

MINUTES OF THE ANNUAL MEETING OF THE BABERGH DISTRICT COUNCIL
HELD IN THE COUNCIL CHAMBER, COUNCIL OFFICES, CORKS LANE,
HADLEIGH ON TUESDAY, 22 APRIL 2014

PRESENT: Nick Ridley – In the Chair

Jenny Antill	Desmond Keane
Clive Arthey	Richard Kemp
Michael Bamford	Frank Lawrenson
Simon Barrett	James Long
Tony Bavington	Mary Munson
Peter Beer	Jack Norman
Peter Burgoyne	John Nunn
Dave Busby	Adrian Osborne
James Cartlidge	Kathy Pollard
Sue Carpendale	Tony Roberts
Richard Cave	David Rose
Kathryn Grandon	John Sayers
David Grutchfield	Ray Smith
John Hinton	Rex Thake
Bryn Hurren	Sue Wigglesworth
Jennie Jenkins	David Wood
Peter Jones	Len Young

The following Members were unable to be present:

Nigel Bennett, John Deacon, Neil MacMaster, Mark Newman, Jack Owen, Brian Riley and Trot Ward.

1 ELECTION OF CHAIRMAN

It was proposed and seconded that James Long be elected Chairman of the Council for the ensuing year.

RESOLVED

That James Long be elected Chairman of the Council for the ensuing year.

James Long thereupon made his Declaration of Acceptance of Office and presided over the meeting.

2 ELECTION OF VICE-CHAIRMAN

It was proposed and seconded that Kathy Pollard be elected Vice-Chairman of the Council for the ensuing year.

RESOLVED

That Kathy Pollard be elected Vice-Chairman of the Council for the ensuing year.

Kathy Pollard thereupon made her Declaration of Acceptance of Office.

3 PUBLIC PARTICIPATION SESSION

There were no questions or statements from the public.

4 MINUTES

RESOLVED

That the minutes of the meetings held on [25 February](#) and [25 March 2014](#) be confirmed and signed as correct records.

5 DECLARATION OF INTERESTS

None declared.

6 CHAIRMAN'S ANNOUNCEMENTS

Events Attended

The Chairman referred to [Paper P3](#) outlining recent events attended by the outgoing Chairman, Nick Ridley.

40th Anniversary of Babergh District Council

Cakes would be available for Members and staff after the meeting to mark the occasion.

Chairman's Charities

The Chairman informed the meeting that his chosen charities for this year are the Motor Neurone Disease Association (MNDA) and Age UK (Suffolk).

Civic Reception

Further information about the Chairman's Reception would be circulated shortly.

7 PETITIONS

None received.

8 QUESTIONS FROM THE PUBLIC

None received.

9 QUESTIONS FROM MEMBERS

None received.

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POLITICAL BALANCE AND COMPOSITION OF COMMITTEES AND JOINT COMMITTEES

The Strategic Director (Corporate) introduced [Paper P4](#) relating to the Council's duty to review the allocation of seats to Political Groups. Members were asked to approve the Committees' size and numerical allocation of seats as detailed in Appendix 1 to the report and to approve the composition of Committees in accordance with Recommendations 2.2 and 2.3.

Members were aware that the names of Committee Members listed in Appendix 2 of Paper P4 had been notified by the Group Leaders. The Conservative Group Leader reported that Frank Lawrenson and Peter Burgoyne will exchange places on Joint Scrutiny and Joint Audit and Standards Committees (Appendix 2). She also confirmed that the Conservative Group was not wishing to appoint to the current vacancy on the Joint Audit and Standards Committee.

RESOLVED

- (1) That the Committee sizes and numerical allocation of seats be approved as set out below:-

		Independent 9 members	Conservative 17 members	Lib Dem 12 members	Labour 3 members	Other 1 member	42
Strategy	10	1	4	3	1	1	10
Joint Scrutiny	8	2	3	2	1	0	8
Joint Audit and Standards	8	2	4	2	0	0	8
Planning	14	3	6	4	1	0	14
Regulatory	10	2	4	3	1	0	10
Joint Appointments	3	1	1	1	0	0	3
	53	11	22	15	4	1	53

- (2) That the ungrouped Member, Clive Arthey, be appointed to serve on the Strategy Committee.

- (3) That the Composition of Committees be allocated as set out below:-

STRATEGY COMMITTEE

Clive Arthey	Richard Cave
Simon Barrett	John Hinton
Tony Bavington	Jennie Jenkins
Nigel Bennett	Kathy Pollard
Sue Carpendale	Sue Wigglesworth

JOINT SCRUTINY COMMITTEE

Jenny Antill	Neil MacMaster
Peter Burgoyne	Mark Newman
Bryn Hurren	Jack Norman
James Long	David Wood

JOINT AUDIT AND STANDARDS COMMITTEE

Dave Busby	Tony Roberts
James Cartlidge	David Rose
Frank Lawrenson	Len Young
Brian Riley	(1 vacancy)

PLANNING COMMITTEE

Michael Bamford	Adrian Osborne
Peter Beer	Jack Owen
John Deacon	Nick Ridley
Kathryn Grandon	David Rose
Peter Jones	Ray Smith
Desmond Keane	Rex Thake
Mary Munson	Trot Ward

REGULATORY COMMITTEE

John Deacon	Brian Riley
David Grutchfield	John Sayers
Richard Kemp	Ray Smith
Jack Owen	Trot Ward
Nick Ridley	Len Young

JOINT APPOINTMENTS COMMITTEE

Sue Carpendale	Sue Wigglesworth
Jennie Jenkins	

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APPOINTMENT OF MEMBERS TO JOINT GROUPS OUTSIDE LOCAL GOVERNMENT ACT 1972

The Strategic Director (Corporate) introduced [Paper P5](#) relating to appointments on various joint groups.

