



COMMITTEE: **JOINT AUDIT AND STANDARDS COMMITTEE**

VENUE: **Council Chamber, Council Offices, Corks Lane, Hadleigh**

DATE/TIME: **Monday, 18 April 2016 at 10.00 a.m.**

<u>Members</u>			
<u>Babergh</u>		<u>Mid Suffolk</u>	
Sue Ayres	John Hinton	Elizabeth Gibson-Harries	Suzie Morley
Tony Bavington	David Rose	Lavinia Hadingham	Penny Otton
Tina Campbell	William Shropshire	Glen Horn	Kevin Welsby
Siân Dawson	John Ward	John Matthissen	Jill Wilshaw

PLEASE NOTE TIME AND VENUE OF MEETING

A G E N D A

ITEM	BUSINESS
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The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press are not lawfully excluded.

Any member of the public who attends a meeting and objects to being filmed should advise the Committee Clerk who will instruct that they are not included in the filming.

PART I

1 SUBSTITUTES AND APOLOGIES

Any Member attending as an approved substitute to report giving his/her name and the name of the Member being substituted.

2 DECLARATION OF INTERESTS

Members to declare any interests as appropriate in respect of items to be considered at this meeting.

3 MINUTES

To confirm and sign the Minutes of the meeting held on [22 January 2016](#) (attached).

4 PETITIONS

The Interim Head of Democratic Services to report in accordance with Council Procedure Rules the receipt of any petitions submitted to the Chief Executive.

ITEM	BUSINESS
5	<u>QUESTIONS FROM THE PUBLIC</u>
	The Chairmen of Committees to answer any questions from the public of which notice has been given no later than midday two clear working days before the day of the meeting in accordance with Council Procedure Rules.
6	<u>QUESTIONS FROM MEMBERS</u>
	The Chairman to answer any questions on matters in relation to which the Council has powers or duties or which affect the District and which fall within the terms of reference of the Committee of which due notice has been given in accordance with Council Procedure Rules.
7	<u>EXTERNAL AUDIT REPORTS</u>
	Melanie Richardson from Ernst and Young will attend the meeting to present the following reports and answer Members' questions.
<u>Paper JAC71</u>	a) <u>Certification of Claims and Returns Annual Report 2014/15 (MSDC)</u>
<u>Paper JAC72</u>	b) <u>Audit Plan 2015/16 (MSDC)</u>
<u>Paper JAC73</u>	c) <u>Audit Fee Letter 2016/17 (MSDC)</u>
<u>Paper JAC74</u>	d) <u>Audit Plan 2015/16 (BDC)</u>
<u>Paper JAC75</u>	e) <u>Audit Fee Letter 2016/17 (BDC)</u>
8	<u>INTERNAL AUDIT PLAN 2016/17</u>
<u>Paper JAC76</u>	Report by the Corporate Manager – Internal Audit attached.
9	<u>MANAGING THE RISK OF FRAUD AND CORRUPTION – ANNUAL REPORT 2015/16</u>
<u>Paper JAC77</u>	Report by the Corporate Manager – Internal Audit attached.
10	<u>FORWARD PLAN</u>
<u>Paper JAC78</u>	Report by the Interim Head of Democratic Services.

11 EXCLUSION OF THE PUBLIC (WHICH TERM INCLUDES THE PRESS)

To consider whether, pursuant to Part 1 of Schedule 12A of the Local Government Act 1972, the public should be excluded from the meeting for the business specified below on the grounds that if the public were present during this item, it is likely that there would be the disclosure to them of exempt information as indicated against the item.

The author of the report proposed to be considered in Part II of the Agenda is satisfied that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

PART II12 UPDATED SIGNIFICANT RISK REGISTER (Exempt information by virtue of Paragraph 3 of Part 1)

Paper
JAC79

Report by the Corporate Manager – Internal Audit attached.

Note: The date of the next meeting is Monday 20 June 2016 (at Mid Suffolk).

For further information on any of the Part 1 items listed above, please contact Karen Sayer on (01473) 826652 or via email at committee.services@baberghmidsuffolk.gov.uk

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