



**Andrew Hunkin**  
**Strategic Director (Corporate)**  
Babergh District Council  
Corks Lane, Hadleigh, Ipswich IP7 6SJ

DX NO: 85055 Exchange: Babergh  
Website: [www.babergh.gov.uk](http://www.babergh.gov.uk)

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TO: THE CHAIRMAN AND MEMBERS OF  
BABERGH DISTRICT COUNCIL

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17 June 2013

Dear Sir/Madam

A Meeting of the Babergh District Council will be held in the Council Chamber, Council Offices, Corks Lane, Hadleigh on **Tuesday, 25 June at 9.30 a.m.**

For those wishing to attend, prayers will be said at 9.25 a.m. prior to the commencement of the Council meeting.

Yours faithfully

Andrew Hunkin  
Strategic Director (Corporate)

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**Babergh District Council**  
Council Offices, Corks Lane, Hadleigh, Ipswich, IP7 6SJ  
Telephone (01473) 822801  
Facsimile (01473) 825742  
Minicom (01473) 825878  
DX 85055 Babergh  
[www.babergh.gov.uk](http://www.babergh.gov.uk)

**Strategic Director (Corporate):** Andrew Hunkin  
**Head of Corporate Organisation:** Peter Quirk, **Head of Corporate Resources:** Katherine Steel  
**Chief Finance Officers (S151):** Katherine Steel (Mid Suffolk), Barry Hunter (Babergh), **Monitoring Officer:** Kathryn Saward

**PART I**1 MINUTES

To confirm and sign the Minutes of the Annual Council meeting held on [23 April 2013](#) as a correct record.

2 DECLARATION OF INTERESTS

Members to declare any interests as appropriate in respect of items to be considered at this meeting.

3 APOLOGIES FOR ABSENCE

To receive apologies for absence.

4 CHAIRMAN'S ANNOUNCEMENTS

Paper  
[N23](#)

In addition to any announcements made at the meeting, please see Paper N23 attached detailing events attended by the Chairman and Vice-Chairman.

5 TO RECEIVE NOTIFICATION OF PETITIONS IN ACCORDANCE WITH COUNCIL PROCEDURE RULE NO. 13

In accordance with Council Procedure Rule No. 13, the Chief Executive will report the receipt of the following petitions. There can be no debate or comment upon these matters at the Council meeting.

Babergh District Council (Parish of Stanstead Footpath No 9) Diversion Order 2013

- (a) Petition signed by approximately 72 residents of Babergh District opposing the proposed diversion, which is the subject of an Order made under the delegated powers by the Head of Communities, his decision having taken into account the existence of a petition objecting to the proposal.

The petition organiser has been advised by the Council's Footpath Officer of the process for making the Order, and the opportunity for formal objections/observations to be submitted during a 28 day period as part of that process. Notice of the Order was given in the local press on 15 May. In addition, discussions have been held on site and the Footpath Officer attended the Parish Council meeting on 30 May to respond to concerns and further explain the process. The petition was reported to the meeting of the Planning Committee held on 29 May 2013.

- (b) Petition signed by more than 20 residents of Babergh District supporting the proposed diversion. The petition was reported to the meeting of the Planning Committee held on 12 June 2013.

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**ITEM****BUSINESS**

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Both petitions are now being treated as formal submissions in response to the Notice of the Diversion Order which appeared in the local press.

Planning Application B/13/00458 – Erection of a new village hall and associated parking with construction of vehicular access, Playing Field, Church Hill, Monks Eleigh

Petition signed by approximately 80 residents of Babergh objecting to the proposed development. The petition was reported to the meeting of the Planning Committee held on 12 June 2013 and will be taken into account when the application is determined at a future meeting of the Planning Committee.

6 QUESTIONS FROM THE PUBLIC

The Chairmen of Committees to answer any questions from the public of which notice has been given no later than midday two working days before the day of the meeting in accordance with Council Procedure Rule No. 14.

7 QUESTIONS FROM MEMBERS

The Chairman of the Council and the Chairmen of Committees and Sub-Committees to answer any questions on any matters in relation to which the Council has powers or duties or which affect the District and which fall within the terms of reference of that Committee or Sub-Committee of which due notice has been given in accordance with Council Procedure Rule No. 15.4 (a) and (b).

8 ALLOCATION OF SEATS ON COMMITTEES

Paper  
[N24](#)

Report by the Head of Corporate Organisation attached.

9 SPECIAL RESPONSIBILITY ALLOWANCE (SRA) FOR CHAIRMEN AND VICE-CHAIRMEN OF THE JOINT SCRUTINY COMMITTEE AND THE JOINT AUDIT AND STANDARDS COMMITTEE

Paper  
[N25](#)

Report of the Independent Remuneration Panel (IRP) attached.

10 COLLECTIVE AGREEMENT ON EMPLOYMENT TERMS, CONDITIONS AND POLICIES

Paper  
[N26](#)

Report by the Head of Corporate Organisation attached.

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11 APPOINTMENT OF REPLACEMENT MEMBER ON THE SHARED REVENUES PARTNERSHIP (SRP) COMMITTEE

Mr A C Bavington, one of Babergh's two representatives on the SRP, has indicated his wish to stand down from the Committee. The second Babergh member is Mr S R Barrett.

Group Leaders have been asked to suggest a possible replacement member for appointment at this meeting.

12 COMMENCEMENT TIMES OF FUTURE MEETINGS OF FULL COUNCIL

The Head of Corporate Organisation to report that the Timetable of Meetings 2013-14 was approved by the Council at its meeting on 23 April.

Members are asked to consider and agree commencement times for future meetings.

For further information on any of the Part 1 items listed above, please contact Linda Sheppard on 01473 826610 or via email at [committee.services@babergh.gov.uk](mailto:committee.services@babergh.gov.uk)