALANCE AND COMPOSITION OF COMMITTEES</u></p> <p data-bbox="453 893 1254 920">Report by the Head of Corporate Organisation attached.</p>
<p data-bbox="172 893 260 958">Paper N2</p>	<p data-bbox="338 1003 1353 1030">12 <u>APPOINTMENTS TO SUFFOLK JOINT STANDARDS BOARD</u></p> <p data-bbox="453 1077 1474 1216">The Head of Corporate Organisation to report that, following the Council decision on 9 April 2013 to establish joint arrangements with Mid Suffolk District and Suffolk County Councils, Members are asked to appoint three Members to serve on the new Board.</p> <p data-bbox="453 1263 1474 1328">It was agreed that the political balance rules would not apply to Babergh's appointees, who cannot be any of the following:-</p> <ul data-bbox="453 1375 1050 1440" style="list-style-type: none"> <li data-bbox="453 1375 935 1402">• the Chairman of the Council <li data-bbox="453 1413 1050 1440">• Members of the Strategy Committee <p data-bbox="453 1487 1474 1664">The Group Leaders have been asked to put forward names to be considered for these positions. Appointments will be made for the ensuing year, unless one of the circumstances in Section 5 of the Board's Terms of Reference relating to resignations, removal/replacement of members, changes to the constitutional arrangements) takes effect.</p>
	<p data-bbox="338 1709 1474 1774">13 <u>ELECTION OF CHAIRMEN AND VICE-CHAIRMEN OF COMMITTEES AND LEADER OF THE COUNCIL</u></p> <p data-bbox="453 1821 1474 1886">To elect a Leader of the Council following the decision of the Council on 9 April to make such an appointment.</p> <p data-bbox="453 1933 1474 1998">In accordance with the Council's Constitution (Article 2.03(b)(iii)), the Leader shall take up the Chairmanship of the Strategy Committee.</p>

ITEM	BUSINESS
	<p>To elect a Chairman for each of the following Committees:-</p> <p>Planning Regulatory</p> <p>To elect a Chairman and Vice-Chairman for each of the following:-</p> <p>Joint Audit and Standards Committee Joint Scrutiny Committee Joint Appointments Committee</p> <p>(Note: Mid Suffolk District Council also elect Chair and Vice-Chair for these Joint Committees. The Chairmanship of any meeting shall be provided by the host Authority.</p>
14	<p><u>TIMETABLE OF MEETINGS 2013/14</u></p> <p>Draft Timetable attached.</p>
<p>Paper N3</p>	
15	<p><u>ANNUAL REPORT OF THE OVERVIEW AND SCRUTINY (STEWARDSHIP) COMMITTEE</u></p> <p>Report from the Head of Corporate Organisation attached.</p>
<p>Paper N4</p>	
16	<p><u>ANNUAL REPORT OF THE OVERVIEW AND SCRUTINY (COMMUNITY SERVICES) COMMITTEE</u></p> <p>Report from the Head of Corporate Organisation attached.</p>
<p>Paper N5</p>	
17	<p><u>ANNUAL REPORT OF THE JOINT STANDARDS COMMITTEE</u></p> <p>Report from the Committee attached.</p>
<p>Paper N6</p>	
18	<p><u>TASK GROUPS AND PANELS – ANNUAL REPORTS</u></p> <p>Report from the Head of Corporate Organisation attached.</p>
<p>Paper N7</p>	
19	<p><u>JOINT PANELS – ANNUAL REPORTS</u></p> <p>Report by the Head of Corporate Organisation attached.</p>
<p>Paper N8</p>	

20 REPRESENTATION ON OUTSIDE BODIES AND PARTNERSHIPS ETC

The Head of Corporate Organisation to report that the appointments made at the Annual Council meeting on 19 May 2011 (for the 4 year term of office), together with those made since that date (for the remainder of the current term of office) remain unchanged other than as identified below:-

Suffolk Health Scrutiny Committee

Dr M F Bamford is standing down as the substitute member because of a potential conflict of interest with his position as the representative for Babergh and Mid Suffolk on the Suffolk Health and Wellbeing Board, which has a strategic role from April this year.

Dedham Vale AONB and Stour Valley Joint Advisory Committee (JAC)

There is vacancy for a second representative, following the resignation of Councillor Peter Holbrook.

Any appointment linked to a particular role, such as a Committee Chairman, in the event of there being a change of Member elected to the relevant role.

Any appointments which are no longer needed because of changes to the requirements, or existence, of the relevant body/partnership.

Following this meeting, the list of representative appointments will be updated to reflect known changes including those made in connection with the above.

It is recommended

That Members consider whether they wish to make replacement appointments to the two bodies as referred to above, such appointments to be for the remainder of the current term of office, or such other period as the Council may decide.

21 PAY POLICY STATEMENT 2013/14

[Paper
N9](#)

Report by the Head of Corporate Organisation attached.

For further information on any of the Part 1 items listed above, please contact Linda Sheppard on 01473 826610 or via email at committee.services@babergh.gov.uk