



Andrew Hunkin
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TO: THE CHAIRMAN AND MEMBERS OF
BABERGH DISTRICT COUNCIL

18 September 2014

**PLEASE NOTE TIME OF MEETING AND
CHANGE FROM USUAL DAY**

Dear Sir/Madam

A meeting of the Babergh District Council will be held in the Council Chamber, Council Offices, Corks Lane, Hadleigh on **Friday, 26 September 2014 at 5.30 p.m.**

For those wishing to attend, prayers will be said at 5.25 p.m. prior to the commencement of the Council meeting.

Yours faithfully

Andrew Hunkin
Strategic Director (Corporate)

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Strategic Director (Corporate): Andrew Hunkin
Head of Corporate Organisation: Peter Quirk, **Head of Corporate Resources:** Katherine Steel
Chief Finance Officers (S151): Katherine Steel (Mid Suffolk), Barry Hunter (Babergh), **Monitoring Officer:** Esther Thornton

PART I**1 PUBLIC PARTICIPATION SESSION**

Members of the public are able to ask a question or make a statement during this item – please refer to the ‘Guide to the Procedure’ – copy available on request.

Prior written notice of the intention to speak must be given to the Monitoring Officer by no later than 5 p.m. on Tuesday 23 September 2014 (two clear working days before the meeting).

2 MINUTES

To confirm and sign the Minutes of the meeting held on [24 June 2014](#) as a correct record.

3 DECLARATION OF INTERESTS

Members to declare any interests as appropriate in respect of items to be considered at this meeting.

4 APOLOGIES FOR ABSENCE

To receive apologies for absence.

5 CHAIRMAN'S ANNOUNCEMENTS

[Paper
P52](#)

In addition to any announcements made at the meeting, please see Paper P52 attached, detailing events attended by the Chairman and Vice-Chairman.

6 TO RECEIVE NOTIFICATION OF PETITIONS IN ACCORDANCE WITH COUNCIL PROCEDURE RULE NO. 13

In accordance with Council Procedure Rules, the Chief Executive will report the receipt of any petitions. There can be no debate or comment upon these matters at the Council meeting.

7 RECOMMENDATIONS AND REPORTS FROM COMMITTEES

Joint Annual Treasury Management Report 2013/14 (Babergh Audit Committee – 23 September 2014)

[Paper
P51](#)

At its meeting on 23 September, the Babergh Audit Committee will consider the Joint Annual Treasury Management Report 2013/14.

The deliberations of the Committee will be reported at the Council meeting together with any amendments requested by Members.

RECOMMENDED

That the Treasury Management activity for the year 2013/14, as set out in Paper P51 and its Appendices be noted, subject to the incorporation of any minor amendments required including any as identified by the Audit Committee.

Note:

It is a requirement of the legislation that the Annual Treasury Management Report is submitted to the Full Council for noting.

8 NOTICE OF MOTION

Robert Lindsay has given notice of his intention to move the under-mentioned Motion at the meeting:-

“That a letter be sent to the Secretary of State for Communities and Local Government requesting that local authorities be given the power to introduce a levy of up to 8.5% of the rateable value on supermarkets or large retail outlets in their area with a rateable annual value not less than £500,000 and for the revenue to be retained by local authorities in order to be used to help improve their local communities.”

[Additional information](#) from Robert Lindsay in support of his motion is attached.

9 QUESTIONS FROM THE PUBLIC

The Chairmen of Committees to answer any questions from the public of which notice has been given no later than midday two clear working days before the day of the meeting in accordance with Council Procedure Rules.

10 QUESTIONS FROM MEMBERS

The Chairman of the Council, the Chairmen of Committees and Sub-Committees and Lead Members to answer any questions on any matters in relation to which the Council has powers or duties or which affect the District of which due notice has been given in accordance with Council Procedure Rules.

11 SKY LANTERNS AND HELIUM-FILLED LATEX BALLOONS

[Paper P53](#)

Report by the Head of Environment attached.

12 RECOMMENDATIONS ON CONSTITUTIONAL CHANGE – PLANNING CHARTER

[Paper P54](#)

Report by the Head of Corporate Organisation attached.

ITEM	BUSINESS
13	<u>LOCALISM ACT 2011 – APPOINTMENT OF INDEPENDENT PERSONS</u>
Paper P55	Report by the Monitoring Officer attached.
14	<u>THE OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014</u>
Paper P56	Report by the Head of Corporate Organisation attached.
15	<u>COMMENCEMENT TIMES OF FUTURE COUNCIL MEETINGS</u>
	The Head of Corporate Organisation to report that at the Council meeting on 25 June 2013, Members were asked to consider and agree commencement times for future meetings of the Council.
	A motion to alternate Council meeting times between 10 a.m. and 5.30 p.m. for a trial period of one year was moved. After some discussion, various amendments to the motion were considered, as a result of which agreement was reached as set out below:-
	RESOLVED
	That the times of Council meetings be alternated between 9.30 a.m. and 5.30 p.m. for a trial period of one year.
	Members are therefore asked to review the trial period and to agree on future meeting times for Council.
	The average percentage for Member attendance is between 76.5% and 78% with the figures indicating little variation regardless of start time or the number of meetings in the period used for the calculations.
	Council meetings scheduled for the remainder of the current municipal year are as follows:-
	28 October (9.30 a.m.) 16 December (5.30 p.m.) 24 February (9.30 a.m.) 21 April (5.30 a.m.) 19 May (9.30 a.m.) – Annual Council meeting

16 RAISING THE BAR – REPRESENTATION ON COUNTY-WIDE GROUP

The Strategic Director (People) to report that Babergh and Mid Suffolk have been invited to make a joint appointment to a County-wide Group, which is being set up by Suffolk County Council.

The two Council Leaders have been consulted and have agreed to nominate Councillor Marilyn Curran (Mid Suffolk) as the representative with Councillor Sue Carpendale (Babergh) as her substitute.

Mid Suffolk and Babergh are asked to agree their joint representation on the Group.

It is therefore recommended:

That the appointment of Councillor Marilyn Curran to represent Mid Suffolk and Babergh on the Raising the Bar County-wide Group for the remainder of the current term of office be endorsed. Further that Councillor Sue Carpendale be appointed for the remainder of the current term of office as the nominated substitute on the Group, subject to the appointment being endorsed by Mid Suffolk District Council.

17 SHARED REVENUES PARTNERSHIP (SRP) JOINT COMMITTEE

The Head of Corporate Resources to report on the recommendation of the SRP Joint Committee to amend the provision in the SRP agreement between the three Councils (Babergh, Mid Suffolk and Ipswich) relating to appointing the Chairman of the Joint Committee.

The SRP agreement currently provides for the Chairmanship to rotate every two years. The Joint Committee wishes to amend the SRP Agreement in order to remove this provision so that the period of office of the Chairman can extend beyond two years. This needs the approval of each individual Council. Both Mid Suffolk and Ipswich are being asked to approve the same recommendation.

Recommendation from the SRP Joint Committee

That the Shared Revenues Partnership Agreement be amended so that it provides for the office of Chairman (otherwise than to fill a casual vacancy) to be held by an appointee of one of the Partner Councils together with the removal of the requirement for (a) this to be in rotation and (b) the period of office being restricted to two years.

For further information on any of the Part 1 items listed above, please contact Linda Sheppard on 01473 826610 or via email at committee.services@babergh.gov.uk