



Charlie Adan
Chief Executive

Babergh District Council
Corks Lane, Hadleigh, Ipswich IP7 6SJ

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TO: THE CHAIRMAN AND MEMBERS OF
BABERGH DISTRICT COUNCIL

12 January 2016

PLEASE NOTE TIME OF MEETING

Dear Sir/Madam

A meeting of the Babergh District Council will be held in the Council Chamber, Council Offices, Corks Lane, Hadleigh on **Wednesday, 20 January 2016 at 5:30 p.m.**

For those wishing to attend, prayers will be said at 5:25 p.m. prior to the commencement of the Council meeting.

Yours faithfully

Chief Executive

The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press are not lawfully excluded.

Any member of the public who attends a meeting and objects to being filmed should advise the Committee Clerk who will instruct that they are not included in the filming.

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Babergh District Council

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Chief Executive: Charlie Adan

Head of Corporate Organisation: Peter Quirk, **Head of Corporate Resources:** Katherine Steel

Chief Finance Officer (S151): Katherine Steel **Monitoring Officer:** Suki Binjal

PART I**1 PUBLIC PARTICIPATION SESSION**

Members of the public are able to ask a question or make a statement during this item – please refer to the ‘Guide to the Procedure’ (copy available on request) which can also be found in Appendix 2 of Part 7 in the Council’s Constitution.

Prior written notice of the intention to speak must be given to the Monitoring Officer by no later than 5 p.m. two clear working days before the meeting.

2 MINUTES

To confirm and sign the Minutes of the meeting held on [15 December 2015](#) as a correct record (copy attached).

3 DECLARATION OF INTERESTS

Members to declare any interests as appropriate in respect of items to be considered at this meeting.

4 APOLOGIES FOR ABSENCE

To receive apologies for absence.

5 CHAIRMAN/LEADER ANNOUNCEMENTS

The Chairman / Leader to make any announcements.

6 TO RECEIVE NOTIFICATION OF PETITIONS IN ACCORDANCE WITH COUNCIL PROCEDURE RULE NO. 14

In accordance with Council Procedure Rules, the Chief Executive will report the receipt of any petitions. There can be no debate or comment upon these matters at the Council meeting.

7 QUESTIONS FROM THE PUBLIC IN ACCORDANCE WITH COUNCIL PROCEDURE RULE NO. 15

The Chairmen of Committees to answer any questions from the public of which notice has been given no later than midday two clear working days before the day of the meeting in accordance with Council Procedure Rules.

ITEM

BUSINESS

8 QUESTIONS FROM MEMBERS IN ACCORDANCE WITH [COUNCIL PROCEDURE RULE NO. 16](#)

The Chairman of the Council, the Chairmen of Committees and Sub-Committees and Lead Members to answer any questions on any matters in relation to which the Council has powers or duties or which affect the District of which due notice has been given in accordance with Council Procedure Rules.

9 ADOPTION OF COMMUNITY INFRASTRUCTURE LEVY

Report by the Head of Economy attached.

[Paper
R85](#)

10 DATE AND TIME OF NEXT MEETING

Tuesday 23 February 2016 at 5.30 p.m.

For further information on any of the Part 1 items listed above, please contact Linda Sheppard on 01473 826610 or via email at committee.services@babberghmidsuffolk.gov.uk

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