

MINUTES OF A MEETING OF THE BABERGH DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBER, COUNCIL OFFICES, CORKS LANE, HADLEIGH ON THURSDAY, 23 FEBRUARY 2012

PRESENT: Mr D L Wood – Chairman

Mrs J Antill	Mr J A B Long
Mr C W Arthey	Mr N MacMaster
Dr M F M Bamford	Mrs M O Munson
Mr A C Bavington	Mr J M Nunn
Mr P D Burgoyne	Mr A F D W Osborne
Mr D M Busby	Mr J M Owen
Mr J R B Cave	Mr N A Ridley
Mrs K S Grandon	Mr B Riley
Mr D G Grutchfield	Mr D C Rose
Mr A J Hinton	Mr J R A Sayers
Mr P J Holbrook	Mr R C Smith
Mr B D Hurren	Mr R W Thake
Ms J A Jenkins	Mr A J Ward
Mr R E Kemp	Mrs S M Wigglesworth
Miss D L Kendall	Mr L H Young
Mr F R Lawrenson	

The following Members were unable to be present: Mr S R Barrett, Mr P K Beer, Mr N A Bennett, Mrs S Carpendale, Mr M J Deacon, Mr P Jones, Mr D H Keane, Mr M Newman, Mrs A M Norman, Mrs A K Pollard and Mr C A Roberts.

79 MINUTES

RESOLVED

That the Minutes of the meeting held on [26 January 2012](#) be confirmed and signed as a correct record.

80 DECLARATION OF INTERESTS

Mrs J Antill subsequently declared a personal interest in Minute No. 83(b) (General Fund Budget – 2012/13) in her capacity as Vice-Chairman of the Sudbury Citizens Advice Bureau, but indicated that her interest was such that she was able to speak and vote on the matter concerned.

Mr A J Hinton subsequently declared a personal interest in Minute No. 83(b) (General Fund Budget – 2012/13) in his capacity as a member of the Haven Gateway Partnership, but indicated that his interest was such that he was able to speak and vote on the matter concerned.

81 CHAIRMAN'S ANNOUNCEMENTS

Events attended

The Chairman referred to [Paper L156](#) outlining recent events attended by him and the Vice-Chairman of the Council.

82 PETITIONS

None.

83 RECOMMENDATIONS AND REPORTS FROM COMMITTEES

Members had before them [Paper L157](#) containing information circulated to Strategy Committee Members before the Committee made its recommendations on the matters referred to in (a) and (c) below.

(a) Council Housing Self-Financing Reforms – HRA Budget and Sheltered Housing Service Arrangements and Charges 2012/13 (Strategy Committee 9 February 2012)

Ms J A Jenkins, Chairman of the Strategy Committee, introduced the Committee's recommendations and Mrs S M Wigglesworth, Housing Panel Chairman, referred to the background to this item. Members had before them a Revised Appendix 1 to [Paper L143](#) setting out 5 and 30 year projections for the HRA, together with [Paper L145R](#), consisting of the Appendices (a), (b) and (c) to Paper L145 which had been revised to take account of the Strategy Committee's deliberations. The recommendations of the Committee ((1) to (9) as set out on the Council agenda) were proposed and seconded.

Members were advised that the new housing regime represented good news for housing and tenants, offering the Council new freedoms and flexibilities. The Director of Finance confirmed that the debt settlement required as part of the reforms can be funded by the Council and would effectively produce a considerable surplus of funds in the HRA over the next 30 years for increased investment in the housing stock. The detail of the debt management aspect will be overseen by the new Joint Housing Board and form part of the integration plan.

Prior to commencement of the debate on the recommendations of the Strategy Committee, an amendment was proposed and seconded to Recommendation (7), substituting an average Council House rent increase of 5% for the figure of 6% proposed. The amendment was lost on being put to the vote. The remaining recommendations were then debated, following which the vote was taken.

