

MINUTES OF THE JOINT SCRUTINY COMMITTEE MEETING HELD AT THE  
COUNCIL OFFICES NEEDHAM MARKET ON TUESDAY 4 JUNE 2013 AT  
5.30 P.M.

PRESENT:

**BABERGH**

**MID SUFFOLK**

Mrs J Antill  
Mr B D Hurren (Chairman)  
Mr F R Lawrenson  
Mrs A M Norman  
Mr J M Owen  
Mr D L Wood

Mrs R J Eburne (Chairman)  
Mrs E B Gibson-Harries  
Mr J E Matthissen  
Mrs L M Mayes  
Mr D J Osborne  
Mrs S Powell  
Mr M R Redbond  
Mrs J C Storey

Mr D Haley was also in attendance at the meeting.

The following Members were unable to be present:

**BABERGH**

**MID SUFFOLK**

Mr J A B Long  
Mr J R A Sayers

Mr C M W Tilbury

1 SUBSTITUTES

The following substitute was in attendance:-

Mrs L M Mayes was in attendance as a substitute for Mr C M W Tilbury (Mid Suffolk).

2 DECLARATION OF INTERESTS

None declared.

3 MINUTES

**RESOLVED**

**That the Minutes of the meeting held on 8 January 2013 be confirmed and signed as a correct record.**

4 PETITIONS

None received.

5 QUESTIONS FROM MEMBERS

None received.

6 WORK PLAN/MAPPING EXERCISE

The Head of Corporate Organisation made a power point presentation (subsequently numbered JSC/9/13) requesting Members to consider identifying which items should be considered by the Committee during the coming months.

He advised that this should be taken into consideration after looking at:-

- The Governance Review
- Split of the Audit and Standards and Scrutiny roles
- Links to the Transformation Enquiry process
- Joint perspective
- Adding value and re-defining the place for scrutiny in the overall organisation/governance framework
- New processes for providing information/updates

Members were requested to identify areas for consideration at future meetings and the following items were identified:

- Integration
- Wellbeing of staff and morale
- Green Forum – Green Deals, Renewables
- Core Strategy and Growth
- New Homes Bonus and Section 106 – how this links to budget process
- Fuel poverty
- How our partners deliver services
- CSD contract
- Back office
- HR and IT issues
- Community grants aligned to priorities
- SRP
- Linkages between JSC and TEGs

It was also suggested that the Workplan should be split between regular items (annual, bi-annual etc and more focused reports).

It was agreed that appropriate officers would meet with the Chairman and the Vice-Chairman and draw up a Workplan for consideration by Members at the next meeting.

The Planning Assessment Sheet (Paper [JSC/7/13](#)) submitted by Mr J Matthissen was referred to. It was suggested that subject to the outcome of the work referred to above, a further report on the SRP would be submitted to the December meeting. It was noted that all JSC Members had been invited to visit the SRP offices in Ipswich on either 5 or 8 July.

**RESOLVED**

**That it be noted that appropriate officers in liaison with the Chairman and Vice Chairman of the Joint Scrutiny Committees will submit a Workplan for consideration at the next meeting.**

**7 COMMENCEMENT TIMES FOR FUTURE MEETINGS OF JOINT SCRUTINY COMMITTEE MEETINGS**

The Head of Corporate Organisation reported that the Timetable of Meetings 2013/14 was approved by the Council meetings on 23 and 25 April 2013. Individual Committees were requested to consider and agree commencement times for future meetings. There was discussion around commencement times and the overall preference was for evening meetings at 5.30 p.m. and that Wednesdays should be the preferred day.

**RESOLVED**

**That commencement times of future meetings be 5.30 p.m. on the following revised dates:-**

- 31 July 2013**
- 2 October 2013**
- 4 December 2013**
- 5 February 2014**
- 2 April 2014**

**8 MID SUFFOLK SCRUTINY ANNUAL REPORT**

The Head of Corporate Organisation introduced the Annual Report of the work of the Mid Suffolk District Council Scrutiny Committee in 2012/13. The report was attached as an appendix to Paper [JSC/8/13](#).

The following minor amendments were made:-

Page 3 – fourth line – the words “and challenging” be included after the word “changing”

Page 5 – Councillor Marchant’s photograph to be re-sized

Page 6 – MSDC representatives during 2012/13 to be amended by deleting the name of Sara Michell and adding the names of Elizabeth Gibson-Harries and Jane Storey.

**RESOLVED**

- (1) That the Mid Suffolk District Council Scrutiny Annual Report 2012/13 attached as an appendix to Paper JSC/8/13, and amended as referred to above be approved.**

- (2) That the Annual Report be submitted for noting to the Mid Suffolk District Council Meeting on 27 June 2013.**
- (3) That the Annual Report be made accessible on the Council website and distributed predominantly electronically in a similar low cost manner to that for the previous year's report.**

The business of the meeting was concluded at 7.10 p.m.

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Chairman