



COMMITTEE: **JOINT AUDIT AND STANDARDS COMMITTEE**

VENUE: **Council Chamber, Council Offices, Corks Lane, Hadleigh**

DATE/TIME: **Monday 1 July 2013 at 9.30 a.m.**

<u>Members</u>			
<u>Babergh</u>		<u>Mid Suffolk</u>	
Mr P D Burgoyne	Mr B Riley	Mr G M Brewster	Mrs E B Gibson-Harries
Mr D M Busby	Mr C A Roberts	Mr D Burn	Mrs P M R Godden
Miss D L Kendall	Mr D C Rose	Mr T A Curran	Mr D J MacPherson
Mr J R Cartlidge	Mr L H Young	Mr S J Gemmill	Mrs J C Storey

PLEASE NOTE START TIME AND VENUE OF MEETING

AGENDA

ITEM	BUSINESS
------	----------

PART I

1 **SUBSTITUTES AND APOLOGIES**

Any Member attending as an approved substitute to report giving his/her name and the name of the Member being substituted.

2 **DECLARATION OF INTERESTS**

Members to declare any interests as appropriate in respect of items to be considered at this meeting.

3 **PETITIONS**

The Head of Corporate Organisation to report, in accordance with Council Procedure Rule No. 13, the receipt of any petitions submitted to the Chief Executive.

4 **QUESTIONS FROM MEMBERS**

The Chairman to answer any questions on matters in relation to which the Council has powers or duties or which affect the District and which fall within the terms of reference of the Committee of which due notice has been given in accordance with Council Procedure Rule No. 15.4 – (a) and (b).

5 **TERMS OF REFERENCE FOR THE COMMITTEE**

Report by the Head of Corporate Organisation attached.

[Paper JAC 1](#)

ITEM	BUSINESS
6	<u>JOINT INTERNAL ANNUAL AUDIT REPORT 2012/13</u> Report by the Head of Corporate Organisation attached. Paper JAC 2
7	<u>BENEFIT FRAUD PERFORMANCE ACTIVITY – UPDATE 2012/13</u> Report by the Head of Corporate Organisation attached. Paper JAC 3
8	<u>PERFORMANCE MONITORING REPORTS FOR BABERGH AND MID SUFFOLK DISTRICT COUNCILS – QUARTER FOUR 2012/13 – BALANCED SCORECARD AS AT 31 MARCH 2013</u> Report by the Head of Corporate Organisation attached. Paper JAC 4
9	<u>DECLARATIONS OF INTERESTS / GIFTS AND HOSPITALITY REPORT FOR THE PERIOD 1 FEBRUARY 2013 TO 31 MAY 2013</u> Report by the Monitoring Officer attached. Paper JAC 5
10	<u>DRAFT WORK PLAN FOR 2013/14</u> Report by the Head of Corporate Resources attached. Paper JAC 6
11	<u>COMMENCEMENT TIMES FOR FUTURE MEETINGS OF JOINT AUDIT AND STANDARDS COMMITTEE MEETINGS</u> The Head of Corporate Organisation to report that the Timetable of Meetings 2013-14 was approved by the Council meetings on 23 and 25 April. Individual Committees are requested to consider and agree commencement times for future meetings.
12	<u>COMPLAINTS MONITORING REPORT</u> Report by the Monitoring Officer attached. Paper JAC 7

Note: The date of the next meeting is Monday 2 September 2013 (at Mid Suffolk).

For further information on any of the Part 1 items listed above, please contact Linda Sheppard on (01473) 826610 or via email at committee.services@babergh.gov.uk