RESOLVED

- (1) That the summary of the Council's initial 30-year Business Plan, which indicates potential HRA surpluses of over £100m, as set out in the Revised Appendix 1 of Paper L143 and which provides an initial basis for the management of its Housing Stock over this period, be approved.**

- (2) That the debt settlement figure which the Council is required to pay to the Department for Communities and Local Government to implement the self-financing arrangements from April 2012 be noted and borrowing option 2, as set out in Appendix 2 of Paper L143, be approved.
 - (3) That authority be delegated to the Director of Finance to arrange the final details of the loan portfolio, based on the approved borrowing option, on the day determined by the Public Works Loan Board, based on interest rates on 26 March.
 - (4) That the debt split between the General Fund and the HRA set out in the Policy on Managing the HRA Debt, Appendix B (as amended) of Paper [L132R](#), which proposes the adoption of the two pool approach for accounting separately for General Fund and HRA debt and interest costs, including the transfer of the Council's existing external borrowing of £5.65m as at 31 March 2012 to the HRA, be approved.
 - (5) That it be noted that a review of the initial Business Plan and the relevant policies/strategies for future years which are associated with the new self-financing arrangements will be undertaken by the Joint Housing Board on an annual basis and the outcomes and necessary recommendations reported to Strategy Committee.
 - (6) That the options for spending the additional resources that are available as a consequence of these reforms be noted.
 - (7) That, based on the Business Plan forecasts of income and expenditure, Council House rents be increased by an average of 6% with effect from Monday 16 April 2012. Further, that rents for compulsory and casually let garages be also increased by 6%.
 - (8) That, as outlined in Paper [L144](#), the continuation of the current sheltered housing service arrangements and a subsidy of £49k required from the Housing Revenue Account to maintain these service levels during 2012/13 be approved, subject to further review by the Joint Housing Board of the arrangements for future years.
 - (9) That the HRA Budget for 2012/13 and capital programme as set out in Paper L145R be approved, including the revised Council Housing charges for sheltered accommodation being implemented, also with effect from Monday 16 April 2012.
- (b) General Fund Budget 2012/13

Ms J A Jenkins, Chairman of the Strategy Committee, introduced the Committee's recommendations (included in [Paper L159](#)) with supporting Budget information as set out in [Paper L160](#).

In her introduction, Ms Jenkins made reference to her dialogue with Grant Schapps, Minister of State at the DCLG, regarding the offer of the Government's Council Tax freeze grant, and reported that clarification was awaited from him on certain points. In the meantime, a letter had been received from Bob Neill, Minister for Local Government (circulated with the agenda as [Paper L161](#)). Members took account of the letter in reaching a decision on the recommendations in Paper L159.

RESOLVED

- (1) That the Budget for 2012/13 and the associated Policy and Budget Framework information as set out in Paper L160, including the Minimum Revenue Provision Policy Statement, be approved.**
- (2) That the revised General Fund charges referred to in the above be implemented with effect from 1 April 2012**
- (3) That the risk assessment and statement on the adequacy of reserves, as required by Section 25 of the Local Government Act 2003 be approved.**
- (4) That where expenditure is included within the approved budget, the Section 151 Officer be empowered to:-**
 - **Vary the timing of revenue and capital payments from the current financial year to 2012/13 or vice-versa in accordance with Financial Regulations and Council resolutions.**
 - **Vary the method of financing capital schemes, if satisfied that it is in the financial interest of the Council to do so.**
- (5) That the Director of Finance be authorised to make any necessary minor amendments to the Policy and Budget Framework and 2012/13 Budget information before it is published.**
- (6) Council Tax Base** **That it be noted that on 5 December 2011 the Director of Finance, under delegated powers, calculated the Council Tax Base for 2012/13**
 - (a)** **for the whole Council area as 33,573.24 [Item T in the formula in Section 31B of the Local Government Finance Act 1992, as amended (the "Act")]; and**
 - (b)** **for dwellings in those parts of its area to which a Town or Parish Precept relates (as shown below – pages 7 and 8).**
- (7) Council Tax Requirement** **That the Council Tax requirement for the Council's own purposes for 2012/13 (excluding Town and Parish Precepts) is £4,829,850**

- (8) Council Tax Calculations** That the following amounts be calculated for the year 2012/13 in accordance with Sections 31 to 36 of the Act:-
- (a) £58,806,001** being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2) of the Act taking into account all precepts issued to it by Town and Parish Councils (i.e. Gross Expenditure)
- (b) £51,739,840** being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(3) of the Act. (i.e. Gross Income)
- (c) £7,066,161** being the amount by which the aggregate at 8(a) above exceeds the aggregate at 8(b) above, calculated by the Council in accordance with Section 31A(4) of the Act as its Council Tax requirement for the year. (Item R in the formula in Section 31B of the Act).
- (d) £210.47** being the amount at 8(c) above (Item R), all divided by Item T (6(a) above), calculated by the Council, in accordance with Section 31B of the Act, as the basic amount of its Council Tax for the year (including Town and Parish Precepts). (Average Council Tax).
- (e) £2,236,311** being the aggregate amount of all special items (Town and Parish Precepts) referred to in Section 34(1) of the Act (as shown below – pages 7 and 8)
- (f) £143.86** being the amount at 8(d) above less the result given by dividing the amount at 8(e) above by Item T (6(a) above), calculated by the Council, in accordance with Section 34(2) of the Act, as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which no Parish precept or special item relates. (Basic Council Tax)

(9) Major Precepting Bodies

To note that Suffolk County Council and Suffolk Police Authority have issued precepts to the Council in accordance with Section 40 of the Local Government Finance Act 1992 for each category of dwellings in the Babergh District Council's area as indicated in the table below.