RESOLVED

- (1) That the politically representative calculations for the bodies referred to in paragraph 8.2 of Paper P5 as contained in Appendix (a) to the report be approved.
- (2) That the membership of the groups referred to in paragraph 8.2 of the report be approved as set out below:-

JOINT MEMBER INTEGRATION BOARD

Simon Barrett
Tony Bavington
Sue Carpendale
Jennie Jenkins
Sue Wigglesworth

JOINT HOUSING BOARD*

Jennie Jenkins
Mary Munson
Sue Wigglesworth

JOINT STAFF CONSULTATION COMMITTEE

Clive Arthey
Bryn Hurren
Nick Ridley

JOINT HEALTH AND SAFETY COMMITTEE

Peter Beer
Nick Ridley
David Rose
David Wood

SHARED REVENUES PARTNERSHIP COMMITTEE **

Simon Barrett
Kathy Pollard
Jennie Jenkins – Substitute
Tony Roberts – Substitute

* Appointed for term of office

** Also includes Ipswich Borough Council

12 APPOINTMENTS TO SUFFOLK JOINT STANDARDS BOARD

The Strategic Director (Corporate) reported that, in accordance with the joint arrangements established with Mid Suffolk District and Suffolk County Councils, the Council was asked to appoint three Members to serve on the Board for the current municipal year. Members were aware that the political balance rules do not apply to Babergh's appointees, who cannot be any of the following:-

- the Chairman of the Council
- Members of the Strategy Committee

Group Leaders had been asked to put forward names to be considered for these positions. Appointments would be made for the ensuing year, unless one of the circumstances in the Board's Terms of Reference (relating to resignations, removal / replacement of members, changes to the constitutional arrangements) takes effect.

RESOLVED

That the following Members be appointed to serve on the Suffolk Joint Standards Board for the ensuing year:-

**Richard Kemp
Adrian Osborne
Tony Roberts**

13 ELECTION OF CHAIRMEN AND VICE-CHAIRMEN OF COMMITTEES AND LEADER OF THE COUNCIL

RESOLVED

- (1) **That Jennie Jenkins be elected Leader of the Council for the ensuing year. Further that in accordance with Article 4.2(5) of the Council's Constitution, she be confirmed as the Chairman of the Strategy Committee.**
- (2) **That Simon Barrett be elected Vice-Chairman of the Strategy Committee for the ensuing year.**
- (3) **That Peter Beer and Rex Thake be elected Chairman and Vice-Chairman respectively of the Planning Committee for the ensuing year.**
- (4) **That Trot Ward and Ray Smith be elected Chairman and Vice-Chairman respectively of the Regulatory Committee for the ensuing year.**
- (5) **That Dave Busby and Brian Riley be elected Chairman and Vice-Chairman respectively of the Joint Audit and Standards Committee for the ensuing year.**

(6) That Peter Burgoyne and Bryn Hurren be elected Chairman and Vice-Chairman respectively of the Joint Scrutiny Committee for the ensuing year.

(7) That Jennie Jenkins and Sue Carpendale be elected Chairman and Vice-Chairman respectively of the Joint Appointments Committee for the ensuing year.

14 ANNUAL REPORT OF THE JOINT AUDIT AND STANDARDS COMMITTEE (JAC) AND THE BABERGH AUDIT COMMITTEE

Dave Busby, Chairman of the JAC, presented the Committee's Annual Report ([Paper P6](#)) together with a brief outline of the Committee's work on Treasury Management which had been inadvertently omitted from the report.

RESOLVED

That the Annual Report of the Joint Audit and Standards Committee for 2013/14 as set out in Paper P6 and referred to above be noted.

15 ANNUAL REPORT OF THE JOINT SCRUTINY COMMITTEE (JSC) AND THE BABERGH SCRUTINY COMMITTEE

Jenny Antill, outgoing Chairman of the JSC, presented the Committee's Annual Report ([Paper P7](#)). She referred to the changing role for Scrutiny in the light of the current Constitutional arrangements and the work of the Transformation Enquiry Groups, the resource implications of the shared working arrangements and the process for managing the Committee's agenda. Members recognised that neither Council has a cabinet model of governance, and accepted that the Scrutiny role is therefore not mandatory. It was noted that further thought is being given to developing an appropriate Scrutiny model.

RESOLVED

That the Annual Report of the Joint Scrutiny Committee for 2013/14 as set out in Paper P7 be noted.

16 JOINT SCRUTINY COMMITTEE REPORT

Members received [Paper P8](#), a summary of key items considered by the Joint Scrutiny Committee at its meeting on 26 March 2014. The report was presented by the Babergh Chairman of the Joint Committee, Mrs J Antill.

RESOLVED

That the contents of Paper P8 be noted.

17 APPOINTMENT OF MEMBERS TO THE VILLAGE OF THE YEAR AWARDS PANEL

RESOLVED

That the Village of the Year Awards Panel continues for 2014/15 with the following membership:-

Kathryn Grandon, Jack Norman, Trot Ward and Len Young.

The business of the meeting was concluded at 11.55 a.m.

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Chairman