



COMMITTEE: **OVERVIEW AND SCRUTINY (STEWARDSHIP)**

VENUE: **Council Chamber, Council Offices, Corks Lane, Hadleigh**
DATE/TIME: **Thursday, 22 September 2011 at 9.00 a.m.**

Members

Mr S R Barrett
Mr D M Busby
Mr J R B Cave

Mr D G Grutchfield
Mr R E Kemp
Miss D L Kendall

Mr J M Nunn
Mr B Riley
Mr C A Roberts

PLEASE NOTE COMMENCEMENT TIME OF MEETING

A G E N D A

ITEM

BUSINESS

PART I

1 **SUBSTITUTES AND APOLOGIES**

Any Member attending as an approved substitute to report giving his/her name and the name of the Member being substituted.

To receive apologies for absence.

2 **DECLARATION OF INTERESTS**

Members to declare any interests as appropriate in respect of items to be considered at this meeting.

3 **MINUTES**

To confirm and sign the Minutes of the meeting held on [12 July 2011](#) as a correct record.

4 **PETITIONS**

The Director of Corporate Services to report, in accordance with Council Procedure Rule No. 13, the receipt of any petitions submitted to the Chief Executive.

5 **QUESTIONS FROM MEMBERS**

The Chairman to answer any questions on any matters in relation to which the Council has powers or duties which affect the District and which fall within the terms of reference of the Committee of which due notice has been given in accordance with Council Procedure Rule No. 15.4 – (a) and (b).

ITEM	BUSINESS
6	<u>STATEMENT OF ACCOUNTS 2010/11 AND AUDITOR'S ANNUAL GOVERNANCE REPORT</u>
Paper L69	Report by the Director of Finance attached. Representatives from the external auditors (PKF) will be present at the meeting to answer any questions.
7	<u>ANNUAL TREASURY MANAGEMENT REPORT</u>
Paper L70	Report by the Director of Finance attached.
8	<u>FINANCE, RISK AND PERFORMANCE MANAGEMENT – QUARTERLY MONITORING REPORT</u>
Paper L71	Joint report by the Director of Finance and the Director of Corporate Services attached.
9	<u>ANNUAL MONITORING OF FORMAL COMPLAINTS 2010/11</u>
Paper L72	Report by the Director of Corporate Services attached.
10	<u>WORK PLAN</u>
Paper L73	Report by the Director of Corporate Services attached.

For further information on any of the Part 1 items listed above, please contact Karen Sayer on (01473) 826652 or via email at committee.services@babergh.gov.uk