Valuation Bands

BABERGH DISTRICT COUNCIL

A	B	C	D	E	F	G	H
95.91	111.89	127.88	143.86	175.83	207.80	239.77	287.72

SUFFOLK COUNTY COUNCIL

A	B	C	D	E	F	G	H
751.02	876.19	1,001.36	1,126.53	1,376.87	1,627.21	1,877.55	2,253.06

SUFFOLK POLICE AUTHORITY

A	B	C	D	E	F	G	H
111.18	129.71	148.24	166.77	203.83	240.89	277.95	333.54

AGGREGATE OF COUNCIL TAX REQUIREMENTS

A	B	C	D	E	F	G	H
958.11	1,117.79	1,277.48	1,437.16	1,756.53	2,075.90	2,395.27	2,874.32

(10) Excessive Council Tax

That the Council's basic amount of Council Tax for 2012/13 is not excessive in accordance with principles approved under Section 52ZB Local Government Finance Act 1992 (inserted by Schedule 5 to the Localism Act 2011).

Town and Parish Precepts

Parish/Town Council	2011/12			2012/13			C Tax Increase
	Tax Base	Precepts £	Council Tax Band D £	Tax Base	Precepts £	Council Tax Band D £	%
Acton	644.17	44,000	68.30	646.15	44,000	68.10	-0.31
Aldham	84.76	1,100	12.98	83.07	1,100	13.24	2.03
Alpheton	111.29	2,613	23.48	111.85	2,613	23.36	-0.50
Arwarton	54.95	0	0.00	53.72	0	0.00	0.00
Assington	173.99	6,500	37.36	172.68	7,000	40.54	8.51
Belstead	91.89	8,000	87.06	92.25	8,000	86.72	-0.39
Bentley	327.41	11,500	35.12	326.01	11,500	35.27	0.43
Bildeston	400.78	18,000	44.91	402.81	17,835	44.28	-1.42
Boxford	518.23	32,890	63.47	512.67	33,536	65.41	3.07
Boxted	53.88	400	7.42	54.21	400	7.38	-0.61
Brantham	903.37	41,073	45.47	905.53	41,001	45.28	-0.41
Brent Eleigh	83.03	500	6.02	82.70	1,000	12.09	100.80
Brettenham	114.52	4,150	36.24	120.29	4,150	34.50	-4.80
Bures St Mary	391.73	22,496	57.43	387.74	24,668	63.62	10.78
Burstall	93.32	4,000	42.86	92.40	4,000	43.29	1.00
Capel St Mary	1,141.27	67,703	59.32	1,153.40	70,187	60.85	2.58
Chattisham / Hintlesham	314.84	6,000	19.06	316.84	5,750	18.15	-4.77
Chelmondiston	422.01	23,000	54.50	417.44	26,000	62.28	14.28
Chelsworth	82.24	900	10.94	85.49	900	10.53	-3.80
Chilton	153.91	6,000	38.98	151.38	6,750	44.59	14.38
Cockfield	384.13	10,500	27.33	386.51	13,500	34.93	27.78
Copdock / Washbrook	433.26	24,000	55.39	438.33	24,000	54.75	-1.16
East Bergholt	1,129.15	23,000	20.37	1,133.37	26,000	22.94	12.62
Edwardstone	168.87	4,935	29.22	169.28	5,230	30.90	5.72
Elmsett	313.13	9,500	30.34	314.71	9,500	30.19	-0.50
Freston	49.70	800	16.10	50.26	800	15.92	-1.11
Glemsford	1,231.04	83,000	67.42	1,231.73	83,000	67.38	-0.06
Great Cornard	2,730.30	198,466	72.69	2,833.49	205,966	72.69	-0.00
Great Waldingfield	571.74	30,500	53.35	584.73	38,500	65.84	23.43
Great Wenham	63.00	0	0.00	62.66	0	0.00	0.00
Groton	130.31	3,850	29.54	131.09	3,950	30.13	1.99
Hadleigh	2,887.53	295,935	102.49	2,891.41	299,000	103.41	0.90
Harkstead	115.61	2,500	21.62	115.35	2,500	21.67	0.23
Hartest	218.42	9,000	41.21	222.03	9,000	40.54	-1.63
Higham	75.85	0	0.00	79.75	0	0.00	0.00
Hitcham	291.56	7,000	24.01	298.34	6,500	21.79	-9.25
Holbrook	635.83	18,900	29.72	642.67	18,900	29.41	-1.06

