

MINUTES OF A MEETING OF THE OVERVIEW AND SCRUTINY
(STEWARDSHIP) COMMITTEE HELD IN THE COUNCIL CHAMBER, COUNCIL
OFFICES, CORKS LANE, HADLEIGH ON TUESDAY, 13 NOVEMBER 2012

PRESENT: Mr D M Busby – Chairman

Mrs J Antill	Mr J M Nunn
Mr J R B Cave	Mr C A Roberts
Mr D G Grutchfield	Mr D C Rose

The following Members were unable to be present:-

Mr S R Barrett, Mr R E Kemp, Miss D L Kendall and Mr F R Lawrenson.

30 SUBSTITUTES

It was noted that in accordance with Council Procedure Rule No. 5, substitutes were in attendance as follows:-

Mrs J Antill (substituting for Mr F R Lawrenson)
Mr D C Rose (substituting for Mr R E Kemp).

31 MINUTES

RESOLVED

That the Minutes of the meeting held on [20 September 2012](#) be confirmed and signed as a correct record.

32 PETITIONS

None received.

33 QUESTIONS FROM MEMBERS

None received.

34 BUDGET MONITORING REPORT

The Head of Corporate Resources submitted a report (Paper [M110](#)) informing Members of key variations that are possible, anticipated or likely on the current year's Revenue Budgets and Capital Programmes.

During consideration of this matter the following were among the points discussed:-

- Figures contained in paragraph 8.7 – this information to be presented in table format in future reports
- Space Utilisation – information requested on future plans for free office space
- Building Control – more information requested on the reasons for this variation, i.e. volume of work/economy.

RESOLVED

That the anticipated or likely budget variations on the current year's Revenue Budgets and Capital Programmes be noted.

35 MID YEAR REPORT ON TREASURY MANAGEMENT 2012/13

The Head of Corporate Resources submitted a report (Paper [M111](#)) providing the Committee with an assessment of Treasury Management activity and performance on Prudential Indicators for the first half of 2012/13.

It was noted that the Treasury Management Strategy for 2012/13 was agreed by Council on 23 February 2012.

During the course of the discussion Members were pleased to note that Babergh is on the list of authorities that will qualify for the Certainty Rate as detailed in paragraph 10.4.

RECOMMENDED TO COUNCIL

That the Treasury Management activity for the year 2012/13, as detailed in Paper M111 be noted. Further that it be noted that performance was in line with the Prudential Indicators.

36 JOINT INTERIM INTERNAL AUDIT REPORT 2012/13

The Head of Corporate Organisation submitted a report (Paper [M112](#)) advising Members of the work undertaken by Internal Audit for the period 1 April to 30 September 2012.

During consideration of this matter the Committee requested an end of year report detailing the anti-fraud and corruption arrangements in place and any fraudulent activity within Babergh during 2012/13.

RESOLVED

That the content of the Joint Interim Internal Audit report for the first six months of 2012/13 be noted and endorsed.

37 UPDATE ON AMENDMENTS TO LEGISLATION AND POLICY RELATING TO THE REGULATION OF INVESTIGATORY POWERS ACT 2000 (RIPA) AND MONITORING REPORT ON THE COUNCIL'S SURVEILLANCE ACTIVITIES UNDER RIPA

The Head of Corporate Organisation submitted a report (Paper [M113](#)) notifying the Committee of changes to legislation which have required amendment to the Council's policy and which have been approved under delegated powers. Also reporting statistics for applications and authorisations under RIPA.

It was noted that there have been no applications for use of powers under RIPA since the last monitoring report in January 2012.

RESOLVED

That the report be noted.

38 WORK PLAN

The Head of Corporate Organisation submitted a report (Paper [M114](#)) providing details of the Committee's anticipated work for the remainder of the year. The following updates to the Work Plan were noted:-

- Annual Audit Letter item to be removed from 22 January 2013 meeting
- Managing the risk of Fraud and Corruption item to be added to 19 March 2013 meeting.

RESOLVED

That the Work Plan submitted as Paper M114 and amended as above, be noted.

The business of the meeting was concluded at 10.35 a.m.

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Chairman