



Andrew Hunkin
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TO: THE CHAIRMAN AND MEMBERS OF
BABERGH DISTRICT COUNCIL

11 May 2015

Dear Sir/Madam

The Annual Meeting of the Babergh District Council will be held in the Council Chamber, Council Offices, Corks Lane, Hadleigh on **Tuesday, 19 May 2015 at 9.30 a.m.**

For those wishing to attend, prayers will be said at 9.25 a.m. prior to the commencement of the Council meeting.

Yours faithfully

Andrew Hunkin
Strategic Director (Corporate)

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Strategic Director (Corporate): Andrew Hunkin
Head of Corporate Organisation: Peter Quirk, **Head of Corporate Resources:** Katherine Steel
Chief Finance Officer (S151): Katherine Steel, **Monitoring Officer:** Esther Thornton

PART I1 ELECTION OF CHAIRMAN2 ELECTION OF VICE-CHAIRMAN3 PUBLIC PARTICIPATION SESSION

Members of the public are able to ask a question or make a statement during this item – please refer to the ‘Guide to the Procedure’ – copy available on request.

Prior written notice of the intention to speak must be given to the Monitoring Officer by no later than 5.00 p.m. on Thursday, 14 May 2015 (two clear working days before the meeting).

4 MINUTES

To confirm and sign the minutes of the meetings held on [24 February](#) and [13 March 2015](#) as correct records (copies attached).

5 DECLARATION OF INTERESTS

Members to declare any interests as appropriate in respect of items to be considered at this meeting.

6 APOLOGIES FOR ABSENCE

To receive apologies for absence.

7 ANNOUNCEMENTS FROM THE CHAIRMAN AND / OR LEADER

[Paper
R1](#)

In addition to any announcements made at the meeting, please see Paper R1 attached, detailing events attended by the Chairman and Vice-Chairman.

8 TO RECEIVE NOTIFICATION OF PETITIONS IN ACCORDANCE WITH COUNCIL PROCEDURE RULE NO. 14

In accordance with Council Procedure Rules, the Chief Executive will report the receipt of a petition as detailed below. There can be no debate or comment upon these matters at the Council meeting.

Planning Application No. B/14/01600/FUL - erection of 15 No. dwellings and formation of new vehicular access from Schoolfield, land rear of 49-55 Schoolfield, Glemsford.

Petition signed by approximately 60 residents of Babergh objecting to the proposal. The petition was reported to the Planning Committee on 8 April 2015 and was taken into account when the application was considered by the Committee on 22 April 2015.

ITEM	BUSINESS
9	<p data-bbox="453 230 946 257"><u>QUESTIONS FROM THE PUBLIC</u></p> <p data-bbox="453 304 1474 443">The Chairmen of Committees to answer any questions from the public of which notice has been given no later than midday two clear working days before the day of the meeting in accordance with Council Procedure Rule No. 15.</p>
10	<p data-bbox="453 490 919 517"><u>QUESTIONS FROM MEMBERS</u></p> <p data-bbox="453 564 1474 741">The Chairman of the Council, the Chairmen of Committees and Sub-Committees and Lead Members to answer any questions on any matters in relation to which the Council has powers or duties or which affect the District of which due notice has been given in accordance with Council Procedure Rule No. 16.4 (a) and (b).</p>
11	<p data-bbox="453 788 1474 848"><u>POLITICAL BALANCE AND COMPOSITION OF COMMITTEES AND JOINT COMMITTEES</u></p> <p data-bbox="453 893 1254 925">Report by the Head of Corporate Organisation attached.</p>
<p data-bbox="172 893 260 958">Paper R2</p>	
12	<p data-bbox="453 1005 1474 1066"><u>APPOINTMENT OF MEMBERS TO JOINT GROUPS OUTSIDE THE LOCAL GOVERNMENT ACT 1972</u></p> <p data-bbox="453 1111 1254 1142">Report by the Head of Corporate Organisation attached.</p>
<p data-bbox="172 1111 260 1176">Paper R3</p>	
13	<p data-bbox="453 1223 1305 1249"><u>APPOINTMENTS TO PROGRAMME STEERING BOARDS</u></p> <p data-bbox="453 1294 1445 1326">To make appointments to the following Programme Steering Boards:-</p> <p data-bbox="453 1370 641 1547"> Communities Housing Economy Enabling Environment </p> <p data-bbox="453 1592 1474 1657">Each Programme Steering Board to comprise of eight Councillors (four from Babergh and four from Mid Suffolk).</p> <p data-bbox="453 1702 1474 1767">Discussions are on-going with Group Leaders on the allocation of seats and updates will be provided at the meeting.</p>
14	<p data-bbox="453 1814 1474 1874"><u>ELECTION OF CHAIRMEN AND VICE-CHAIRMEN OF COMMITTEES AND LEADER OF THE COUNCIL</u></p> <p data-bbox="453 1919 919 1951">To elect a Leader of the Council.</p> <p data-bbox="453 1995 1474 2058">In accordance with the Council's Constitution (Article 4 (5)) the Leader shall take up the Chairmanship of the Strategy Committee.</p>