Parish/Town Council	2011/12			2012/13			C Tax Increase
	Tax Base	Precepts £	Council Tax Band D £	Tax Base	Precepts £	Council Tax Band D £	%
Holton St Mary	94.80	4,500	47.47	95.15	4,500	47.29	-0.37
Kersey	183.96	5,930	32.24	187.00	6,151	32.89	2.04
Kettlebaston	36.84	500	13.57	36.84	400	10.86	-20.00
Lavenham	866.98	27,000	31.14	873.55	45,000	51.51	65.41
Lawshall	368.18	7,000	19.01	373.01	7,000	18.77	-1.29
Layham	250.43	8,500	33.94	244.62	8,500	34.75	2.38
Leavenheath	601.52	18,200	30.26	600.65	18,600	30.97	2.35
Lindsey	83.98	2,195	26.14	84.06	1,910	22.72	-13.07
Little Cornard	142.75	2,250	15.76	141.47	2,250	15.90	0.90
Little Waldingfield	155.04	4,230	27.28	149.32	4,230	28.33	3.83
Little Wenham	20.39	0	0.00	19.25	0	0.00	0.00
Long Melford	1,494.85	72,500	48.50	1,502.43	97,000	64.56	33.12
Milden	54.69	850	15.54	52.03	850	16.34	5.11
Monks Eleigh	249.06	14,416	57.88	251.44	14,316	56.94	-1.63
Nayland with Wissington	534.13	32,175	60.24	539.77	32,175	59.61	-1.04
Nedging with Naughton	163.20	4,650	28.49	170.63	4,650	27.25	-4.35
Newton	216.22	8,000	37.00	216.25	9,000	41.62	12.48
Pinewood	1,500.72	123,162	82.07	1,496.83	122,845	82.07	0.00
Polstead	386.34	14,500	37.53	383.18	16,500	43.06	14.73
Preston St Mary	88.35	4,000	45.27	91.39	4,000	43.77	-3.33
Raydon	214.42	8,700	40.57	214.28	9,000	42.00	3.52
Semer	70.43	400	5.68	70.37	400	5.68	0.09
Shelley	32.27	0	0.00	30.83	0	0.00	0.00
Shimpling	189.08	4,600	24.33	194.07	4,830	24.89	2.30
Shotley	781.34	44,325	56.73	779.06	46,551	59.75	5.33
Somerton	40.24	420	10.44	40.22	420	10.44	0.05
Sproughton	548.96	46,540	84.78	558.51	46,540	83.33	-1.71
Stanstead	150.91	8,568	56.78	151.11	8,996	59.53	4.86
Stoke by Nayland	312.44	11,000	35.21	315.20	11,000	34.90	-0.88
Stratford St Mary	328.03	13,800	42.07	316.07	14,500	45.88	9.05
Stutton	352.13	10,000	28.40	350.74	10,000	28.51	0.40
Sudbury	4,548.76	580,000	127.51	4,567.13	604,475	132.35	3.80
Tattingstone	228.73	8,158	35.67	226.89	8,158	35.96	0.81
Thorpe Morieux	106.16	1,900	17.90	107.37	4,000	37.25	108.15
Wattisham	45.53	1,500	32.95	45.43	1,500	33.02	0.22
Whatfield	127.91	3,600	28.14	127.70	3,600	28.19	0.16
Wherstead	118.00	2,928	24.81	115.36	2,928	25.38	2.29
Woolverstone	94.24	2,600	27.59	99.69	2,800	28.09	1.80
TOTAL / AVERAGE	33,373.03	2,126,308	63.71	33,573.24	2,236,311	66.61	4.55

Amounts of Council Tax 2012/13

- (11) That the Council in accordance with sections 30 and 36 of the Local Government Finance Act 1992, hereby sets the aggregate amounts shown in the table below as the amounts of Council Tax for 2012/13 for each part of its area and for each of the categories of its dwellings.

