



COMMITTEE: **OVERVIEW AND SCRUTINY
(STEWARDSHIP)**

VENUE: **Council Chamber, Council
Offices, Corks Lane, Hadleigh**

DATE/TIME: **Tuesday 17 July 2012 at
9.00 a.m.**

Members

Mr S R Barrett
Mr D M Busby
Mr J R B Cave

Mr D G Grutchfield
Mr R E Kemp
Miss D L Kendall

Mr F R Lawrenson
Mr J M Nunn
Mr C A Roberts

PLEASE NOTE COMMENCEMENT TIME OF MEETING

A G E N D A

ITEM

BUSINESS

PART I

1 **SUBSTITUTES AND APOLOGIES**

Any Member attending as an approved substitute to report giving his/her name and the name of the Member being substituted.

To receive apologies for absence.

2 **DECLARATION OF INTERESTS**

Members to declare any interests as appropriate in respect of items to be considered at this meeting.

3 **MINUTES**

To confirm and sign the Minutes of the meeting held on 21 June 2012 as a correct record.

4 **PETITIONS**

The Head of Corporate Organisation to report, in accordance with Council Procedure Rule No. 13, the receipt of any petitions submitted to the Chief Executive.

5 **QUESTIONS FROM MEMBERS**

The Chairman to answer any questions on any matters in relation to which the Council has powers or duties which affect the District and which fall within the terms of reference of the Committee of which due notice has been given in accordance with Council Procedure Rule No. 15.4 – (a) and (b).

ITEM	BUSINESS
6	<u>FINANCE, RISK AND PERFORMANCE MANAGEMENT – 2011/12 YEAR END MONITORING REPORT</u>
Paper M53	Joint report by the Head of Corporate Resources and the Head of Corporate Organisation attached.
7	<u>JOINT ANNUAL GOVERNANCE STATEMENT 2011/12</u>
Paper M54	Report by the Head of Corporate Organisation attached.
8	<u>WORK PLAN</u>
Paper M55	Report by the Head of Corporate Organisation attached.
Note:	At the conclusion of the meeting Carl Reeder (Corporate Manager – Information Management and ICT) will make a short presentation regarding the new website.

For further information on any of the Part 1 items listed above, please contact Karen Sayer on (01473) 826652 or via email at committee.services@babergh.gov.uk