ITEM	BUSINESS
	<p>To elect a Chairman and Vice-Chairman for each of the following Committees:-</p> <p>Planning Regulatory</p> <p>To elect a Vice-Chairman of the Strategy Committee.</p> <p>To elect a Chairman and Vice-Chairman for each of the following Joint Committees:-</p> <p>Joint Audit and Standards Committee Joint Scrutiny Committee Joint Appointments Committee</p>
15	<p><u>ELECTION OF LEAD MEMBERS</u></p> <p>To elect a Lead Member for each of the following roles:-</p> <p>Leader, Finance and Resources Environment Housing Health and Wellbeing and Communities Growth and the Local Economy (including Planning) Public Access</p>
16	<p><u>APPOINTMENTS TO SUFFOLK JOINT STANDARDS BOARD</u></p> <p>The Head of Corporate Organisation to report that, in accordance with the joint arrangements established with Mid Suffolk District and Suffolk County Councils, Members are asked to appoint three Members to serve on the Board for the current municipal year.</p> <p>The political balance rules do not apply to Babergh's appointees, who cannot be any of the following:-</p> <ul style="list-style-type: none"> • the Chairman of the Council • Members of the Strategy Committee <p>The Group Leaders have been asked to put forward names to be considered for these positions. Appointments will be made for the ensuing year, unless one of the circumstances in Section 5 of the Board's Terms of Reference relating to resignations, removal/replacement of members, changes to the constitutional arrangements takes effect.</p> <p>Babergh's appointees for 2014/15 were Richard Kemp, Adrian Osborne and Tony Roberts.</p>

ITEM	BUSINESS
17	<u>ANNUAL REPORT OF THE JOINT AUDIT AND STANDARDS COMMITTEE AND THE BABERGH AUDIT COMMITTEE</u>
<u>Paper R4</u>	Report by the Head of Corporate Organisation attached.
18	<u>ANNUAL REPORT OF THE JOINT SCRUTINY COMMITTEE AND THE BABERGH SCRUTINY COMMITTEE</u>
<u>Paper R5</u>	Report by the Head of Corporate Organisation attached.
19	<u>APPOINTMENT OF MEMBERS TO THE VILLAGE OF THE YEAR AWARDS PANEL</u>
	<p>The Head of Corporate Organisation to report that the intention is for the Panel to continue with a membership of four Councillors, to be responsible for judging the district round of the Village of the Year competition in accordance with the criteria set by SALC.</p> <p>It is therefore recommended as follows:-</p> <ol style="list-style-type: none"> (1) That the Village of the Year Awards Panel continues for 2015/16 with a membership of four Councillors. (2) That the Council makes appointments to the Panel for the ensuing year. <p>The Panel members for 2014/15 were Kathryn Grandon, Jack Norman, Trot Ward and Len Young.</p>
20	<u>REPRESENTATIVES ON OUTSIDE BODIES/PARTNERSHIPS</u>
	To consider appointing any representatives to serve on outside bodies.

For further information on any of the Part 1 items listed above, please contact Linda Sheppard on 01473 826610 or via email at committee.services@babergh.gov.uk