Council Tax Schedule 2012/13	VALUATION BANDS							
	A £	B £	C £	D £	E £	F £	G £	H £
Babergh District Council	95.91	111.89	127.88	143.86	175.83	207.80	239.77	287.72
Suffolk County Council	751.02	876.19	1,001.36	1,126.53	1,376.87	1,627.21	1,877.55	2,253.06
Suffolk Police Authority	111.18	129.71	148.24	166.77	203.83	240.89	277.95	333.54
Acton	1,003.51	1,170.76	1,338.01	1,505.26	1,839.76	2,174.26	2,508.77	3,010.52
Aldham	966.93	1,128.09	1,289.24	1,450.40	1,772.71	2,095.02	2,417.33	2,900.80
Alpheton	973.68	1,135.96	1,298.24	1,460.52	1,785.08	2,109.64	2,434.20	2,921.04
Arwarton	958.11	1,117.79	1,277.48	1,437.16	1,756.53	2,075.90	2,395.27	2,874.32
Assington	985.13	1,149.32	1,313.51	1,477.70	1,806.08	2,134.46	2,462.83	2,955.40
Belstead	1,015.92	1,185.24	1,354.56	1,523.88	1,862.52	2,201.16	2,539.80	3,047.76
Bentley	981.62	1,145.22	1,308.83	1,472.43	1,799.64	2,126.84	2,454.05	2,944.86
Bildeston	987.63	1,152.23	1,316.84	1,481.44	1,810.65	2,139.86	2,469.07	2,962.88
Boxford	1,001.71	1,168.67	1,335.62	1,502.57	1,836.47	2,170.38	2,504.28	3,005.14
Boxted	963.03	1,123.53	1,284.04	1,444.54	1,765.55	2,086.56	2,407.57	2,889.08
Brantham	988.29	1,153.01	1,317.72	1,482.44	1,811.87	2,141.30	2,470.73	2,964.88
Brent Eleigh	966.17	1,127.19	1,288.22	1,449.25	1,771.31	2,093.36	2,415.42	2,898.50
Brettenham	981.11	1,144.62	1,308.14	1,471.66	1,798.70	2,125.73	2,452.77	2,943.32
Bures St Mary	1,000.52	1,167.27	1,334.03	1,500.78	1,834.29	2,167.79	2,501.30	3,001.56
Burstall	986.97	1,151.46	1,315.96	1,480.45	1,809.44	2,138.43	2,467.42	2,960.90
Capel St Mary	998.67	1,165.12	1,331.56	1,498.01	1,830.90	2,163.79	2,496.68	2,996.02
Chattisham / Hintlesham	970.21	1,131.91	1,293.61	1,455.31	1,778.71	2,102.11	2,425.52	2,910.62
Chelmondiston	999.63	1,166.23	1,332.84	1,499.44	1,832.65	2,165.86	2,499.07	2,998.88
Chelsworth	965.13	1,125.98	1,286.84	1,447.69	1,769.40	2,091.11	2,412.82	2,895.38
Chilton	987.83	1,152.47	1,317.11	1,481.75	1,811.03	2,140.31	2,469.58	2,963.50
Cockfield	981.39	1,144.96	1,308.52	1,472.09	1,799.22	2,126.35	2,453.48	2,944.18
Copdock / Washbrook	994.61	1,160.37	1,326.14	1,491.91	1,823.45	2,154.98	2,486.52	2,983.82
East Bergholt	973.40	1,135.63	1,297.87	1,460.10	1,784.57	2,109.03	2,433.50	2,920.20
Edwardstone	978.71	1,141.82	1,304.94	1,468.06	1,794.30	2,120.53	2,446.77	2,936.12
Elmsett	978.23	1,141.27	1,304.31	1,467.35	1,793.43	2,119.51	2,445.58	2,934.70
Freston	968.72	1,130.17	1,291.63	1,453.08	1,775.99	2,098.89	2,421.80	2,906.16
Glemsford	1,003.03	1,170.20	1,337.37	1,504.54	1,838.88	2,173.22	2,507.57	3,009.08
Great Cornard	1,006.57	1,174.33	1,342.09	1,509.85	1,845.37	2,180.89	2,516.42	3,019.70
Great Waldingfield	1,002.00	1,169.00	1,336.00	1,503.00	1,837.00	2,171.00	2,505.00	3,006.00
Great Wenham	958.11	1,117.79	1,277.48	1,437.16	1,756.53	2,075.90	2,395.27	2,874.32
Groton	978.19	1,141.23	1,304.26	1,467.29	1,793.35	2,119.42	2,445.48	2,934.58
Hadleigh	1,027.05	1,198.22	1,369.40	1,540.57	1,882.92	2,225.27	2,567.62	3,081.14

