

MINUTES OF A MEETING OF THE STRATEGY COMMITTEE HELD IN THE COUNCIL CHAMBER, COUNCIL OFFICES, CORKS LANE, HADLEIGH ON THURSDAY, 13 JUNE 2013

PRESENT: Ms J A Jenkins – Chairman

Mr S R Barrett
Mrs S Carpendale
Mr J R B Cave

Mr A F D W Osborne
Mr A J Ward
Mrs S M Wigglesworth

Mr N A Ridley was also in attendance at the meeting.

Mr C W Arthey, Mr A C Bavington, Mr N A Bennett, Mr A J Hinton and Mrs A K Pollard were unable to be present.

1 SUBSTITUTES

It was noted that in accordance with Council Procedure Rule No. 5, substitutes were in attendance as follows:-

Mr A F D W Osborne (substituting for Mr A J Hinton)
Mr A J Ward (substituting for Mrs A K Pollard)

2 ELECTION OF VICE-CHAIRMAN

RESOLVED

That Mr S R Barrett be elected Vice-Chairman of the Committee for the ensuing year.

3 DECLARATION OF INTERESTS

None declared.

4 MINUTES

RESOLVED

That the Minutes of the meeting held on [8 April 2013](#) be confirmed and signed as a correct record.

5 PETITIONS

None received.

6 QUESTIONS FROM MEMBERS

None received.

7 ISSUES ARISING FROM OVERVIEW AND SCRUTINY COMMITTEES

None received.

8 WORK PLAN

The Head of Corporate Organisation submitted a report ([Paper N17](#)) relating to items that had been identified on the Committee Work Plan.

RESOLVED

That the contents of [Paper N17](#) be noted.

9 THE APPROACH AND TIMETABLE FOR THE TRANSFORMATION ENQUIRIES AND THE ROLE OF MEMBERS IN THE ENQUIRIES

The Interim Director of Transformation submitted a report ([Paper N18](#)) requesting approval to the approach to be adopted when undertaking the transformation enquiries.

The suggested Babergh District Council membership was outlined in Appendix 2(a) of the report and the suggested Mid Suffolk District Council membership was outlined in Appendix 2(b) which was circulated at the meeting.

RESOLVED

- (1) That Appendix 1 to Paper N18 (link provided below) entitled 'Approach to be adopted when undertaking the Transformation Enquiries' Version 2 dated 29 May 2013 be approved.

<http://bdcdocuments.onesuffolk.net/assets/Uploads/Committees/Committee-Reports/Reports-2013-14/Appendix-1-Approach-to-be-taken-for-The-Transformation-Enquiries.pdf>

- (2) That the Members and their roles for each specific Transformation Enquiry be as set out in Appendix 2(a) to Paper N18 entitled 'BDC Councillor Membership on the Transformation Enquiry Groups'.
- (3) That, within the overall approved approach, JMIB is responsible for monitoring and amending the details of the approach for the Transformation Enquiries, and that the Strategic Director – Corporate in consultation with the Political Group Leaders, be authorised to make any necessary amendments to their Council's membership of the Transformation Enquiry Groups.
- (4) That Appendix 2(b) to Paper N18 entitled 'Mid Suffolk District Council Councillor membership on the Transformation Enquiry Groups' be noted.

10 PERFORMANCE MONITORING REPORT FOR BABERGH DISTRICT COUNCIL – QUARTER FOUR 2012/13 – BALANCED SCORECARD AS AT 31 MARCH 2013

The Head of Corporate Organisation submitted a report ([Paper N19](#)) on Council performance for the fourth quarter of 2012/13 using the approach approved in the Performance Monitoring and Reporting Framework. During the presentation of this item the Head of Corporate Organisation corrected a number of errors contained in the report.

The report identified key achievements and areas where further improvement is required as at 31 March 2013. Officers undertook to consider how Members' queries on the areas contained in the report could be addressed in the future.

It was noted that a report would go to a future meeting on Planning performance.

RESOLVED

That the key points relating to operational performance and transformation and integration as contained in [Paper N19](#) (as amended) be noted.

11 CONSERVATION AREA APPRAISAL – KETTLEBASTON

The Head of Economy submitted a report ([Paper N20](#)) recommending the adoption of the Conservation Area Appraisal for Kettlebaston.

RESOLVED

That the Conservation Area Appraisal for Kettlebaston (Appendix A to [Paper N20](#)) be adopted as non-statutory supplementary planning guidance with immediate effect.

12 COMMENCEMENT TIMES OF FUTURE MEETINGS

The Head of Corporate Organisation reported that, following approval of the 2013/14 Timetable of Meetings by Annual Council, individual Committees were being asked to consider agreeing their future meeting times.

Members considered the matter and felt that in order to assist the attendance of some Members, commencement times alternate between meetings of 4.30 p.m. and 9.30 a.m.

RESOLVED

That with effect from the next meeting on 11 July commencement times of Strategy Committee meetings alternate between 4.30 p.m. and 9.30 a.m.

The business of the meeting was concluded at 10.40 a.m.

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Chairman