



COMMITTEE: **JOINT AUDIT AND STANDARDS COMMITTEE**

VENUE: **Council Chamber, Council Offices, Corks Lane, Hadleigh**

DATE/TIME: **Monday 4 November 2013 at 9.30 a.m.**

Members

Babergh

Mr P D Burgoyne
Mr D M Busby
Mr J R Cartlidge
Miss D L Kendall

Mr B Riley
Mr C A Roberts
Mr D C Rose
Mr L H Young

Mid Suffolk

Mr G M Brewster
Mr D Burn
Mr T A Curran
Mr S J Gemmill

Mrs E B Gibson-Harries
Mrs P M R Godden
Mr D J MacPherson
Mrs J C Storey

PLEASE NOTE VENUE OF MEETING

A G E N D A

ITEM

BUSINESS

PART I

1 **SUBSTITUTES AND APOLOGIES**

Any Member attending as an approved substitute to report giving his/her name and the name of the Member being substituted.

2 **DECLARATION OF INTERESTS**

Members to declare any interests as appropriate in respect of items to be considered at this meeting.

3 **MINUTES**

To confirm and sign the Minutes of the meeting held on [2 September 2013](#) (attached) as a correct record.

4 **PETITIONS**

The Head of Corporate Organisation to report, in accordance with Council Procedure Rule No. 13, the receipt of any petitions submitted to the Chief Executive.

5 **QUESTIONS FROM MEMBERS**

The Chairman to answer any questions on matters in relation to which the Council has powers or duties or which affect the District and which fall within the terms of reference of the Committee of which due notice has been given in accordance with Council Procedure Rule No. 15.4 – (a) and (b).

ITEM	BUSINESS
6	<u>JOINT ANNUAL GOVERNANCE STATEMENT</u>
Paper JAC12	The Head of Corporate Organisation to report that the Annual Governance Statement 2012/13 was presented to this Committee on 2 September 2013. Minor amendments to the Statement were recommended and the Committee requested to have sight of the final version (attached) signed by the Chief Executive and the Leader of each Council.
7	<u>INTERIM INTERNAL AUDIT REPORT 2013/14</u>
Paper JAC13	Report by the Head of Corporate Organisation attached.
8	<u>MID YEAR REPORT ON TREASURY MANAGEMENT 2013/14</u>
Paper JAC14	Report by the Head of Corporate Resources attached.
9	<u>NON-SALARY EXPENSES</u>
Paper JAC15	Report by the Head of Corporate Resources attached.
10	<u>UPDATE ON COMPLIANCE WITH THE LOCALISM ACT 2011</u>
Paper JAC16	Report by the Monitoring Officer attached.
11	<u>STANDARDS MONITORING REPORT: DECLARATIONS OF INTERESTS/GIFTS AND HOSPITALITY (JUNE TO SEPTEMBER 2013)</u>
Paper JAC17	Report by the Monitoring Officer attached.
12	<u>COMPLAINTS MONITORING REPORT</u>
Paper JAC18	Report by the Monitoring Officer attached.
13	<u>WORK PLAN</u>
Paper JAC19	Report by the Head of Corporate Organisation attached.

Note: The date of the next meeting is Monday 6 January 2014 (at Mid Suffolk).

For further information on any of the Part 1 items listed above, please contact Karen Sayer on (01473) 826652 or via email at committee.services@babergh.gov.uk