Council Tax Schedule 2012/13	VALUATION BANDS							
	A £	B £	C £	D £	E £	F £	G £	H £
Harkstead	972.55	1,134.65	1,296.74	1,458.83	1,783.01	2,107.20	2,431.38	2,917.66
Hartest	985.13	1,149.32	1,313.51	1,477.70	1,806.08	2,134.46	2,462.83	2,955.40
Higham	958.11	1,117.79	1,277.48	1,437.16	1,756.53	2,075.90	2,395.27	2,874.32
Hitcham	972.63	1,134.74	1,296.84	1,458.95	1,783.16	2,107.37	2,431.58	2,917.90
Holbrook	977.71	1,140.67	1,303.62	1,466.57	1,792.47	2,118.38	2,444.28	2,933.14
Holton St Mary	989.63	1,154.57	1,319.51	1,484.45	1,814.33	2,144.21	2,474.08	2,968.90
Kersey	980.03	1,143.37	1,306.71	1,470.05	1,796.73	2,123.41	2,450.08	2,940.10
Kettlebaston	965.35	1,126.24	1,287.13	1,448.02	1,769.80	2,091.58	2,413.37	2,896.04
Lavenham	992.45	1,157.85	1,323.26	1,488.67	1,819.49	2,150.30	2,481.12	2,977.34
Lawshall	970.62	1,132.39	1,294.16	1,455.93	1,779.47	2,103.01	2,426.55	2,911.86
Layham	981.27	1,144.82	1,308.36	1,471.91	1,799.00	2,126.09	2,453.18	2,943.82
Leavenheath	978.75	1,141.88	1,305.00	1,468.13	1,794.38	2,120.63	2,446.88	2,936.26
Lindsey	973.25	1,135.46	1,297.67	1,459.88	1,784.30	2,108.72	2,433.13	2,919.76
Little Cornard	968.71	1,130.16	1,291.61	1,453.06	1,775.96	2,098.86	2,421.77	2,906.12
Little Waldingfield	976.99	1,139.83	1,302.66	1,465.49	1,791.15	2,116.82	2,442.48	2,930.98
Little Wenham	958.11	1,117.79	1,277.48	1,437.16	1,756.53	2,075.90	2,395.27	2,874.32
Long Melford	1,001.15	1,168.00	1,334.86	1,501.72	1,835.44	2,169.15	2,502.87	3,003.44
Milden	969.00	1,130.50	1,292.00	1,453.50	1,776.50	2,099.50	2,422.50	2,907.00
Monks Eleigh	996.07	1,162.08	1,328.09	1,494.10	1,826.12	2,158.14	2,490.17	2,988.20
Nayland with Wissington	997.85	1,164.15	1,330.46	1,496.77	1,829.39	2,162.00	2,494.62	2,993.54
Nedging with Naughton	976.27	1,138.99	1,301.70	1,464.41	1,789.83	2,115.26	2,440.68	2,928.82
Newton	985.85	1,150.16	1,314.47	1,478.78	1,807.40	2,136.02	2,464.63	2,957.56
Pinewood	1,012.82	1,181.62	1,350.43	1,519.23	1,856.84	2,194.44	2,532.05	3,038.46
Polstead	986.81	1,151.28	1,315.75	1,480.22	1,809.16	2,138.10	2,467.03	2,960.44
Preston St Mary	987.29	1,151.83	1,316.38	1,480.93	1,810.03	2,139.12	2,468.22	2,961.86
Raydon	986.11	1,150.46	1,314.81	1,479.16	1,807.86	2,136.56	2,465.27	2,958.32
Semer	961.89	1,122.21	1,282.52	1,442.84	1,763.47	2,084.10	2,404.73	2,885.68
Shelley	958.11	1,117.79	1,277.48	1,437.16	1,756.53	2,075.90	2,395.27	2,874.32
Shimpling	974.70	1,137.15	1,299.60	1,462.05	1,786.95	2,111.85	2,436.75	2,924.10
Shotley	997.94	1,164.26	1,330.59	1,496.91	1,829.56	2,162.20	2,494.85	2,993.82
Somerton	965.07	1,125.91	1,286.76	1,447.60	1,769.29	2,090.98	2,412.67	2,895.20
Sproughton	1,013.66	1,182.60	1,351.55	1,520.49	1,858.38	2,196.26	2,534.15	3,040.98
Stanstead	997.79	1,164.09	1,330.39	1,496.69	1,829.29	2,161.89	2,494.48	2,993.38
Stoke by Nayland	981.37	1,144.94	1,308.50	1,472.06	1,799.18	2,126.31	2,453.43	2,944.12
Stratford St Mary	988.69	1,153.48	1,318.26	1,483.04	1,812.60	2,142.17	2,471.73	2,966.08
Stutton	977.11	1,139.97	1,302.82	1,465.67	1,791.37	2,117.08	2,442.78	2,931.34
Sudbury	1,046.34	1,220.73	1,395.12	1,569.51	1,918.29	2,267.07	2,615.85	3,139.02
Tattingstone	982.08	1,145.76	1,309.44	1,473.12	1,800.48	2,127.84	2,455.20	2,946.24
Thorpe Morieux	982.94	1,146.76	1,310.59	1,474.41	1,802.06	2,129.70	2,457.35	2,948.82
Wattisham	980.12	1,143.47	1,306.83	1,470.18	1,796.89	2,123.59	2,450.30	2,940.36
Whatfield	976.90	1,139.72	1,302.53	1,465.35	1,790.98	2,116.62	2,442.25	2,930.70
Wherstead	975.03	1,137.53	1,300.04	1,462.54	1,787.55	2,112.56	2,437.57	2,925.08
Woolverstone	976.83	1,139.64	1,302.44	1,465.25	1,790.86	2,116.47	2,442.08	2,930.50

