



Andrew Hunkin
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TO: THE CHAIRMAN AND MEMBERS OF
BABERGH DISTRICT COUNCIL

10 April 2014

Dear Sir/Madam

The Annual Meeting of the Babergh District Council will be held in the Council Chamber, Council Offices, Corks Lane, Hadleigh on **Tuesday, 22 April 2014 at 9.30 a.m.**

For those wishing to attend, prayers will be said at 9.25 a.m. prior to the commencement of the Council meeting.

Yours faithfully

Andrew Hunkin
Strategic Director (Corporate)

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Strategic Director (Corporate): Andrew Hunkin
Head of Corporate Organisation: Peter Quirk, **Head of Corporate Resources:** Katherine Steel
Chief Finance Officers (S151): Katherine Steel (Mid Suffolk), Barry Hunter (Babergh), **Monitoring Officer:** Esther Thornton

PART I1 ELECTION OF CHAIRMAN2 ELECTION OF VICE-CHAIRMAN3 PUBLIC PARTICIPATION SESSION

Members of the public are able to ask a question or make a statement during this item – please refer to the ‘Guide to the Procedure’ – copy available on request. Prior written notice of the intention to speak must be given to the Monitoring Officer by no later than 5 p.m. on Tuesday 15 April 2014 (two clear working days before the meeting).

4 MINUTES

To confirm and sign the minutes of the meetings held on [25 February](#) 2014 and [25 March](#) 2014 as correct records.

5 DECLARATION OF INTERESTS

Members to declare any interests as appropriate in respect of items to be considered at this meeting.

6 APOLOGIES FOR ABSENCE

To receive apologies for absence.

7 CHAIRMAN’S ANNOUNCEMENTS

Paper
[P3](#)

In addition to any announcements made at the meeting, please see Paper P3 attached, detailing events attended by the Chairman and Vice-Chairman.

8 TO RECEIVE NOTIFICATION OF PETITIONS IN ACCORDANCE WITH COUNCIL PROCEDURE RULE NO. 13

In accordance with Council Procedure Rule No. 13, the Chief Executive will report the receipt of any petitions. There can be no debate or comment upon these matters at the Council meeting.

9 QUESTIONS FROM THE PUBLIC

The Chairmen of Committees to answer any questions from the public of which notice has been given no later than midday two clear working days before the day of the meeting in accordance with Council Procedure Rule No. 14.

ITEM	BUSINESS
10	<p><u>QUESTIONS FROM MEMBERS</u></p> <p>The Chairman of the Council, the Chairmen of Committees and Sub-Committees and Lead Members to answer any questions on any matters in relation to which the Council has powers or duties or which affect the District of which due notice has been given in accordance with Council Procedure Rule No. 15.4 (a) and (b).</p>
11	<p><u>POLITICAL BALANCE AND COMPOSITION OF COMMITTEES AND JOINT COMMITTEES</u></p> <p>Report by the Head of Corporate Organisation attached.</p>
Paper P4	
12	<p><u>APPOINTMENT OF MEMBERS TO JOINT GROUPS OUTSIDE THE LOCAL GOVERNMENT ACT 1972</u></p> <p>Report by the Head of Corporate Organisation attached.</p>
Paper P5	
13	<p><u>APPOINTMENTS TO SUFFOLK JOINT STANDARDS BOARD</u></p> <p>The Head of Corporate Organisation to report that, in accordance with the joint arrangements established with Mid Suffolk District and Suffolk County Councils, Members are asked to appoint three Members to serve on the Board for the current municipal year.</p> <p>The political balance rules do not apply to Babergh's appointees, who cannot be any of the following:-</p> <ul style="list-style-type: none"> • the Chairman of the Council • Members of the Strategy Committee <p>The Group Leaders have been asked to put forward names to be considered for these positions. Appointments will be made for the ensuing year, unless one of the circumstances in Section 5 of the Board's Terms of Reference relating to resignations, removal/replacement of members, changes to the constitutional arrangements takes effect.</p> <p>Babergh's appointees for 2013/14 were Richard Kemp, Adrian Osborne and Tony Roberts.</p>
14	<p><u>ELECTION OF CHAIRMEN AND VICE-CHAIRMEN OF COMMITTEES AND LEADER OF THE COUNCIL</u></p> <p>To elect a Leader of the Council.</p> <p>In accordance with the Council's Constitution (Article 4 (5)) the Leader shall take up the Chairmanship of the Strategy Committee.</p>

ITEM	BUSINESS
	<p>To elect a Chairman and Vice-Chairman for each of the following Committees:-</p> <p>Planning Regulatory</p> <p>To elect a Vice-Chairman of the Strategy Committee.</p> <p>To elect a Chairman and Vice-Chairman for each of the following Joint Committees:-</p> <p>Joint Audit and Standards Committee Joint Scrutiny Committee Joint Appointments Committee</p>
15	<p><u>ANNUAL REPORT OF THE JOINT AUDIT AND STANDARDS COMMITTEE AND THE BABERGH AUDIT COMMITTEE</u></p>
Paper P6	<p>Report by the Head of Corporate Organisation attached.</p>
16	<p><u>ANNUAL REPORT OF THE JOINT SCRUTINY COMMITTEE AND THE BABERGH SCRUTINY COMMITTEE</u></p>
Paper P7	<p>Report by the Head of Corporate Organisation attached.</p>
17	<p><u>JOINT SCRUTINY COMMITTEE REPORT</u></p>
Paper P8	<p>Paper P8 attached.</p>
18	<p><u>APPOINTMENT OF MEMBERS TO THE VILLAGE OF THE YEAR AWARDS PANEL</u></p>
	<p>The Head of Corporate Organisation to report that the intention is for the Panel to continue with a membership of four Councillors, to be responsible for judging the district round of the Village of the Year competition in accordance with the criteria set by SALC.</p> <p>It is therefore recommended as follows:-</p> <ol style="list-style-type: none"> <li data-bbox="451 1809 1474 1881">(1) That the Village of the Year Awards Panel continues for 2014/15 with a membership of four Councillors. <li data-bbox="451 1921 1474 1993">(2) That the Council makes appointments to the Panel for the ensuing year. <p>The Panel members for 2013/14 were Kathryn Grandon, Jack Norman, Trot Ward and Len Young.</p>

ITEM

BUSINESS

For further information on any of the Part 1 items listed above, please contact Linda Sheppard on 01473 826610 or via email at committee.services@babergh.gov.uk

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