



COMMITTEE: **OVERVIEW AND SCRUTINY  
(STEWARDSHIP)**

VENUE: **Council Chamber, Council  
Offices, Corks Lane, Hadleigh**

DATE/TIME: **Thursday 21 June 2012 at  
9.00 a.m.**

**Members**

Mr S R Barrett  
Mr D M Busby  
Mr J R B Cave

Mr D G Grutchfield  
Mr R E Kemp  
Miss D L Kendall

Mr F R Lawrenson  
Mr J M Nunn  
Mr C A Roberts

**PLEASE NOTE DAY AND COMMENCEMENT TIME OF MEETING**

**A G E N D A**

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ITEM

BUSINESS

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**PART I**

1 **SUBSTITUTES AND APOLOGIES**

Any Member attending as an approved substitute to report giving his/her name and the name of the Member being substituted.

To receive apologies for absence.

2 **DECLARATION OF INTERESTS**

Members to declare any interests as appropriate in respect of items to be considered at this meeting.

3 **MINUTES**

To confirm and sign the Minutes of the meeting held on 15 May 2012 as a correct record.

4 **PETITIONS**

The Head of Corporate Organisation to report, in accordance with Council Procedure Rule No. 13, the receipt of any petitions submitted to the Chief Executive.

5 **QUESTIONS FROM MEMBERS**

The Chairman to answer any questions on any matters in relation to which the Council has powers or duties which affect the District and which fall within the terms of reference of the Committee of which due notice has been given in accordance with Council Procedure Rule No. 15.4 – (a) and (b).

ITEM	BUSINESS
6	<u>CALL-IN – STRATEGY COMMITTEE MEETING HELD ON 10 MAY 2012 - PROPOSED APPROACH TO BABERGH DISTRICT COUNCIL/MID SUFFOLK DISTRICT COUNCIL OFFICE ACCOMMODATION</u>
Paper M46	<p>The Head of Corporate Organisation to advise that following the Decision Notice circulated on 10 May 2012 outlining decisions taken by the Strategy Committee on 10 May 2012, a Call-In request has been submitted, and this is attached as Paper M46.</p>
Paper M25	<p>In accordance with the procedures on Call-Ins, a copy of the report the subject of the Call-In, Paper M25, is attached. Any updated information considered relevant will be provided to the meeting.</p>
	<p>The following will be the usual order of appearance:-</p>
	<ul style="list-style-type: none"> <li>(a) The author of the call-in report notifies Members of Overview and Scrutiny Committee of the updated position.</li> <li>(b) The “call-in” Members (one or all) make a presentation of their reasons for call-in.</li> <li>(c) Members of Overview and Scrutiny Committee may question them.</li> <li>(d) The Chairman of the Strategy Committee (or his or her nominated representative) explains why the decision was made.</li> <li>(e) Members of Overview and Scrutiny Committee may question him/her.</li> <li>(f) Any other contributions from representatives from outside the Council.</li> <li>(g) Members of Overview and Scrutiny Committee may question him/her.</li> <li>(h) The author of the report presents his/her papers with or without comments. The Officer is not expected to make a further presentation.</li> <li>(i) Members of Overview and Scrutiny Committee may question him/her.</li> <li>(j) Member of the Strategy Committee (as above) to respond.</li> <li>(k) Discussion takes place.</li> <li>(l) There will be a vote giving the reason for the Overview and Scrutiny Committee’s decision (if the Strategy Committee Member has indicated that he/she is prepared to take the matter back to the Committee that will be noted and referred to together with the reason).</li> <li>(m) The Chairman of the Overview and Scrutiny Committee will have the discretion to operate the above process flexibly where it is considered that changes would be conducive to the effective performance of the Scrutiny role.</li> </ul>

For further information on any of the Part 1 items listed above, please contact Steve Ellwood on (01473) 825876 or via email at [committee.services@babergh.gov.uk](mailto:committee.services@babergh.gov.uk)