Payment Instalment Dates

- (12) That in respect of Council Tax and Business Rates the ten instalment dates each year should be the 1st of each month from 1 April to 1 January, but with the ability for Council Taxpayers who elect to pay by Direct Debit to choose between the 1st, 8th, 15th, 22nd and 28th of each month; subject to the proviso that the payment date of the 1st of each month can be revised to a later date by the Director of Finance, in consultation with the Chairman of the Strategy Committee, if it is felt to be essential to do so.

Delegated Authority

- (13)(1) That the following Officers (to reflect the operation of the Shared Revenues Partnership)

Shared Services Operational Manager (Revenues)

Recovery Team Leader

Court Officer

be authorised:-

- (a) to collect and recover any Council Tax and Penalties payable under the Local Government Finance Act 1992.

- (b) to institute legal proceedings and appear on behalf of the Council at the hearing of any legal proceedings by way of applications for the issue of:-

(i) Liability Orders for unpaid Council Taxes;

(ii) Warrants of Commitment in respect of Liability Orders,

pursuant to:-

Section 14 and Schedule 4 of the Local Government Finance Act 1992 and the Council Tax Administration and Enforcement Regulations 1992 and Section 22 and Schedule 4 of the Local Government Finance Act 1988 and

- (c) to institute any other legal proceedings, process or steps for the purpose of recovering any such unpaid Council Taxes and Penalties and to appear on behalf of the Council at any Hearing relating thereto.

(13)(2) That the following Officers (to reflect the operation of the Shared Revenues Partnership)

Shared Services Operational Manager (Revenues)

Recovery Team Leader

Court Officer

be authorised:-

(a) to collect and recover any National Non-Domestic Rate payable under Part III of the Local Government Finance Act 1988.

(b) to institute legal proceedings and appear on behalf of the Council at the Hearing of any legal proceedings by way of an application for the issue of

(i) a Liability Order for unpaid National Non-Domestic Rate and

(ii) a Warrant of Commitment in respect of any National Non-Domestic Rate, pursuant to Section 62 and Schedule 9 of the Local Government Finance Act 1988 and the Non-Domestic Rating (Collection and Enforcement) (Local Lists) Regulations 1989.

(c) to institute any other legal proceedings, process or steps for the purpose of recovering any such unpaid National Non-Domestic Rate and to appear on behalf of the Council at any Hearing relating thereto.

(c) Draft Treasury Management Strategy 2012/13 (Overview and Scrutiny (Stewardship) Committee 24 January 2012 and Strategy Committee 9 February 2012)

Members were aware of the various minor amendments to Appendices B and C to [Paper L132R](#), and had before them the revised Appendix D which was circulated with the Council agenda.

RESOLVED

(1) That the CIPFA Treasury Management Code of Practice in the Public Services (2011 edition) be adopted.

(2) That the key factors and information affecting treasury management activities set out in Appendix A to Paper L132R be noted.

(3) That, in addition, the following be approved with immediate effect:

(a) The Treasury Management Policy Statement and the Policy for Managing the HRA Debt set out in Appendix B (as amended) to Paper L132R.

