



**Charlie Adan**

**Chief Executive**

Babergh District Council

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TO: THE CHAIRMAN AND MEMBERS OF  
BABERGH DISTRICT COUNCIL

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7 December 2015

## PLEASE NOTE TIME OF MEETING

Dear Sir/Madam

A meeting of the Babergh District Council will be held in the Council Chamber, Council Offices, Corks Lane, Hadleigh on **Tuesday, 15 December 2015 at 5:30 p.m.**

For those wishing to attend, prayers will be said at 5:25 p.m. prior to the commencement of the Council meeting.

Yours faithfully

Chief Executive

The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press are not lawfully excluded.

Any member of the public who attends a meeting and objects to being filmed should advise the Committee Clerk who will instruct that they are not included in the filming.

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**Babergh District Council**

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**Chief Executive:** Charlie Adan

**Head of Corporate Resources:** Katherine Steel

**Chief Finance Officer (S151):** Katherine Steel **Monitoring Officer:** Suki Binjal



**PART I****1 PUBLIC PARTICIPATION SESSION**

Members of the public are able to ask a question or make a statement during this item – please refer to the ‘Guide to the Procedure’ (copy available on request) which can also be found in Appendix 2 of Part 7 in the Council’s Constitution.

Prior written notice of the intention to speak must be given to the Monitoring Officer by no later than 5 p.m. two clear working days before the meeting.

**2 MINUTES**

To confirm and sign the Minutes of the meeting held on [27 October 2015](#) as a correct record (copy attached).

**3 DECLARATION OF INTERESTS**

Members to declare any interests as appropriate in respect of items to be considered at this meeting.

**4 APOLOGIES FOR ABSENCE**

To receive apologies for absence.

**5 CHAIRMAN’S ANNOUNCEMENTS**

[Paper  
R79](#)

In addition to any announcements made at the meeting, please see Paper R79 attached, detailing events attended by the Chairman and Vice-Chairman.

**6 TO RECEIVE NOTIFICATION OF PETITIONS IN ACCORDANCE WITH COUNCIL PROCEDURE RULE NO. 14**

In accordance with Council Procedure Rules, the Chief Executive will report the receipt of any petitions. There can be no debate or comment upon these matters at the Council meeting.

**7 RECOMMENDATIONS AND REPORTS FROM COMMITTEES**

At its meeting on 11 December, the Licensing Act 2003 Committee will consider Papers R77 and R78 (attached). The Committee will be asked to recommend Council to adopt the Statements as referred to in (a) and (b) below.

The deliberations of the Committee will be reported at the Council meeting together with any amendments requested by Members.

- (a) Licensing Act 2003 – Statement of Licensing Policy Statutory Five-Yearly Revision (Licensing Act 2003 Committee – 11 December 2015)

**RECOMMENDED TO COUNCIL**

Paper  
R77

**That the draft ‘Statement of Licensing Policy’ referred to in paragraph 2.1 of Paper R77 (Appendix A) be adopted for publication and to take effect for five years (unless sooner revised) from 7 January 2016.**

- (b) Gambling Act 2005 – Statement of Principles Statutory Three-Yearly Revision (Licensing Act 2003 Committee – 11 December 2015)

**RECOMMENDED TO COUNCIL**

Paper  
R78

**That the draft ‘Statement of Principles’ referred to in paragraph 2.1 of Paper R78 (Appendix A) be adopted for publication and to take effect for three years (unless sooner revised) from 31 January 2016.**

8 QUESTIONS FROM THE PUBLIC IN ACCORDANCE WITH [COUNCIL PROCEDURE RULE NO. 15](#)

The Chairmen of Committees to answer any questions from the public of which notice has been given no later than midday two clear working days before the day of the meeting in accordance with Council Procedure Rules.

9 QUESTIONS FROM MEMBERS IN ACCORDANCE WITH [COUNCIL PROCEDURE RULE NO. 16](#)

The Chairman of the Council, the Chairmen of Committees and Sub-Committees and Lead Members to answer any questions on any matters in relation to which the Council has powers or duties or which affect the District of which due notice has been given in accordance with Council Procedure Rules.

10 TIMETABLE OF MEETINGS 2016/17

Paper  
R80

**Members are asked to approve the draft timetable** (Paper R80) attached, prepared by the Corporate Manager - Governance.

The timetable has been the subject of consultation with Management Board, Heads of Service, Political Group Leaders and the current Chairmen of Council and Committees.

11 DATE AND TIME OF NEXT MEETING

Wednesday 20 January 2016 at 5.30 p.m.

For further information on any of the Part 1 items listed above, please contact Linda Sheppard on 01473 826610 or via email at [committee.services@baberghmidsuffolk.gov.uk](mailto:committee.services@baberghmidsuffolk.gov.uk)