



## BABERGH DISTRICT COUNCIL

### LICENSING SUB-COMMITTEE

LOCATION OF HEARING:

**Council Chamber, Council Offices, Corks Lane, Hadleigh IPSWICH IP7 6SJ**

DATE AND TIME OF HEARING:

**Tuesday 20 December 2011 at 10.30 am**

## LICENSING ACT 2003 NOTICE OF HEARING

In accordance with Regulation 6(1) of the Licensing Act 2003 (Hearings) Regulations 2005, the Licensing Authority of Babergh District Council hereby gives notice that a hearing of a sub-committee of the Authority's Licensing and Appeals Committee has been arranged as set out above in order to determine the following application:

### **Application to vary a premises licence (section 34)**

<b>Application date:</b>	1 November 2011
<b>Application reference:</b>	007104
<b>Applicant:</b>	Mr Frank Ralph Lawrenson
<b>Premises:</b>	Old Rectory Country House, Great Waldingfield, SUDBURY CO10 0TL

Please ensure that the attached 'Attendance at Hearing Notice' is completed and returned – see Page 3.

### Sub-Committee Members

- |                    |                       |
|--------------------|-----------------------|
| 1. Mr P J Holbrook | <u>Reserve Member</u> |
| 2. Mr R W Thake    | Mr J R B Cave         |
| 3. Mr A J Ward     |                       |

## A G E N D A

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ITEM

BUSINESS

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### **PART I**

- 1 APOLOGIES
- 2 ELECTION OF CHAIRMAN FOR HEARING
- 3 DECLARATION OF INTERESTS

Members to declare any interests as appropriate in respect of items to be considered at this meeting.

- 4 LICENSING ACT 2003 – HEARING REPORT  
NEW (SECTION 17) OLD RECTORY COUNTRY HOUSE, GREAT  
WALDINGFIELD, CO10 0TL

[Paper  
L118](#)

Report attached.

### **Right of attendance, assistance and representation**

Subject to regulations 14(2) - concerning exclusion of the public from all or part of a hearing where the Licensing Authority considers doing so to be in the greater public interest, and regulation 25 - concerning the exclusion of any person attending the hearing who is behaving in a disruptive manner:

- A party may attend the hearing and may be assisted or represented by any person, whether or not that person is legally qualified.

At the hearing a party shall be entitled to –

- (a) in response to a point upon which the authority has given notice to a party that it will want clarification under regulation 7(1)(d), give further information in support of their application, representation or notice (as applicable,
- (b) if given permission by the authority, question any other party; and
- (c) address the authority.

### **Failure of parties to attend hearing**

- (1) If a party has informed the Authority that he does not intend to attend or be represented at a hearing, the hearing may proceed in his absence.
- (2) If a party who has not so indicated fails to attend or be represented at a hearing the authority may –
  - (a) where it considers it to be necessary in the public interest, adjourn the hearing to a specified date, or
  - (b) hold the hearing in the party's absence.
- (3) Where the Authority holds the hearing in the absence of the party, the Authority shall consider at the hearing the application, representations or notice made by that party.
- (4) Where the Authority adjourns the hearing to a specified date it must forthwith notify the parties of the date, time and place to which the hearing has been adjourned.

### **Any points the Authority considers that it will want clarification on (if any):**

**APPLICANT – RESPONSIBLE AUTHORITIES – INTERESTED PARTIES**

Attached

**Please ensure that you complete and return the attached ‘Attendance at Hearing Notice’ NO LATER than 5 (five) working days before the date of the hearing.**

**A party who wishes to withdraw any representations they have made should do so as soon as possible.**

**If you consider that the hearing is not necessary, the Licensing Authority may dispense with a hearing providing all parties subject to the hearing agree that a hearing is not necessary. If you consider this to be the case, then you should give notice to the authority as soon as possible.**

**Procedure to be followed at the hearing**

Attached

The Procedure is attached.

For further information on any of the Part 1 items listed above, please contact Linda Sheppard on Ipswich (01473) 826610 or via email at [committee.services@babergh.gov.uk](mailto:committee.services@babergh.gov.uk)



**Licensing Team**  
**Babergh District Council**  
 Corks Lane, Hadleigh, IPSWICH IP7  
 6SJ  
 DX NO: 85055 Exchange: Babergh  
 Main Switchboard: **01473 822801**  
 Website: [www.babergh.gov.uk](http://www.babergh.gov.uk)

## ATTENDANCE AT HEARING NOTICE (LICENSING ACT 2003)

(Application for GRANT of NEW premises licence under section 17)

**For completion by Licensing Authority:**

<b>Application type:</b>	Section 17 NEW	<b>Application no:</b>	007104
<b>Premises:</b>	Old Rectory Country House Great Waldingfield SUDBURY CO10 0TL	<b>Date of Application:</b>	01 November 2011
<b>Name and address of Applicant:</b>	Mr Frank Ralph Lawrenson The Old Rectory, Rectory Road, Great Waldingfield, SUDBURY CO10 0TL		

**For completion by YOU:**

Please tick box to indicate whether you are:

<b>Applicant:</b>	<input type="checkbox"/>
<b>Responsible Authority:</b>	<input type="checkbox"/>
<b>Interested Party:</b>	<input type="checkbox"/>

		YES	NO
<b>Q1.</b>	<b>Do you intend to attend the hearing?</b> (Note: If you wish to withdraw your representation, you should notify the Licensing Authority as soon as possible)	<input type="checkbox"/>	<input type="checkbox"/>
<b>Q2.</b>	<b>Will you be bringing someone to speak on your behalf?</b>  (If YES to above please specify name and occupation of speaker):	<input type="checkbox"/>	<input type="checkbox"/>
<b>Q3.</b>	<b>Do you consider the hearing to be necessary?</b> (Note: The Licensing Authority may dispense with the hearing if all parties agree)	<input type="checkbox"/>	<input type="checkbox"/>
<b>Q4.</b>	<b>Please give an estimate (in minutes) of how long you believe you will need to make your points concerning this application?</b>	.....	minutes

If you want any other person to attend as a witness to support you (other than the person whom you intend represent you), complete the box below in order to comply with the hearings procedure.

<b>Describe in the space below the matter(s) on which this person be giving evidence on in relation to this application, representation or notice. Please use continuation sheet/reverse if necessary:</b>

<b>YOUR NAME:</b>			
<b>SIGNATURE:</b>		<b>Date:</b>	

Please complete and return this form not later than  
**FIVE WORKING DAYS before 20<sup>th</sup> December 2011**