(b) The Draft Treasury Management Strategy for 2012/13, including the Annual Investment Strategy, as set out in Appendix C (as amended) to Paper L132R.

(c) The Draft Prudential Indicators and Limits for 2011/12 to 2014/15 set out in Appendix D (Revised) to Paper L132R.

84 QUESTIONS FROM THE PUBLIC

None received.

85 QUESTIONS FROM MEMBERS

None received.

86 CHELSWORTH PARISH MEETING

The Senior Democratic Services Officer submitted a report ([Paper L162](#)) outlining a request from Chelsworth Parish Meeting for an order to be made conferring certain Parish Council powers on the Parish Meeting.

RESOLVED

(1) That an order be made pursuant to Section 109 of the Local Government Act 1972 conferring on Chelsworth Parish Meeting the powers of a Parish Council to exercise functions under Sections 111, 124, 125, 137, 139 and 222 of that Act and, subject to the agreement of the Highway Authority, to exercise functions under Section 96 of the Highways Act 1980.

(2) That the Strategic Director (Corporate) be authorised to determine any future applications from Parish Meetings for powers to enable them to undertake the functions of Parish Councils.

87 ADOPTION OF SENIOR OFFICER PAY POLICY STATEMENT

The Head of Corporate Organisation submitted a report ([Paper L163](#)) asking the Council to adopt the Pay Policy Statement attached to the report as Appendix 1.

RESOLVED

That the Pay Policy Statement for 2012/13 attached as Appendix 1 to Paper L163 be adopted.

88 PROPER OFFICER DELEGATIONS

The Head of Corporate Organisation presented the report of the Joint Member Integration Board ([Paper L163](#)) relating to revised Proper Officer delegations for adoption. He also asked Members to note that the Head of Service to be referred to under the Housing Act 1985 – Section 606 (1) and (2) is the Head of Housing (not Environment).

RESOLVED

- (1) That the revised Proper Officer Delegations in Appendix 1 be adopted, subject to the minor correction referred to above.**
- (2) That the Monitoring Officer be authorised to update the Constitution to correspond with the posts identified in the Scheme of Delegations and Proper Officer Delegations.**

89 APPOINTMENT OF REPRESENTATIVE AND SUBSTITUTE MEMBER TO SERVE ON THE SUFFOLK WELLBEING BOARD – JOINT APPOINTMENTS WITH MID SUFFOLK DISTRICT COUNCIL

The Head of Corporate Organisation reported that Babergh and Mid Suffolk District Councils have been asked to appoint a joint Member representative to serve on the Suffolk Wellbeing Board. There is also provision to nominate a substitute Member. Health and Wellbeing Boards are intended to be a forum for the relevant agencies and local representatives to discuss how to work together to better the health and wellbeing outcomes of the people in their area. As part of its terms of reference, the Suffolk Wellbeing Board is currently working towards establishing a Board that is able to fulfil statutory responsibilities from April 2013 as set out in the Health and Social Care Bill.

Mid Suffolk and Babergh Councillors were invited to submit nominations with supporting information for the representative roles. These were considered by the Joint Member Integration Board on 16 December, and the names of Dr M F M Bamford (representative) and Mrs D Kearsley (nominated substitute) were put forward.

RESOLVED

That, for the remainder of the current term of office, Councillor Dr M F M Bamford be appointed to represent Babergh and Mid Suffolk on the Suffolk Wellbeing Board, subject to the appointment being endorsed by Mid Suffolk District Council. Further, that the appointment by Mid Suffolk of Councillor Mrs D Kearsley as the nominated substitute on the Board for the remainder of the current term of office be endorsed.

90 MRS A K POLLARD

The Head of Corporate Organisation reported that Mrs Pollard has been unable by reason of ill-health to attend meetings of the District Council in recent months and that her last attendance was at the meeting of the Council on 25 October 2011.

Section 85 of the Local Government Act 1972 provides that if a Member of a Local Authority fails over a period of six consecutive months from the date of his/her last attendance to attend any meeting of the Authority, he/she shall, unless failure was due to some reason approved by the Authority before the expiry of that period, cease to be a Member of the Authority.

It is not known when Mrs Pollard's health will allow her to resume attendance at District Council meetings.

RESOLVED

That Mrs Pollard's ill health be approved as a reason for her failure to attend meetings of the District Council.

Note: The meeting adjourned for refreshments between 11.20 a.m. and 11.45 a.m.

The business of the meeting was concluded at 12.25 p.m.

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Chairman