



COMMITTEE: **JOINT AUDIT AND STANDARDS COMMITTEE**

VENUE: **Council Chamber, High Street, Needham Market**

DATE/TIME: **Monday 15 June 2015 at 10.00 a.m.**

Members

Babergh

Sue Ayres
 Tony Bavington
 Tina Campbell
 Siân Dawson

John Hinton
 David Rose
 William Shropshire
 John Ward

Mid Suffolk

Elizabeth Gibson-Harries
 Lavinia Hadingham
 Glen Horn
 John Matthissen

Suzie Morley
 Penny Otton
 Kevin Welsby
 Jill Wilshaw

PLEASE NOTE TIME AND VENUE OF MEETING

A G E N D A

ITEM

BUSINESS

The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press are not lawfully excluded.

Any member of the public who attends a meeting and wishes to be filmed should advise the Committee Clerk.

PART I

1 **SUBSTITUTES AND APOLOGIES**

Any Member attending as an approved substitute to report giving his/her name and the name of the Member being substituted.

2 **DECLARATION OF INTERESTS**

Members to declare any interests as appropriate in respect of items to be considered at this meeting.

3 **MINUTES**

To confirm and sign the Minutes of the meeting held on [16 March 2015](#) (attached).

4 **PETITIONS**

The Head of Corporate Organisation to report, in accordance with Council Procedure Rules, the receipt of any petitions submitted to the Chief Executive.

ITEM	BUSINESS
5	<p data-bbox="381 192 874 224"><u>QUESTIONS FROM THE PUBLIC</u></p> <p data-bbox="381 266 1449 405">The Chairmen of Committees to answer any questions from the public of which notice has been given no later than midday two clear working days before the day of the meeting in accordance with Council Procedure Rules.</p>
6	<p data-bbox="381 445 847 477"><u>QUESTIONS FROM MEMBERS</u></p> <p data-bbox="381 519 1449 658">The Chairman to answer any questions on matters in relation to which the Council has powers or duties or which affect the District and which fall within the terms of reference of the Committee of which due notice has been given in accordance with Council Procedure Rules.</p>
7	<p data-bbox="381 698 916 730"><u>CAPITAL INVESTMENT STRATEGY</u></p> <p data-bbox="381 763 1150 795">Report by the Head of Corporate Resources attached.</p>
<p data-bbox="150 775 248 842"><u>Paper</u> <u>JAC54</u></p>	<p data-bbox="309 880 1182 911">8 <u>JOINT ANNUAL GOVERNANCE STATEMENT 2014/15</u></p>
	<p data-bbox="381 945 1230 976">Report by the Corporate Manager – Internal Audit attached.</p>
<p data-bbox="150 954 248 1021"><u>Paper</u> <u>JAC55</u></p>	<p data-bbox="309 1055 1054 1086">9 <u>ANNUAL INTERNAL AUDIT REPORT 2014/15</u></p>
	<p data-bbox="381 1120 1230 1151">Report by the Corporate Manager – Internal Audit attached.</p>
<p data-bbox="150 1128 248 1196"><u>Paper</u> <u>JAC56</u></p>	<p data-bbox="309 1238 1449 1305">10 <u>REFRESH WORKSHOP OF THE SIGNIFICANT BUSINESS RISK REGISTER</u></p>
	<p data-bbox="381 1350 1449 1489">The Corporate Manager – Internal Audit to advise the Committee that the Councils have in place a process for identifying, assessing, managing and reviewing the key areas of risk and uncertainty that could impact on the achievement of the Council’s vision, priorities and outcomes.</p>
<p data-bbox="381 1536 1449 1778">A refresh workshop was held to review the current Significant Business Risk Register. The purpose of the workshop was to refresh the register that existed in order to create a more aligned version which promoted and supported each Council’s strategic priorities. A draft register has subsequently been created which links closely with the Strategic Priorities and Delivery Programme.</p>	
<p data-bbox="381 1832 1449 2029">A follow up workshop is to be held in order to confirm risk owners and determine the future reporting arrangements. This will also provide an opportunity to review the Risk Management Strategy to ensure it is up to date and fit for purpose. The Strategy will help support and embed risk management across both Councils.</p>	

Managing risks at an operational level is the responsibility of service managers who are able to call upon advice and guidance from the Audit and Risk Managements Services' team.

The Committee is asked to note the position.

11 FORWARD PLAN

Paper
JAC57

Report by the Corporate Manager – Governance attached.

Note: The date of the next meeting is Monday 17 August 2015 (at Babergh).

For further information on any of the Part 1 items listed above, please contact Val Last on (01449) 724673 or via email at committee.services@babergh.gov.uk