

MINUTES OF A MEETING OF THE LICENSING ACT 2003 COMMITTEE HELD IN THE COUNCIL CHAMBER, COUNCIL OFFICES, CORKS LANE, HADLEIGH ON FRIDAY, 12 JUNE 2015

PRESENT: Nick Ridley – Chairman

Tina Campbell  
Sue Carpendale  
Siân Dawson

Richard Kemp  
Alastair McCraw  
Ray Smith

Kathryn Grandon, Jan Osborne and Stephen Williams were unable to be present.

1 DECLARATION OF INTERESTS

None declared.

2 MINUTES

**RESOLVED**

**That the Minutes of the meeting held on 19 September 2014 be confirmed and signed as a correct record.**

3 PETITIONS

None received.

4 QUESTIONS FROM MEMBERS

None received.

5 LICENSING ACT 2003 – ADOPTION OF PROCEDURES FOR SUB-COMMITTEE HEARINGS

The Corporate Manager – Licensing introduced Paper R14 which provided information to the Committee, as local Licensing Authority, to enable its consideration and adoption of a set of updated Licensing Act 2003 hearing procedures.

Members noted that whilst Mid Suffolk and Babergh are separate Licensing Authorities, and may accordingly adopt their own individual procedures subject to relevant Regulations, it is proposed that aligned hearing procedures will ensure the smooth operation and consistent administration and delivery of licensing functions under the Licensing Act 2003. Adoption of approved updated procedures may also support both Councils should any individual hearing decision be challenged in a court of law.

The Corporate Manager outlined the various hearing procedures attached as Appendices to the report and responded to Members questions.

**RESOLVED**

**That the Committee, as the Licensing Authority established under Section 6 of the Licensing Act 2003, adopt the updated hearing procedures attached as Appendices to Paper R14 without modification.**

The business of the meeting was concluded at 10.20 a.m.

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Chairman

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