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TO: THE CHAIRMAN AND MEMBERS OF
BABERGH DISTRICT COUNCIL

15 July 2013

PLEASE NOTE TIME OF MEETING

Dear Sir/Madam

A Meeting of the Babergh District Council will be held in the Council Chamber, Council Offices, Corks Lane, Hadleigh on **Tuesday, 23 July at 5.30 p.m.**

For those wishing to attend, prayers will be said at 5.25 p.m. prior to the commencement of the Council meeting.

Yours faithfully

Andrew Hunkin
Strategic Director (Corporate)

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PART I1 MINUTES

To confirm and sign the Minutes of the meeting held on [25 June 2013](#) as a correct record.

2 DECLARATION OF INTERESTS

Members to declare any interests as appropriate in respect of items to be considered at this meeting.

3 APOLOGIES FOR ABSENCE

To receive apologies for absence.

4 CHAIRMAN'S ANNOUNCEMENTS

[Paper N38](#)

In addition to any announcements made at the meeting, please see Paper N38 attached detailing events attended by the Chairman and Vice-Chairman.

5 TO RECEIVE NOTIFICATION OF PETITIONS IN ACCORDANCE WITH COUNCIL PROCEDURE RULE NO. 13

In accordance with Council Procedure Rule No. 13, the Chief Executive will report the receipt of any petitions. There can be no debate or comment upon these matters at the Council meeting.

6 RECOMMENDATIONS AND REPORTS FROM COMMITTEES

The Localism Act 2011 – Community Rights (Strategy Committee 11 July 2013)

[Paper N34](#)

The Head of Communities submitted a report (Paper N34) relating to the range of community rights introduced by the Localism Act 2011. A minor amendment to clarify recommendation 2.4 was circulated to Members prior to the meeting.

Members considered whether they wished to make a recommendation to Council on the option available to the Council referred to in paragraph 8.34 of the report, to nominate items for the Register, and agreed to propose the adoption of the procedure set out in recommendation (7) below.

RECOMMENDED TO COUNCIL

(1) That the introduction of new Community Rights under the Localism Act 2011 and the proposed approach the Councils are taking to deal with these matters be noted.

- (2) That the proposed procedure for administering an expression of interest under the Community Right to Bid for “assets of community value” (as set out in paragraphs 8.23 to 8.33 of this report) be approved.**
- (3) That the proposed procedure for administering an expression of interest under the Community Right to Challenge (as set out in paragraphs 8.34 to 8.43 of this report) be approved.**
- (4) That the officer scheme of delegation in relation to the Community Rights (as set out in Appendix C of the report) be agreed, and the Council’s Constitution be amended accordingly.**
- (5) That the arrangements for setting timescales during which expressions of interest can be made for services already contracted out which are set out in paragraph 8.41 and Appendix A of this report be agreed.**
- (6) That the Council should actively raise awareness of the Community Rights and the processes for expressing an interest on the Council’s website and in the Council’s interaction with Town and Parish Councils, Voluntary and Community Groups.**
- (7) That the option to nominate Council assets on a Community Asset Register (para 8.34 of Paper N34 refers) be exercised as follows:-**
 - The Asset Management Group to consider, on a case by case basis, which assets should be nominated for inclusion in the Register.**
 - The Head of Communities, in consultation with the Asset Management Group, be authorised to place relevant Council assets on the Register.**
 - That the delegation referred to above be incorporated in the scheme of delegations with the Council’s Constitution amended accordingly.**

7 QUESTIONS FROM THE PUBLIC

The Chairmen of Committees to answer any questions from the public of which notice has been given no later than midday two working days before the day of the meeting in accordance with Council Procedure Rule No. 14.

8 QUESTIONS FROM MEMBERS

The Chairman of the Council and the Chairmen of Committees and Sub-Committees to answer any questions on any matters in relation to which the Council has powers or duties or which affect the District and which fall within the terms of reference of that Committee or Sub-Committee of which due notice has been given in accordance with Council Procedure Rule No. 15.4 (a) and (b).

9 DESIGNATION OF MONITORING OFFICER

[Paper
N39](#)

Report by the Head of Corporate Organisation attached.

10 APPOINTMENT OF REPLACEMENT SUBSTITUTE MEMBER ON THE SHARED REVENUES PARTNERSHIP (SRP) COMMITTEE

Group Leaders have been asked to suggest a possible replacement member for appointment at this meeting.

For further information on any of the Part 1 items listed above, please contact Linda Sheppard on 01473 826610 or via email at committee.services@babergh.gov.uk