



COMMITTEE: **OVERVIEW AND SCRUTINY  
(STEWARDSHIP)**

VENUE: **Council Chamber, Council  
Offices, Corks Lane, Hadleigh**

DATE/TIME: **Tuesday, 15 May 2012 at  
9.00 a.m.**

**Members**

Mr S R Barrett  
Mr D M Busby  
Mr J R B Cave

Mr D G Grutchfield  
Mr R E Kemp  
Miss D L Kendall

Mr F R Lawrenson  
Mr J M Nunn  
Mr C A Roberts

**PLEASE NOTE COMMENCEMENT TIME OF MEETING**

**A G E N D A**

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ITEM

BUSINESS

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**PART I**

1 **SUBSTITUTES AND APOLOGIES**

Any Member attending as an approved substitute to report giving his/her name and the name of the Member being substituted.

To receive apologies for absence.

2 **ELECTION OF VICE-CHAIRMAN**

3 **DECLARATION OF INTERESTS**

Members to declare any interests as appropriate in respect of items to be considered at this meeting.

4 **MINUTES**

To confirm and sign the Minutes of the joint meeting held on 13 December 2011 and the meeting held on 20 March 2012 as correct records.

5 **PETITIONS**

The Head of Corporate Organisation to report, in accordance with Council Procedure Rule No. 13, the receipt of any petitions submitted to the Chief Executive.

ITEM	BUSINESS
6	<u>QUESTIONS FROM MEMBERS</u>
	The Chairman to answer any questions on any matters in relation to which the Council has powers or duties which affect the District and which fall within the terms of reference of the Committee of which due notice has been given in accordance with Council Procedure Rule No. 15.4 – (a) and (b).
7	<u>EXTERNAL AUDIT MATTERS</u>
Paper M22	Report by the Director of Finance attached in respect of the following: <ul style="list-style-type: none"> <li data-bbox="357 633 815 665">• <u>External Audit Plan 2011/12</u></li> </ul> Representatives from the External Auditors (PKF) will be present at the meeting to answer any questions. <ul style="list-style-type: none"> <li data-bbox="357 819 935 851">• <u>Future External Auditor appointment</u></li> </ul> To consider response to the Audit Commission’s consultation on this.
8	<u>INTERNAL AUDIT ANNUAL REPORT 2011/12</u>
Paper M23	Report by the Director of Finance attached.
9	<u>WORK PLAN</u>
Paper M24	Report by the Head of Corporate Organisation attached.

For further information on any of the Part 1 items listed above, please contact Karen Sayer on (01473) 826652 or via email at [committee.services@babergh.gov.uk](mailto:committee.services@babergh.gov.uk)