

MINUTES OF A MEETING OF THE STRATEGY COMMITTEE HELD IN THE COUNCIL CHAMBER, COUNCIL OFFICES, CORKS LANE, HADLEIGH ON THURSDAY 9 JUNE 2016

PRESENT: Jennie Jenkins – Chairman

Clive Arthey	Frank Lawrenson
Simon Barrett	Jan Osborne
Sue Carpendale	Peter Patrick
David Holland	Nick Ridley
Richard Kemp	

Alan Ferguson was unable to be present.

9 SUBSTITUTES

It was noted that in accordance with Council Procedure Rule No. 5, a substitute was in attendance as follows:-

Nick Ridley (substituting for Alan Ferguson).

10 DECLARATION OF INTERESTS

Richard Kemp referred to his property management interests in relation to Paper [S22](#). The Monitoring Officer confirmed that there was no declarable interest.

Frank Lawrenson declared a local non-pecuniary interest in [Paper S21](#) in his capacity as a member of the Lavenham Forum.

11 MINUTES

**RESOLVED**

**That the minutes of the meeting held on [12 May 2016](#) be confirmed and signed as a correct record.**

12 PETITIONS

None received.

13 QUESTIONS BY THE PUBLIC

None received.

14 QUESTIONS BY MEMBERS

None received.

15 STRATEGY COMMITTEE FORWARD PLAN 2016/17

Members had before them [Paper S17A](#). Members were informed that the reports on the Strategic Performance Outcome Reporting and the Delegation of Authority to Dispose of Housing Revenue Account Assets had been re-scheduled for September and Lindsay Barker, Deputy Chief Executive, outlined the reasons and work which was underway on these items.

**RESOLVED**

**That the content of Paper S17A together with the update reported at the meeting be noted.**

16 JOINT STRATEGIC PLAN DELIVERY PROGRAMME

Peter Patrick, Portfolio Holder – An Enabled and Efficient Organisation, introduced [Paper S18](#) and outlined its key aims and the roles of the Portfolio Holders and Members with Special Responsibilities (MSRs) in the Delivery Programme. Ken Handley, Corporate Programme Officer, delivered a PowerPoint presentation, which provided an overview of the proposed work programme aimed at creating conditions to address the newly adopted priorities that underpin the 2016-20 Joint Strategic Plan. The new delivery programme had been made available as a prototype to staff via the Intranet. It would be made available to Councillors shortly and serve as an interactive self-service tool in terms of the programme overview, work mapping, direction and accountability.

Lindsay Barker and Ken Handley replied to Members' questions including in relation to our engagement with the public and the role of Members, the functionality and capability of the online tool and the monitoring process of potential changes to the programme.

**RESOLVED**

**That the approach being taken to the delivery of the refreshed Joint Strategic Plan 2016-20 – the JSP Delivery Programme as set out in Paper S18 be noted and supported.**

17 UPDATED SIGNIFICANT RISK REGISTER AND RISK MANAGEMENT STRATEGY

Jennie Jenkins, Portfolio Holder – Assets and Investments, introduced [Paper S19](#), seeking Member approval to the Risk Register and Management Strategy (Appendices A and C respectively).

John Snell, Corporate Manager – Internal Audit, gave a brief overview of how the Risk Register had been compiled and the Risk Management Strategy developed. In response to Members' questions, Lindsay Barker and John Snell confirmed how the risk scores had been produced, provided a definition for "Mature Risk" and described how the risks associated with the transitional period and cultural changes were being addressed.

**RESOLVED**

**(1) That the contents of the Significant Risk Register as set out in Appendix A to Paper S19 be approved.**

- (2) That the updated Risk Management Strategy as detailed in Appendix C to Paper S19 be approved.**

18 NEW JOINT LOCAL PLANNING FRAMEWORK: LOCAL DEVELOPMENT SCHEME (LDS)

Simon Barrett, Portfolio Holder – Business Growth and Increased Productivity, introduced [Paper S20](#), which sought Member approval to the LDS (Appendix A).

Bill Newman, Corporate Manager – Strategic Planning, outlined the importance of the evidence base in terms of the planning frameworks, the effect of 2015/16 house building completions on future projections of the housing delivery and in terms of the five-year land supply and the impact from the introduction of CIL. Members discussed the various matters, including in relation to the application of Policy CS11 and the Core Strategy, proactive engagement with developers, different approaches that can be used to encourage site development and engagement with the public.

**RESOLVED**

- (1) That the Local Development Scheme (Appendix A to Paper S20) be approved;**
- (2) That the outturn for housing completions for 2015/16 be noted;**
- (3) That the actions at paragraphs 10.11 and 10.12 of the report be noted for the purposes of dealing with the Council's five-year supply of land for housing;**
- (4) That the Council be requested to make provision for governance arrangements for managing the Local Plan programme.**

19 LAVENHAM NEIGHBOURHOOD PLAN

Simon Barrett, Portfolio Holder – Business Growth and Increased Productivity, in introducing [Paper S21](#) congratulated the local group which had prepared the Plan. Appendix 1 to the report summarised the recommendations of the Independent Examiner, which were addressed in turn by the Committee.

In response to Members' questions, Nick Ward, Corporate Manager – Community Engagement and Heritage, provided further clarification on the matter, including in relation to The Independent Examiner's report.

**RESOLVED**

- (1) That Lavenham Parish Council be requested to make the necessary modifications to the Plan in accordance with the Examiner's recommendations.**
- (2) That subject to the satisfactory completion of the necessary modifications the Plan be advanced to a local referendum covering the parish of Lavenham.**

20 THE INTRODUCTION OF PENALTY CHARGES FOR LETTINGS AND MANAGING AGENTS FAILING TO REGISTER WITH REDRESS SCHEMES

Heather Worton, Corporate Manager – Private Sector Housing, introduced Paper [S22](#) seeking approval to the Policy set out in Appendix A. She replied to Members' questions, including with regards to the second offence and how it would get reported, wider implications for the letting sector and how compliance with the requirement to register with a redress scheme would be monitored.

**RESOLVED**

**That the Policy as set out in Appendix A to Paper S22 and its immediate implementation be approved.**

21 REQUEST TO DISPOSE OF A COUNCIL HOUSE

Jennie Jenkins, MSR for Housing Delivery, introduced [Paper S23](#) advising Members of the outcome of a viability assessment for a Council-owned property.

Scott Jennings, Surveyor – Building Maintenance, provided further clarification, including in relation to the consultation with the local Ward Member, the reasons for disposal and how the property would be valued and marketed for sale.

**RESOLVED**

- (1) That approval be given to the sale of the property referred to in the table in paragraph 11 of Paper S23.**
- (2) That the Corporate Manager – Development (Housing and Regeneration) be authorised to dispose of this property in whichever way will realise best value for the asset based both on internal officer opinion and external advice.**
- (3) That the disposal referred to above be subject to:-**
  - (a) Appropriate terms and conditions in order to protect the interests of the Council, as agreed with the Interim Head of Law and Governance in consultation with the Assistant Interim Director.**
  - (b) A consideration to be agreed by the Council's appointed Valuer.**

Note: The meeting adjourned between 11:05 and 11:20 for refreshments.

The business of the meeting was concluded at 11.45 a.m.

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Chairman