

MINUTES OF A MEETING OF THE LICENSING AND APPEALS COMMITTEE  
HELD IN THE COUNCIL CHAMBER, COUNCIL OFFICES, CORKS LANE,  
HADLEIGH ON THURSDAY 7 JUNE 2012

PRESENT: Mr P J Holbrook - Chairman

Mr M J Deacon

Mr J R A Sayers

Mr P Jones

Mr A J Ward

Mr J M Owen

Mr L H Young

The following Members were unable to be present:

Mr J R B Cave, Mr D G Grutchfield, Mr B Riley, Mr R C Smith and Mr R W Thake.

1 ELECTION OF VICE-CHAIRMAN

**RESOLVED**

**That Mr A J Ward be elected Vice-Chairman of the Committee for the ensuing year.**

2 DECLARATION OF INTERESTS

None declared.

3 MINUTES

**RESOLVED**

**That the Minutes of the meetings listed below be confirmed and signed as correct records:-**

**2 February 2012 – 9.30 a.m. and 11.00 a.m.**

**20 February 2012**

**3 May 2012 – 9.30 a.m. and 11.00 a.m.**

4 PETITIONS

None received.

5 QUESTIONS FROM MEMBERS

None received.

6 LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1982: SEX ESTABLISHMENT LICENSING POLICY, FEES AND PROCEDURES

The Head of Environment submitted a report (Paper M31) requesting the Committee to agree a final policy, fee structure and procedures regarding Sex Establishment licensing functions and to make a recommendation to Strategy Committee regarding the adoption of policy and fee levels associated with the function.

During consideration of this item it was agreed that in the second line of Paragraph 15 of Page 16 of Appendix B the word “not” be included after the word “shall”.

**RESOLVED**

**That the document attached as Appendix A to Paper M31 be approved in respect of the sex establishment application form including application requirements.**

**RECOMMENDED TO STRATEGY COMMITTEE**

**That the draft policy, including application fee levels, attached as Appendix B to Paper M31 be adopted, subject to in the second line of Paragraph 15 of Page 16 of Appendix B the word “not” be included after the word “shall”.**

The business of the meeting was concluded at 9.55 a.m.

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Chairman